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Creating Futures**

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Louisiana
Community
& Technical
College System

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Baton Rouge, LA 70806


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www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

APPROVED

 12/19/20
LCTCS BOARD OF SUPERVISORS

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón ^{RC}
Chief Education and Training Officer

FROM: Dr. Adrienne Fontenot ^{AF}
Director of Adult Learning and Educational Programs

DATE: November 20, 2020

SUBJECT: Program Requests at Baton Rouge Community College

FOR BOARD ACTION:

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Terminations

1. Certificate of Technical Studies (CTS) in Automotive Drivetrain Technician (CIP 47.0604) – **4 STARS**
2. Certificate of Technical Studies (CTS) in Automotive Electrical Systems Technician (CIP 47.0604) – **4 STARS**
3. Certificate of Technical Studies (CTS) in Truck Drivetrain Technician (CIP 47.0613) – **4 STARS**
4. Certificate of Technical Studies (CTS) in Truck Electrical Systems Technician (CIP 47.0613) – **4 STARS**

Background: Baton Rouge Community College (BRCC) is requesting to terminate certain exit points after a course level review of the Automotive Technician and Diesel Heavy Truck Technology programs revealed course and credit hour overlap. The proposed actions are linked to BRCC's initiative to condense technical programs so that students are able to attain the knowledge and skills needed to enter the workforce but at a faster pace.

Fiscal Impact: There will be no fiscal impact unless otherwise noted.

History of Prior Actions: There is a history of revising programs to meet student and workforce needs.

Benefits to the System: These requests will allow BRCC to better meet student and workforce needs.



Approved
Dr. Monty Sullivan

Date



Baton Rouge Community College
201 Community College Dr.
Baton Rouge, LA 70806
(225) 216-8000
www.mybrcc.edu

November 9, 2020

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, Louisiana 70806

Attention: René Cintrón, Ph.D., LCTCS Chief Academic Affairs Officer
Adrienne Fontenot, Ed.D., Director of Adult Learning and Educational Programs

Dear Drs. Fontenot and Cintrón:

Baton Rouge Community College (BRCC) requests the approval of the Board of Supervisors of the Louisiana Community and Technical College System (LCTCS) to implement the following curricular actions, to be effective Fall 2021.

Program Deletions:

1. Automotive Drivetrain Technician, Certificate of Technical Studies (CTS), CIP 47.0604 – 4 Stars
2. Automotive Electrical Systems Technician, Certificate of Technical Studies (CTS), CIP 47.0604 – 4 Stars
3. Truck Drivetrain Technician, Certificate of Technical Studies (CTS), CIP 47.0613 – 4 Stars
4. Truck Electrical Systems Technician, Certificate of Technical Studies (CTS), CIP 47.0613 – 4 Stars

Justification for Program Deletions: Course-level changes in the Automotive Technology and Diesel Heavy Truck Technology curricula created significant and prohibitive (in excess of 50%) course and credit hour overlap between the existing CTSs and technical diplomas (TDs). Overlap of such magnitude means that the CTSs and TDs do not have enough unique content to be considered unique awards, which requires deletion of the embedded certificates.

Please let me know if additional information is needed. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sarah Barlow", is written over a light blue circular stamp.

Sarah Barlow, Ph.D.
Interim Vice Chancellor for Academic and Student Affairs

Cc: Willie E. Smith, Sr., Ed.D., Chancellor
Margaret McMichael, Ph.D., Director of Curriculum and Articulation



**LOUISIANA'S COMMUNITY & TECHNICAL
COLLEGE SYSTEM**

Requests for Programs: New, Modification, and Adoption

Baton Rouge Community College

TYPE OF PROPOSED CHANGE		
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification	<input type="checkbox"/> Curriculum Adoption
Program Name:	Automotive Drivetrain Technician CTS	
	Automotive Electrical Systems Technician CTS	
	Truck Drivetrain Technician CTS	
	Truck Electrical Systems Technician CTS	

AWARD LEVEL(S)	
For Board of Regents and LCTCS Review:	For LCTCS Review:
<input type="checkbox"/> Associate of Applied Science (A.A.S.)	<input type="checkbox"/> Technical Diploma (T.D.)
<input type="checkbox"/> Associate of Science (A.S.)	<input type="checkbox"/> Career and Technical Certificate (C.T.C)
<input type="checkbox"/> Associate of Arts (A.A.)	<input checked="" type="checkbox"/> Certificate of Technical Studies (C.T.S.)
<input type="checkbox"/> Other Associate Degree	
<u>Name:</u>	
<input type="checkbox"/> Certificate of Applied Science (C.A.S.)	
<input type="checkbox"/> Certificate of General Studies (C.G.S.)	

