



# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**Changing Lives,  
Creating Futures**

Monty Sullivan  
*System President*

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Louisiana  
Community  
& Technical  
College System

265 South Foster Drive  
Baton Rouge, LA 70806

Phone: 225-922-2800  
Fax: 225-922-1185

[www.lctcs.edu](http://www.lctcs.edu)

**TO:** Dr. Monty Sullivan  
LCTCS President

**THROUGH:** Dr. René Cintrón <sup>RC</sup>  
Chief Education and Training Officer

**FROM:** Dr. Adrienne Fontenot <sup>AF</sup>  
Director of Adult Learning and Educational Programs

**DATE:** November 20, 2020

**SUBJECT:** Program Requests at Bossier Parish Community College

APPROVED  
*[Signature]* 12/9/20  
LCTCS BOARD OF SUPERVISORS

**FOR BOARD ACTION:**

**Recommendation:** Staff recommends the Board approve the following program requests listed below.

**Programs to be Delivered 100% via Distance Education Technology**

1. Associate of Arts (AALT) in Louisiana Transfer (CIP 24.0199) – **TRANSFER**
2. Associate of Science (ASLT) in Louisiana Transfer CIP (CIP 24.0199) – **TRANSFER**
3. Associate of Applied Science (AAS) in Care and Development of Young Children (CIP 19.0709) – **3 STARS**
4. Associate of Applied Science (AAS) in Communication Media (CIP 10.0299) – **4 STARS**
  - a. Certificate of Technical Studies (CTS) in Communication Media (CIP 10.0299) – **4 STARS**
5. Associate of Applied Science (AAS) in Systems Administration (CIP 11.1001) – **5 STARS**
  - a. Career and Technical Certificate (CTS) in Network Security (CIP 11.1001) – **5 STARS**
6. Career and Technical Certificate (CTS) in Web Design (CIP 11.1004) – **5 STARS**
7. Career and Technical Certificate (CTC) in Help Desk (CIP 11.1006) – **5 STARS**
8. Certificate of Technical Studies (CTS) in Programming for Digital Gaming (CIP 11.9999) – **5 STARS**
9. Certificate of Technical Studies (CTS) in Corrections (CIP 43.0104) – **3 STARS**
10. Certificate of Technical Studies (CTS) in Criminal Justice Investigation (CIP 43.0104) – **4 STARS**
11. Certificate of Technical Studies (CTS) in Police Procedures (CIP 43.0104) – **4 STARS**
12. Certificate of Technical Studies (CTS) in Police/Community Relations (CIP 43.0104) – **4 STARS**
13. Technical Diploma (TD) in Criminal Justice (CIP 43.0104) – **4 STARS**
14. Career and Technical Certificate (CTC) in Computer Repair (CIP 47.0104) – **4 STARS**
15. Career and Technical Certificate (CTC) in Basic Management (CIP 52.0201) – **5 STARS**
16. Career and Technical Certificate (CTC) in Bookkeeping (CIP 52.0201) – **5 STARS**
17. Certificate of Technical Studies (CTS) in Retail Management (CIP 52.0212) – **4 STARS**

**Background:** Bossier Parish Community College (BPCC) is requesting to transition the programs listed above to 100% online.

**Fiscal Impact:** The administrative structure will not change. There are no anticipated expenditures associated with these changes unless otherwise noted.

**History of Prior Actions:** There is a history of revising and creating new programs to meet student and workforce needs.

**Benefits to the System:** These requests will allow BPCC to better meet student and workforce needs.



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**Approved**  
**Dr. Monty Sullivan**

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**Date**

## **DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY**

### **REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES**

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Associate of Arts - Louisiana Transfer  
240199
- 4. List the initial date of implementation**  
2010
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The goal of the Louisiana Transfer Associate Degree is to maximize the transfer process, meet the needs of students who enroll at a 2-year college with the intent to work toward a baccalaureate, and develop a universal transfer program for which the coursework completed in pursuit of the degree will be accepted by all public universities in the state. This program is part of the Transfer Degree Guarantee to ensure articulation with any public four-year institution in the State of Louisiana; however, this BPCC program also has articulations with other institutions.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Associate of Arts - Louisiana Transfer program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

Adjunct faculty who teach online are not required to keep office hours; however, they are required to indicate contact information both on their syllabi and within their course on Canvas. Students may contact these faculty, and as is the case for full-time faculty, online adjunct faculty can set up a Canvas Conference through the LMS with individual students.

If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.

