



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
President
FROM: Joseph F. Marin
Chief Operations Officer
DATE: September 21, 2020
RE: Retirement of Obsolete LCTCS Policies

Received APPROVED
SLK 10/14/20
LCTCS BOARD OF SUPERVISORS

FOR REVIEW AND ADVISEMENT

Recommendation: Staff recommends that the Board accept for review and advisement the list of LCTCS policies mentioned below for retirement as they are covered by current existing law or are no longer applicable as they addressed specific situations that are no longer applicable.

Background: As an entity with a little over twenty years of operations, the LCTCS Board passed many policies during its early years to address specific situations. However, with the passing of time, many of those situations are no longer applicable or in some cases, policies that have been enacted are now covered in federal or state law. With that said, LCTCS functional staff (i.e. finance, HR and information technology) performed an internal review of LCTCS policies in an attempt to eliminate policies that were no longer applicable given the aforementioned and to "de-clutter" the current list of policies. This list was presented to the chancellors for their review and action and they have also recommended these policies be retired. The list of policies to be retired are as follows:

FINANCE POLICIES

- #5.002 General Fund Allocation for LTC Campuses (02/02/2005)
#5.005 Use of Professional Legal Services (07/11/2001)
#5.006 Tuition and Fee Policy for LDCC (08/01/2001)
#5.015 Administrative Cost Containmentment (09/11/2002)
#5.016 LTC Budget Transfer Authority (02/02/2005)

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Monty Sullivan
System President

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#5.022 Limitation on Solicitation of Students by Credit Card Issuers (11/10/2004)

- Covered by consumer protection laws and no longer applicable.

#5.023 Scholarships for the Louisiana Technical College Young Memorial Campus (11/10/2004)

- Scholarships are established by the entity providing for them and do not need to be in policy.

HUMAN RESOURCES POLICIES

#6.001 Equal Application of Pay Plan (1/12/2000)

- Federal law requires this and policy no longer needed.
- Also covered in #6.000 Equal Opportunity Policy

#6.002 Professional Improvement Program (1/12/2000)

- Situational specific for a situation that no longer is applicable. Also, the LTC no longer exists and hence, the policy is no longer applicable.

#6.006 Removal of Salary Cap for LTC Adjunct Instructors (9/13/2000)

- Situational specific for a situation that no longer is applicable. Also, the LTC no longer exists and hence, the policy is no longer applicable.

#6.007 LTC 9-12 Month Faculty Contracts (9/13/2000)

- Situational specific for a situation that no longer is applicable. Also, the LTC no longer exists and hence, the policy is no longer applicable.

#6.017 Rescinding the LTC Teacher Certification Fees (10/10/2001)

- Situational specific for a situation that no longer is applicable. Also, the LTC no longer exists and hence, the policy is no longer applicable.

#6.029 Opportunity for Public Comment

- This is now covered in the Board of Supervisors By-Laws, Article V.

#6.033 Special Leave Policy Related to Hurricanes Katrina and Rita (11/09/2005)

- Situational specific policy that no longer is applicable.

#6.034 LCTCS Force Majeure Exigency Policy for Modification and / or Discontinuation of Programs as a Result of Hurricanes Katrina and Rita

- Situational specific policy that no longer is applicable.

#6.035 Incentivized Retirement of Tenured Faculty (12/12/2012)

- Situational specific for a situation that no longer is applicable. Is handled by existing applicable labor laws.

INFORMATION TECHNOLOGY

#7.001 Standardization of LCTCS Desktop Computers

- Was written during an early time of system establishment to create a review process for IT purchases as the LCTCS was developing and growing. Situational specific that no longer is applicable.

#7.003 Policy for the Purchase of New Information Technology and Telecommunications Equipment for New and Expanded Campuses

- Was written during an early time of system establishment to create a review process for IT purchases as the LCTCS was developing and growing. Situational specific that no longer is applicable.

Fiscal Impact: N/A

History of Prior Actions: None

Benefits to the System: Retirement of dated policies provides for less confusion for those reading policies seeking guidance.



Approved for Recommendation to the Board
Dr. Monty Sullivan, President

10-14-20

Date