Name: Automotive Drivetrain Technician – 4 Stars (deletion)			
CIP: 47.0604	Credit Hours: 16	Contact Hours: 660	Award Level: CTS
Name: Automotive Electrical Systems Technician – 4 Stars (deletion)			
CIP: 47.0604	Credit Hours: 19	Contact Hours: 945	Award Level: CTS
Name: Truck Drivetrain Technician – 4 Stars (deletion)			
CIP: 47.0613	Credit Hours: 16	Contact Hours: 900	Award Level: CTS
Name: Truck Electrical Systems Technician – 4 Stars (deletion)			
CIP: 47.0613	Credit Hours: 20	Contact Hours: 1005	Award Level: CTS

IBC	Issuing Body	Course Title	Course Prefix	Course Number	Credits Awarded

PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

- 1) Automotive Drivetrain Technician CTS (CIP 47.0604) - 4 Stars: delete the award.
- 2) Automotive Electrical Systems Technician CTS (CIP 47.0604) – 4 Stars: delete the award.
- 3) Truck Drivetrain Technician CTS (CIP 47.0613) - 4 Stars: delete the award.
- 4) Truck Electrical Systems Technician CTS (CIP 47.0613) - 4 Stars: delete the award.

IMPLEMENTATION DATE (Semester and Year)

Fall 2021

HISTORY OF PRIOR ACTIONS**Provide an overview of changes to this program.**

In February 2016, following approval by the Board of Supervisors, the Board of Regents approved the following:

- 1) Automotive Technology Associate of Applied Science (AAS), CIP code 47.0604, 5 Stars, along with embedded technical programs: Automotive Technician Technical Diploma (TD), Automotive Suspension, Steering, and Brakes Technician CTS, Automotive Drivetrain Technician CTS, Automotive Drivetrain Technician CTS, and Automotive Electrical Systems CTS.
- 2) Diesel Heavy Truck Technology AAS, CIP code 47.0613, 5 Stars, along with embedded technical programs: Diesel Heavy Truck Technician TD, Truck Suspension, Steering, and Brakes Technician CTS, Truck Electrical Systems CTS, and Truck Drivetrain Technician CTS.

In September 2018, following approval by the Board of Supervisors, the Board of Regents approved the following:

- 1) Vehicle Maintenance and Repair Technologies AAS, CIP code 47.0600, with a concentration in Auto Body Repair, including embedded technical programs Auto Body Repair Technician TD and Refinish Technician CTS.

In May 2019, the following program changes were submitted and approved:

- 1) Automotive Technology Associate of Applied Science (AAS), CIP Code 47.0604 – 5 Stars. Eliminate the degree option in Automotive Technology, retaining the embedded technical awards (TD and CTSs) and incorporating them into the

Vehicle Maintenance and Repair Technologies AAS (CIP code 47.0600) as an Automotive Technology concentration.

- 2) Diesel Heavy Truck Technology AAS, CIP code 47.0613 – 5 Stars. Eliminate the degree option in Diesel Heavy Truck Technology, retaining the embedded technical awards (TD and CTSs) and incorporating them into the Vehicle Maintenance and Repair Technologies AAS (CIP code 47.0600) as a Diesel Heavy Truck Technology concentration.
- 3) Vehicle Maintenance and Repair Technologies AAS, CIP Code 47.0600 – 4 Stars. Add a concentration in Automotive Technology, with embedded credentials (Automotive Technician TD, Automotive Electrical Systems Technician CTS, Automotive Drivetrain Technician CTS, Auto Suspension, Steering, and Brakes CTS, and Automotive Drivability Technician CTS).
- 4) Vehicle Maintenance and Repair Technologies AAS, CIP code 47.0600 – 4 Stars. Add a concentration in Diesel Heavy Truck Technology, with embedded credentials (Truck Suspension, Steering, and Brakes CTS, Truck Drivetrain Technician CTS, Truck Electrical Systems Technician CTS, and Diesel Heavy Truck Technician TD).

In September 2020, the following actions were proposed and were approved by the Board of Supervisors in October 2020:

- 1) Automotive Drivability Technician CTS (CIP 47.0604) – 4 Stars: award deletion. Planned course-level changes in the overall program of study for the Automotive Technician technical diploma (TD) resulted in significant overlap in the required courses for both this award and the Automotive Electrical Systems Technician CTS (less than 50% difference in the required courses and total credit hours for both awards).