  
\_\_\_\_\_  
Provost/Vice Chancellor for Academic Affairs

11/05/2020  
Date

  
\_\_\_\_\_  
Campus Head (or Authorized Signature)

11/06/2020  
System Head (or Authorized Signature)

# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
A.A.S. - Care and Development of Young Children  
190709
- 4. List the initial date of implementation**  
2008
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rationale for the differences.**

The Bossier Parish Community College (BPCC) Associate of Applied Science (AAS) in Care and Development of Young Children (CDYC) program prepares individuals to provide care and education for young children in early learning settings. The degree program honors the National Association for the Education of Young Children (NAEYC) Professional Code of Ethical Conduct and promotes developmentally appropriate practice as outlined in the Louisiana Early Learning and Development Standards. The program strives to prepare early childhood educators to serve as leaders and mentors with knowledge of growth and development of young children in cognitive, physical, emotional, and social domains.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the A.A.S. – Care and Development of Young Children program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.** The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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Provost/Vice Chancellor for Academic Affairs

11/05/2020  
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Date

  
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Campus Head (or Authorized Signature)

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**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Associate of Applied Science - Communication Media

100299

**4. List the initial date of implementation**

2012

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rationale for the differences.**

The Associate of Applied Science in Communication Media (with a concentration in Multimedia) allows students with interests in more than one area of the communication media program to develop a personal curriculum to meet their individualized needs and goals.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Associate of Applied Science - Communication Media (with a concentration in Multimedia) program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Associate of Science - Louisiana Transfer

240199

**4. List the initial date of implementation**

2010

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The goal of the Louisiana Transfer Associate Degree is to maximize the transfer process, meet the needs of students who enroll at a 2-year college with the intent to work toward a baccalaureate, and develop a universal transfer program for which the coursework completed in pursuit of the degree will be accepted by all public universities in the state. This program is part of the Transfer Degree Guarantee to ensure articulation with any public four-year institution in the State of Louisiana; however, this BPCC program also has articulations with other institutions.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Associate of Science - Louisiana Transfer program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

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**9. Describe processes in place to ensure that students have structured access to faculty.**

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Provost/Vice Chancellor for Academic Affairs

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Date



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11/06/2020

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**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Career and Technical Certificate - Basic Management

520201

**4. List the initial date of implementation**

2019

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Basic Management CTC is a job-skills specific program in the area of business management for students who do not need or wish to complete a two-year curriculum, but who are required to demonstrate proof of knowledge and skills necessary to meet the management needs of the business community.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Career and Technical Certificate Basic Management program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

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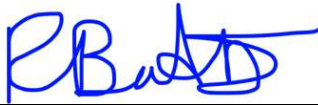
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Provost/Vice Chancellor for Academic Affairs

11/05/2020

Date



Campus Head (or Authorized Signature)

11/06/2020

System Head (or Authorized Signature)

# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Career and Technical Certificate - Bookkeeping

520201

**4. List the initial date of implementation**

2019

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Bookkeeping CTC is a job-skills specific program in the area of accounting for students who do not need or wish to complete a two-year curriculum, but who are required to demonstrate proof of knowledge and skills necessary to meet the bookkeeping needs of the business community.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Career and Technical Certificate Bookkeeping program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Career and Technical Certificate - Computer Repair  
470104
- 4. List the initial date of implementation**  
2019
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The Career and Technical Certificate in Computer Repair emphasizes the skills needed to repair computers and gives the opportunity to obtain a nationally recognized certification, CompTIA A+.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Career and Technical Certificate Computer Repair program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Career and Technical Certificate - Help Desk

111006

**4. List the initial date of implementation**

2019

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rationale for the differences.**

The Career and Technical Certificate in Help Desk provides core knowledge in troubleshooting basic computer software problems, developing soft skills, and working as an entry-level IT professional. Students receiving this certificate will be able to troubleshoot and correct computer problems on remote computers and successfully communicate with clients. The core content knowledge is applicable to not only Help Desk operations but to those working in a small business where these skills would be valuable.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Career and Technical Certificate Help Desk program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

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Provost/Vice Chancellor for Academic Affairs

11/05/2020

Date



Campus Head (or Authorized Signature)

11/06/2020

System Head (or Authorized Signature)

# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Career and Technical Certificate - Network Security  
111001
- 4. List the initial date of implementation**  
2019
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The CTC in Network Security is a short term credential that includes valuable industry certifications (CompTIA's A+, Network+, and Security+). Together, these three certifications help an individual partially meet 8570 requirements which is important to companies during the hiring process and when submitting proposals to secure government contract work. This CTC is contained within our current Cyber Technology (Network Security) curriculum, allowing students to earn a CTC and then continue to work towards an Associate of Applied Science degree.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Career and Technical Certificate Network Security program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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Provost/Vice Chancellor for Academic Affairs

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# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Career and Technical Certificate - Web Design  
111004
- 4. List the initial date of implementation**  
2019
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The Career and Technical Certificate in Web Design provides a well-rounded selection of courses balanced between general orientation to business/industry and applied technical skills. Students completing the Web Design CTC will obtain technical skills necessary for qualified entrance into Web Design and maintenance-related careers.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Career and Technical Certificate Web Design program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Certificate of Technical Studies - Communication Media  
100299
- 4. List the initial date of implementation**  
2012
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  

The Communication Media Certificate of Technical Studies (CTS) program prepares graduates to work in a variety of media environments. It allows students with interests in more than one area of the communication media program to develop a personal curriculum to meet their individualized needs and goals.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Communication Media Certificate of Technical Studies program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

Adjunct faculty who teach online are not required to keep office hours; however, they are required to indicate contact information both on their syllabi and within their course on Canvas. Students may contact these faculty, and as is the case for full-time faculty, online adjunct faculty can set up a Canvas Conference through the LMS with individual students.

