



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, October 14, 2020
10:00 a.m.

LCTCS Board 2nd Floor Conference Room
265 S Foster Dr, Baton Rouge, Louisiana 70806

Meeting will be broadcast in audio for public interest.

For Live Audio Streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following two ways:

- (1) Prior to the meeting until 5:00 pm on Tuesday, October 13, 2020: via email to mediarelations@lctcs.edu or by this [online form](#). OR
- (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

LCTCS President, Dr. Monty Sullivan welcomed all to the October meeting of the LCTCS Board of Supervisors and asked Board Coordinator, Sara Landreneau Kleinpeter to review a few items with Board members.

Ms. Kleinpeter reviewed the following items with Board members:

- The meeting is being live streamed online, please be mindful of that.
- Those joining by remote access are each asked to keep yourselves on mute during the meeting. Please use the "raise hand" feature if you have a comment or question. When recognized to speak, unmute yourself, give it a few seconds before you make your comments and then return to mute to avoid background noise during the remainder of the meeting.
- If you have trouble with your technology at any point, you should text or call Sara Kleinpeter, Board Coordinator.
- You may view board items via the links posted on the LCTCS Website.

***Changing Lives,
Creating Futures***

Monty Sullivan
System President

Officers:

Paul Price, Jr.
Chair

Willie L. Mount
First Vice Chair

Alterman L. "Chip" Jackson
Second Vice Chair

Members:

Tari T. Bradford
Helen Bridges Carter
Rhoman J. Hardy
Timothy W. Hardy
Erika McConduit
Michael J. Murphy
Joe Potts
Stanton W. Salathe
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Stephen Touns

Student Members:

Tara Mitchell
Joshua Turner

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

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- We will conduct a roll call at the start of the meeting, and each motion will require a roll call vote for approval.
- Members, please state your name when making a motion. Motions must be made via sound, not gesture.
- Public comments can be made during today's meeting via open conference call at (877) 810-9415; Access Code 6499147#. That information is in the notice of meeting posted on the LCTCS website – lctcs.edu
- Any public comments received will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name and a brief statement. Public comments are limited to three minutes per comment.

A. CALL TO ORDER

Chair Price called the October 14, 2020, LCTCS Board of Supervisors meeting to order at 10:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Chip Jackson led the group in the Pledge of Allegiance.

C. ROLL CALL

Ms. Kleinpeter called roll with the following results:

Members Present (via Zoom)

Paul Price, Jr.
Willie Mount
Chip Jackson
Helen Carter
Rhoman Hardy
Timothy W. Hardy *
Erika McConduit
Mickey Murphy
Stanton Salathe
Stephen Smith
Craig Spohn
Tara Mitchell
Joshua Turner

Absent

Tari Bradford
Joe Potts
Mark D. Spears, Jr.
Stephen Toups

Staff Present

In Person:
Monty Sullivan
Sara L. Kleinpeter
Katie Waldrop
Leo Hamilton
Jim Raines

Via Zoom:

Joseph Marin	Mike Redmond
Camille Conaway	Michele Nardini
Quintin Taylor	Eric Setz
Landon Corbin	Toni Wilson
Gena Doucet	Amber Blair
Emily Campbell	René Cintrón

*arrived before item E

D. APPROVAL OF MEETING AGENDA FOR OCTOBER 14, 2020

On motion by Supervisor Spohn, seconded by Supervisor Murphy, the Board voted to approve the October 14, 2020, meeting agenda as presented. The motion carried following a unanimous roll call vote in its favor.

Noted for the record that Supervisor Tim Hardy joined the meeting during this time, prior to item E.

E. APPROVAL OF MEETING MINUTES FROM AUGUST 12, 2020

On motion by Supervisor Mount, seconded by Supervisor R. Hardy, the Board voted to approve the August 12, 2020, Board meeting minutes as presented. The motion carried following a unanimous roll call vote in its favor.

F. REPORTS

1. Chair of the Board Report

Chair Price provides the following report:

- ❖ Reflected on the passing of Governor Mike Foster & his many contributions to LCTCS. A video was prepared to be shown, but technical difficulties prevented it. The video was shared by email with the Board.