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

- 1) Automotive Drivetrain Technician CTS, CIP code 47.0604 – 4 Stars (deletion): Planned course-level changes in the overall program of study for the Automotive Technician TD (required prerequisites and co-requisites) will result in an increase in credit hours (from 16 to 27) which, while still within the credit hour range for a CTS, nevertheless creates a significant and prohibitive overlap in the courses and credit hours required for the completion of the TD.
- 2) Automotive Electrical Systems Technician CTS, CIP code 47.0604 – 4 Stars (deletion): Planned course-level changes in the overall program of study for the Automotive Technician TD (required prerequisites and co-requisites) will result an increase in credit hours (from 19 to 39), which (a) exceeds the credit hour range for a CTS, and (b) creates a significant and prohibitive overlap in the courses and credit hours required for completion of the TD.
- 3) Truck Drivetrain CTS, CIP code 47.0613 – 4 Stars (deletion): Planned course-level changes in the overall program of study for the Diesel Heavy Truck

Technician TD (required prerequisites and co-requisites) will result in an increase in credit hours (from 16 to 29) which, while still within the credit hour range for a CTS, nevertheless creates a significant and prohibitive overlap in the courses and credit hours required for the completion of the TD.

4) Truck Electrical Systems CTS CIP code 47.0613 – 4 Stars (deletion): Planned course-level changes in the overall program of study for the Diesel Heavy Truck Technician TD (required prerequisites and co-requisites) will result an increase in credit hours (from 20 to 34), which (a) exceeds the credit hour range for a CTS, and (b) creates a significant and prohibitive overlap in the courses and credit hours required for completion of the TD.

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (<http://www.laworks.net/Stars/>)

5 Stars
 4 Stars
 3 Stars
 2 Stars
 1 Star
 0 Stars
 (Transfer)

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION

Main Campus
 All Locations
 Sites (list below)
 Distance Education

Site 1: Ardendale

Site 2:

Site 3:

Site 4:

Site 5:

QUALIFIED FACULTY (Check all that apply)

<input type="checkbox"/> Use Existing Faculty #: _____	<input type="checkbox"/> Hire Adjunct Faculty #: _____	<input type="checkbox"/> Hire Full-Time Faculty #: _____
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MINIMUM CREDENTIALS REQUIRED FOR FACULTY

Education:	Experience	Certification:
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FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS

Department: Technical Education

Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

These changes will not affect the administrative structure and/or allocation of departmental funds.

ANTICIPATED ENROLLMENT (Automotive Technology CIP 47.0604):					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>					
<u>EVENING</u>					
<u>DISTANCE EDUCATION</u>					
Describe Process for Attaining & Estimating Enrollment:					

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date:
Type/Name of Program Accreditation, Licensure or Certification Required:	N/A

PROGRAM CURRICULUM – see Appendix A that accompanies this proposal.
 Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. **If you are adopting curriculum, you do not need to complete this section.**

BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

The proposed actions are linked to BRCC’s initiative to condense all technical diplomas to no more than three semesters. The benefit for students to complete an entire career and technical education TD in the span of 12 months, with the knowledge, skills, and abilities to enter the workforce in half the time required previously, is enormous. To implement this change, students will complete a prescribed program of study with specific course prerequisites and co-requisites. The downside of this is that students will not be able to earn the embedded awards that, due to the course-level changes, result in too many credit hours in common with other wards (sometime referred to as ‘double-dipping’). The related consequence to BRCC is that fewer

completers of intermediate awards will be counted. The College recognizes this as a consequence of the program compression and predicts an increase in enrollment in the Automotive and Diesel Heavy Truck Technology programs when evidence of student success in one year is available.

Elimination of awards may not appear to have a benefit to students, to the community, or to the LCTCS. However, the proposed actions are intended to ensure that BRCC is in compliance with the policies of the Board of Regents and with the best practices for offering credentials that align with those policies.

SIGNATURES:


College Chief Academic Officer

11/4/20
Date


College Chief Executive Officer

11/4/20
Date

Automotive Drivetrain Technician Certificate of Technical Studies (CTS): to be deleted due to overlap with technical diploma (TD)

CURRENT PROGRAM OF STUDY:						PROPOSED, REVISED PROGRAM OF STUDY, with revised prerequisites and co-requisites implemented:					
Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs
				MVSB 1002	Fundamentals of Safety	2	45				
MVSB 1003	Motor Vehicle Service Basics	3	105	MVSB 1003	Motor Vehicle Service Basics	3	105				
MVSB 1604	Electrical Essentials	4	105	MVSB 1604	Electrical Essentials	4	105				
				AUTO 1404	Steering, Suspension, and Brakes	4	105				
				AUTO 1504	Brake Systems	4	105				
AUTO 1204	Automatic Transmission Systems	4	105	AUTO 1204	Automatic Transmission Systems	4	105				
AUTO 1304	Manual Drivetrain and Axles	4	105	AUTO 1304	Manual Drivetrain and Axles	4	105				
AUTO 1351	Automotive Internship III	1	240	AUTO 1152	Automotive Internship I	2	480				
	Total Credit Hours:	16	660		Total Credit Hours:	27	1,155				

Automotive Electrical Systems Technician Certificate of Technical Studies (CTS): to be deleted due to overlap with TD and credit hours that exceed upper limit for CTS.