Dr. Sullivan noted that the System will more formally recognize the former Governor and his contributions to the System.
- ❖ Congratulated Supervisor Tim Hardy who was elected to the ACCT Board of Directors for another 3-year term. He thanked Katie, Sara, and Quintin, from the System level for their support in his role on this Board and for the support of his fellow Board members for their encouragement and support.
- ❖ Invited Jane Uebe from Cheniere to address the Board. Ms. Uebe discussed with the Board the \$100,000 donation from Cheniere to SOWELA, donated to support the college's rebuilding efforts in the aftermath of Hurricanes Laura and Delta. The donation calls for \$50,000 to be allocated to assist SOWELA students and staff through the LCTCS Response and Recovery Fund.
- ❖ Invited David Aubrey from the AT&T Foundation. Mr. Aubrey shared with the Board that AT&T Foundation donated \$25,000 to SOWELA to aid with damages caused during Hurricane Laura. In the aftermath of the storm, the AT&T Network Disaster Recovery team, in partnership with the FirstNet Response Operations team, was in the field working closely with first responders and local leaders to help maintain continued connectivity.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ SOWELA Chancellor Neil Aspinwall provided an update on SOWELA's hurricane recovery. He noted that progress is made each day, but that the campus was completely devastated after Hurricanes Laura and Delta. He is grateful for the support of Dr. Sullivan, the System staff and his Chancellor colleagues for their help in recovering, and thanked Governor John Bel Edwards and his staff for their attention to the needs of SOWELA in recovering. SOWELA is alive and recovering but enrollment is down as a result of the impact of the storms to its students. He thanked partners like Cheniere and AT&T who have contributed cash that was directly handed out to students and staff who have damage.

The Board thanked Chancellor Aspinwall and commended him on his efforts to recover not only SOWELA, but all of Southwest Louisiana.

- ❖ Interim Louisiana Delta Community College Chancellor Chris Broadwater shared with the Board the agreement between LDCC and the University of Louisiana Monroe (ULM) that allows for an admission agreement that will enroll a student at LDCC as a ULM student. This will allow the student to reside on the ULM campus but receive academic training at LDCC until they are ready to attend classes at ULM. Additionally, ULM will collaborate with LDCC to allow LDCC students to access housing as it is available. The goal is to meet the needs of the students at both ULM and LDCC in the best ways possible.
- ❖ Noted that last week, Governor John Bel Edwards and Haas Automation Inc. announced a partnership in which Louisiana will become the first state in the U.S. to install advanced Haas 5-axis machining centers at every community and technical college in the state.

Dr. René Cintrón and Fast Start Director, Paul Helton spoke about the importance of this partnership as an economic driver across the state of Louisiana.

- ❖ Dr. Cintrón provided a brief update on the Reboot Your Career program, noting that it focuses on training for short term to medium term programs across the State. The goal is to train individuals in 12 weeks or less to allow them to immediately enter the workforce. Training is for occupations across five industries in the state: healthcare, transportation logistics, information technology, manufacturing, and construction.
- ❖ Dr. Cintrón shared the response to the NCHEMS Report related to delivering instruction in rural communities. The Board of Regents and LCTCS are working together to deliver on the results of the study and its seven recommendations. The full report was shared with the Board.

❖ College Updates

- Northshore Technical Community College (NTCC) received a \$26,000 contribution from Shell to support STEM Education and Workforce Initiatives.
- Fletcher Technical Community College (FTCC) received national recognition from the Chronical of Higher Education as one of the Best Places to Work.
- NTCC was recognized as a Top Workplace by the Times Picayune New Orleans Advocate.
- Shared a photo of the inside of a Mobile Learning Lab that allows for onsite technical training in rural areas.
- Announced that NTCC received word that SASCOC will give full recommendation to the college for full accreditation. Congratulations to Dr. Wainwright and his team on this achievement.

Dr. Sullivan invited Dennis Epps to present the Board Development Item on the Agenda.

G. BOARD DEVELOPMENT

1. Report on Strategic Planning

Mr. Epps explained the process for input on a plan for the next strategic plan. A committee was developed and hopes to have initial recommendations by mid-November. Currently, the committee is collecting data and developing a plan. A series of surveys were shared with stakeholders across the state.

Dr. Sullivan noted that a full plan will be presented in spring 2021 for the Board's input and approval.

H. GENERAL ACTION ITEMS**

Supervisor Mount presented the Academic and Student Affairs Action Items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

1. For Board Review and Advisement: Revisions to LCTCS Policy #1.033 - "Enrollment Management"

For Review and Advisement. No action was taken.

2. For Board Review and Advisement: Academic Affairs Policy Changes

For Review and Advisement. No action was taken.

3. For Board Review and Advisement: WorkReady U Policy Changes

For Review and Advisement. No action was taken.

Supervisor Jackson presented the Facilities Action Items for consideration by the Board.

On motion by Supervisor Mount, seconded by Supervisor McConduit, the Board voted to consider items H.4 through H.6 at one time. The motion carried following a unanimous roll call vote in its favor.

On motion by Supervisor Carter, seconded by Supervisor Turner, the Board voted to authorize, in one action, the facility action agenda items H.4 through H.6 as listed below. The motion carried following a unanimous roll call vote in its favor.

FACILITIES

4. Servitude and Right of Way Agreement from LCTCS on behalf of Fletcher Technical Community College to Entergy Louisiana, LLC

Authorized the President to execute a right of way agreement between Entergy Louisiana, LLC and the LCTCS, on behalf of Fletcher Technical Community College for the connection of electrical service and the continued maintenance of the utility distribution equipment to be installed on property occupied by the Fletcher Schriever Campus. The legal description and technical drawing illustrating the area transferred will be maintained in the Office of the Chief Operations Officer.

5. Cooperative Endeavor Agreement between Baton Rouge Community College and CareSouth Inc.

Authorized the President and the Chancellor of Baton Rouge Community College to negotiate and execute a cooperative endeavor agreement between the college and CareSouth Inc. to provide medical care services to the students, faculty and staff.

6. Lease Agreement on behalf of the Louisiana Delta Community College Winnsboro Campus

Authorized the President and the Interim Chancellor of Louisiana Delta Community College to negotiate and execute a lease agreement on behalf of the Louisiana Delta Community College Winnsboro Campus for property to conduct a heavy equipment operator and a diesel agricultural equipment training program.

Supervisor Salathe presented the Finance Action Items for consideration by the Board.

FINANCE

7. FY 2020-21 Operating Budget for LCTCS Entities

On motion by Supervisor Mount, seconded by Supervisor T. Hardy, the Board voted to accept receipt of the formal FY 2020-21 operating budgets of the LCTCS Colleges and the Board office. The motion carried following a unanimous roll call vote in its favor.

8. Review and Advise ment: Retirement of Obsolete LCTCS Policies

For Review and Advise ment. No action was taken.

Supervisor T. Hardy presented the Personnel Agenda Items for consideration by the Board.

PERSONNEL**

9. Review and Advise ment: LCTCS Policy #6.037 – Educational Assistance Policy

For Review and Advise ment. No action was taken.

On motion by Supervisor Jackson, seconded by Supervisor McConduit, the Board voted to enter Executive Session to discuss Items H.10 Appointment of Acting-Interim Chancellor for River Parishes Community College, H.11 Performance Evaluation of LCTCS Chancellors, H.12 Performance Evaluation of LCTCS President, and H.13 Pending and Potential Litigation.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 13

Paul Price, Jr.

Chip Jackson

Rhoman Hardy

Erika McConduit

Stanton Salathe

Craig Spohn

Joshua Turner

Willie Mount

Helen Carter

Timothy W. Hardy

Mickey Murphy

Stephen Smith

Tara Mitchell

Nays - 0

The Board entered Executive Session at 11:44 a.m., following a unanimous roll call vote in its favor.

* Supervisor Salathe experienced technical difficulties during the executive session. He was unable to gain access to the meeting from this point through the remainder of the meeting.

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Paul Price, Jr.	Willie Mount
Chip Jackson	Helen Carter
Rhoman Hardy	Timothy W. Hardy
Erika McConduit	Mickey Murphy
Stephen Smith	Craig Spohn
Tara Mitchell	Joshua Turner

The Board reconvened from Executive Session at 12:32 p.m.

Chair Price stated that no votes were taken, and no consensus was reached during the Executive Session.

10. Appointment of Acting – Interim Chancellor for River Parishes
Community College

On motion by Supervisor Spohn, seconded by Supervisor R. Hardy, the Board voted to appoint Dr. Jim Carlson as acting chancellor of River Parishes Community College, effective October 1, 2020 until December 31, 2020 with an annual salary of \$155,000 and effective January 1, 2021 through June 30, 2021, that he assume the role of interim chancellor with additional compensation comprised of a \$20,000 housing allowance, a \$5,000 vehicle allowance (or the use of a state vehicle) and a \$2,500 civic organization allowance with the option to extend his services for six months if needed. The motion carried following a unanimous roll call vote in its favor.

11. Performance Evaluations of LCTCS Chancellors

For Board Information. No action was taken.

12. Performance Evaluation of LCTCS President

For Board Information. No action was taken.

13. Pending and Potential Litigation

For Board Information. No action was taken.

Chair Price presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Mount, seconded by Supervisor Turner, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.3. The motion carried following a unanimous roll call vote in its favor.