CURRENT PROGRAM OF STUDY:						PROPOSED, REVISED PROGRAM OF STUDY, with revised prerequisites and co-requisites implemented:					
Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs
				MVSB 1002	Fundamentals of Safety	2	45				
MVSB 1003	Motor Vehicle Service Basics	3	105	MVSB 1003	Motor Vehicle Service Basics	3	105				
MVSB 1604	Electrical Essentials	4	105	MVSB 1604	Electrical Essentials	4	105				
				AUTO 1404	Steering, Suspension, and Brakes	4	105				
				AUTO 1504	Brake Systems	4	105				
				AUTO 1204	Automatic Transmission Systems	4	105				
				AUTO 1304	Manual Drivetrain and Axles	4	105				
				AUTO 1152	Automotive Internship I	2	480				
AUTO 1103	Engine Design	3	75	AUTO 1103	Engine Design	3	75				
AUTO 1251	Automotive Internship II	1	240	AUTO 1252	Automotive Internship II	2	480				
AUTO 1351	Automotive Internship III	1	240	MVSB 1703	Heating and Air Conditioning	3	75				
AUTO 1614	Automotive Advanced Electrical	4	105	AUTO 1614	Automotive Advanced Electrical	4	105				
AUTO 1803	Engine Performance I	3	75								
	Total Credit Hours:	19	945		Total Credit Hours:	39	1,890				

Truck Drivetrain Technician Certificate of Technical Studies (CTS): to be deleted due to credit hour overlap with Technical Diploma (TD)

CURRENT PROGRAM OF STUDY:						PROPOSED, REVISED PROGRAM OF STUDY, with revised prerequisites and co-requisites implemented:					
Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs				
MVSB 1003	Motor Vehicle Service Basics	3	105	MVSB 1002	Fundamentals of Safety	2	45				
MVSB 1604	Electrical Essentials	4	105	MVSB 1003	Motor Vehicle Service Basics	3	105				
DHTT 1304	Truck Drivetrain	4	105	MVSB 1604	Electrical Essentials	4	105				
DHTT 1903	Hydraulic Systems	3	105	DHTT 1304	Truck Drivetrain	4	105				
DHTT 1151	Truck Internship I	1	240	DHTT 1903	Hydraulic Systems	3	105				
DHTT 1251	Truck Internship II	1	240	DHTT 1152	Truck Internship I	2	480				
				DHTT 1404	Truck Brake Systems	4	105				
				DHTT 1504	Truck Suspension and Steering	4	105				
				DHTT 1803	Preventative Maintenance Inspection	3	105				
	Total Credit Hours:	16	900		Total Credit Hours:	29	1,260				

Truck Electrical Systems Technician Certificate of Technical Studies (CTS): to be deleted due to overlap with TD and credit hours that exceed upper limit for CTS.

CURRENT PROGRAM OF STUDY:						PROPOSED, REVISED PROGRAM OF STUDY, with revised prerequisites and co-requisites implemented:					
Rubric	Course Title	Cr Hrs	Cntct Hrs	Rubric	Course Title	Cr Hrs	Cntct Hrs				
MVSB 1003	Motor Vehicle Service Basics	3	105	MVSB 1002	Fundamentals of Safety	2	45				
MVSB 1604	Electrical Essentials	4	105	MVSB 1003	Motor Vehicle Service Basics	3	105				
DHTT 1103	Truck Engine Design	3	105	MVSB 1604	Electrical Essentials	4	105				
DHTT 1014	Truck Engine Controls	4	105	DHTT 1103	Truck Engine Design	3	105				
DHTT 1614	Truck Advanced Electrical	4	105	DHTT 1014	Truck Engine Controls	4	105				
DHTT 1351	Truck Internship III	1	240	DHTT 1614	Truck Advanced Electrical	4	105				
DHTT 1451	Truck Internship IV	1	240	DHTT 1152	Truck Internship I	2	480				
				DHTT 1252	Truck Internship II	2	480				
				DHTT 1903	Hydraulic Systems	3	105				
				DHTT 1304	Truck Drivetrain	4	105				
				MVSB 1703	Heating and Air Conditioning	3	75				
	Total Credit Hours:	20	1005		Total Credit Hours:	34	1,815				