I. CONSENT AGENDA

**a. Baton Rouge Community College
Program Additions**

- a. Technical Diploma (TD) in Millwright Level 4, (CIP 47.0303) –
5 STARS**
 - i. Certificate of Technical Studies (CTS) in Millwright Level 2,
(CIP 47.0303) – 5 STARS**
 - ii. Career and Technical Certificate (CTC) in Millwright Level 1 with
an IBC in Millwright Level 1 from the National Center for
Construction Education and Research (NCCER), (CIP 47.0303) –
5 STARS**
- b. Career and Technical Certificate (CTC) in Non-Structural Technician
with an IBC in I-CAR Non-Structural Technician from I-CAR,
(CIP 47.0603) – 4 STARS**
- c. Career and Technical Certificate (CTC) in Electrical Level 1 with an
IBC in Electrical Level 1 from the National Center for Construction
Education and Research (NCCER), (CIP 46.0302) – 5 STARS**
- d. Career and Technical Certificate (CTC) in Instrumentation Level 1
with an IBC in Instrumentation Level 1 from the National Center for
Construction Education and Research (NCCER), (CIP 15.0404) –
5 STARS**
- e. Career and Technical Certificate (CTC) in Pipefitting Level 1 with an
IBC in Pipefitting Level 1 from the National Center for Construction
Education and Research (NCCER), (CIP 46.0502) –
5 STARS**
- f. Career and Technical Certificate (CTC) in Drafting Fundamentals
with an IBC in Autodesk AutoCAD from Autodesk, Inc.,
(CIP 15.1301) – 4 STARS**

Program Modifications

- g. Concentrations under the Associate of Applied Science (AAS) in
Technical Studies, (CIP 47.9999)**
 - i. Drafting and Design Technology concentration:**
 - 1. Technical Diploma (TD) in Drafting and Design Technology,
(CIP 15.1301) – 4 STARS**
 - 2. Certificate of Technical Studies (CTS) in Engineering Aid,
(CIP 15.1301) – 4 STARS**
 - ii. Electrical concentration:**
 - 1. Technical Diploma (TD) in Electrical Level 4, (CIP 46.0302) –
5 STARS**
 - 2. Certificate of Technical Studies (CTS) in Electrical Level 2,
(CIP 46.0302) – 5 STARS**

iii. Instrumentation concentration:

1. Technical Diploma (TD) in Instrumentation Level 4, (CIP 15.0404) – **5 STARS**
2. Certificate of Technical Studies (CTS) in Instrumentation Level 2, (CIP 15.0404) – **5 STARS**

iv. Pipefitting concentration:

1. Technical Diploma (TD) in Pipefitting Level 4, (CIP 46.0502) – **5 STARS**
2. Certificate of Technical Studies (CTS) in Pipefitting Level 2, (CIP 46.0502) – **5 STARS**

Program Terminations

- h. Technical Diploma (TD) in Millwright Level 5, (CIP 47.0303) – **5 STARS**
 - i. Certificate of Technical Studies (CTS) in Millwright Level 3, (CIP 47.0303) – **5 STARS**
- i. Certificate of Technical Studies (CTS) in Automotive Drivability Technician, (CIP 47.0604) – **4 STARS**

b. South Louisiana Community College

Program Additions

- a. Associate of Applied Science (AAS) in Practical Nursing, (CIP 51.3901) – **5 STARS**

Program Modifications

- b. Concentration under the Associate of Applied Science (AAS) in Technical Studies, (CIP 47.9999)
 - i. Cosmetology concentration, (CIP 12.0401) – **2 STARS**

c. Northshore Technical Community College

- a. Ratification of The Northshore Technical Community College Mission Statement

Chair Price referenced the Updates and encouraged Board members to review the information provided.

J. UPDATES

- a. Alternative Financing Projects
- b. Report on General Personnel Actions for LCTCS Colleges and System Office
- c. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
- d. Status Report on Capital Projects
- e. FY 2020-21 Budgeted Waivers and Discounts for LCTCS Entities

K. OTHER BUSINESS

There was no additional business to come before the Board and no requests for public comment during the duration of the meeting.

L. ANNOUNCEMENTS

Dr. Jim Carlson commented in a chat to thank Dr. Sullivan, Chairman Price and the entire Board for the opportunity to serve as the Acting Chancellor of River Parishes Community College.

There were no additional announcements for the Board.

M. ADJOURNMENT

On motion by Supervisor Murphy, seconded by Supervisor McConduit, the meeting adjourned at 12:41 p.m.