Request to Terminate an Academic Degree Program or Administrative/Research Unit

1. Institution: Baton Rouge Community College	
2. Type of Termination (check one) <input checked="" type="checkbox"/> A. Academic Program (If A, complete <i>all</i> remaining sections) <input type="checkbox"/> B. Administrative Unit (If B, skip sections 3, 4, 5, and 6) <input type="checkbox"/> C. Research Unit – Center or Institute (If C, skip sections 3, 4, 5, and 6)	
3. Degree Designation. (BA, MS, PhD, etc.): Certificate of Technical Studies (CTS)	
4. Title and CIP Code. Automotive Drivetrain Technician Certificate of Technical Studies (CTS), CIP 47.0604, Automotive Electrical Systems Technician (CTS), CIP 47.0604, Truck Drivetrain (CTS), CIP 47.0613, and Truck Electrical Systems (CTS), CIP 47.0613	
5. Semester/year at which no new enrollments will be accepted. Spring 2021	
6. Teach-out plan, including semester/year at which reporting of degrees shall cease. Students currently enrolled in these programs will be able to complete by Fall 2021.	
7. Reason for request. (Ex: low demand, job opportunities, changing focus, program duplication, loss of funding sources, etc.) The proposed action has resulted from an initiative to reduce career and technical education (CTE) technical diplomas to three-semester. To accomplish this, course-level changes (implementation of prerequisites and co-requisites) have resulted in changes to the credit hours for these certificate programs that exceed the upper limit for a CTS and/or create significant and prohibitive overlap in the courses required for completion of the technical diploma in which each is embedded. The removal of these credentials will not affect a student's ability to be competitive in the job market.	
* Include statements which address the impact of the termination upon remaining programs/units (if applicable). For example, a request to terminate the Department of Chemistry should also include information about the academic programs in that Department – will they be maintained or terminated as well? If maintained, where will they reside? Will the department maintaining these programs be re-named? How will this further affect the administrative structure at the institution? Append documentation to this form.	
8. If collaboration with other institutions is involved, identify partners. Each participating institution must submit a separate request form. N/A	
9. Program/Unit Contact (name, title, email address, telephone number) Dr. Brandy M. Tyson-Polk, Dean of Technical Education Email: tysonb@mybrcc.edu Phone: 225-216-8087	
Campus Head:	Date: 11/4/20
Management Board:	Date:

For Academic Program Termination: note the SACS/COC requirements (Substantive Change) for notification, teach-out plan/agreement, and request for SACS approval following BOR approval. Send BOR/AcAf a copy of the SACS/COC response to finalize the action.

Signature: René Cintrón
René Cintrón (Dec 1, 2020 09:41 CST)
Email: renecintron@lctcs.edu

Signature: Adrienne Fontenot
Email: adriennefontenot@lctcs.edu












I.1.BRCC Consent

Final Audit Report

2020-12-01

Created:	2020-12-01
By:	Sara Kleinpeter (sarakleinpeter1@lctcs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnq88zG_3wcAfpuomhzprjyl_m3YB-y2S

"I.1.BRCC Consent" History

-  Document created by Sara Kleinpeter (sarakleinpeter1@lctcs.edu)
2020-12-01 - 2:51:14 PM GMT- IP address: 68.72.117.244
-  Document emailed to René Cintrón (renecintron@lctcs.edu) for signature
2020-12-01 - 2:51:55 PM GMT
-  Email viewed by René Cintrón (renecintron@lctcs.edu)
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-  Document e-signed by René Cintrón (renecintron@lctcs.edu)
Signature Date: 2020-12-01 - 3:41:59 PM GMT - Time Source: server- IP address: 71.8.105.74
-  Document emailed to Adrienne Fontenot (adriennefontenot@lctcs.edu) for signature
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Signature Date: 2020-12-01 - 4:24:24 PM GMT - Time Source: server- IP address: 99.44.9.43
-  Document emailed to Katie Waldrop (katiewaldrop@lctcs.edu) for signature
2020-12-01 - 4:24:26 PM GMT
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2020-12-01 - 4:26:59 PM GMT- IP address: 96.33.191.54
-  Document e-signed by Katie Waldrop (katiewaldrop@lctcs.edu)
Signature Date: 2020-12-01 - 4:27:30 PM GMT - Time Source: server- IP address: 96.33.191.54
-  Agreement completed.
2020-12-01 - 4:27:30 PM GMT