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# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Certificate of Technical Studies - Corrections  
43014
- 4. List the initial date of implementation**  
2017
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The Certificate of Technical Studies in Corrections is designed to show recognition of extensive training in one of the primary areas of law enforcement. The program offers recognition for specialized training related to job classification and demands within the structure of criminal justice agencies that provide, within the law, due process and placement for those convicted and sentenced to incarceration. It focuses on the structure of the criminal justice agencies handling jails, probation juvenile diversion and parole, including those within the private sector that contract with government agencies to provide lock-up facilities for those sentenced to incarceration.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Corrections Certificate of Technical Studies program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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Provost/Vice Chancellor for Academic Affairs

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# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Certificate of Technical Studies - Criminal Justice Investigation  
43014
- 4. List the initial date of implementation**  
2017
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The Certificate of Technical Studies in Criminal Justice Investigation is designed to show recognition of extensive training in one of the primary areas of law enforcement. Precise techniques must be mastered in accident investigation, human trafficking, homicide, drug enforcement and forensic methodology, as well as other investigative duties. Police who know the skills, how to recognize evidence, how to preserve evidence and build a court case provide invaluable service to their department and the community they serve.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Criminal Justice Investigation Certificate of Technical Studies program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
The program will be offered through BPCC's main campus located in Bossier City, Louisiana.
- 9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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Provost/Vice Chancellor for Academic Affairs

11/05/2020  
Date

  
\_\_\_\_\_  
Campus Head (or Authorized Signature)

11/06/2020  
System Head (or Authorized Signature)

# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Certificate of Technical Studies - Police Procedures

430104

**4. List the initial date of implementation**

2017

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Certificate of Technical Studies in Police Procedures is designed to show recognition of extensive training in one of the primary areas of law enforcement. The process of policing has always been the focus of this program. In today's society, police agencies are increasingly aware of the need to train officers in ethical policies and solid field procedures.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Certificate of Technical Studies in Police Procedures program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

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# DELIVERY OF DEGREE PROGRAMS THROUGH DISTANCE EDUCATION TECHNOLOGY

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(Academic Affairs Policy 2.12, revised January 2014)

- 1. University or College**  
Bossier Parish Community College
- 2. Name, Phone and Email Address of contact person for questions regarding this request**  
Dr. Holly French Hart  
318-678-6132  
Email: hfrench@bpcc.edu
- 3. Name of Degree Program and CIP Classification**  
Certificate of Technical Studies - Police/Community Relations  
430104
- 4. List the initial date of implementation**  
2017
- 5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**  
The Certificate of Technical Studies in Police/Community Relations is designed to show recognition of extensive training in one of the primary areas of law enforcement. The relationship between police and the communities they serve has been highlighted by the increasing rise of tension between the two in regions of the U.S. Communities need police they can trust and police need community support for the vital functions they perform. By targeting specific information and skills, the CTS provides new hires valuable training and incumbent workers new avenues for promotion and advancement.  
  
There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.
- 6. Briefly describe the extent to which the program will be offered via distance learning.**  
Students will be able to complete the Certificate of Technical Studies in Police/Community Relations program completely online.
- 7. Describe distance learning technologies which will be used to offer the proposed program.**  
The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.
- 8. Indicate where (city/town and parish) the proposed program will be offered.**  
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- 9. Describe processes in place to ensure that students have structured access to faculty.**

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Provost/Vice Chancellor for Academic Affairs

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# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Certificate of Technical Studies - Programming for Digital Gaming

119999

**4. List the initial date of implementation**

2008

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Certificate of Technical Studies in Programming for Digital Gaming focuses on programming techniques for software applications related to interactive and web based design. The program prepares individuals to function as entry level programmers, and includes instruction in a variety of programming languages on programming logic, writing and executing code to create and troubleshoot software applications.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Certificate of Technical Studies in Programming for Digital Gaming program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

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Provost/Vice Chancellor for Academic Affairs

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11/06/2020  
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# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Certificate of Technical Studies - Retail Management

520212

**4. List the initial date of implementation**

2013

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Certificate of Technical Studies in Retail Management is to provide specialized classroom instruction and practical experience to prepare students for employment as managers and assistants in a retail environment, or to provide supplemental training for persons previously or currently employed in retail management positions.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Certificate of Technical Studies in Retail Management program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

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**9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.



Provost/Vice Chancellor for Academic Affairs

11/05/2020

Date



Campus Head (or Authorized Signature)

11/06/2020

System Head (or Authorized Signature)

# **DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY**

## **REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES**

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart

318-678-6132

Email: hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

Technical Diploma - Criminal Justice

430104

**4. List the initial date of implementation**

2017

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

BPCC offers the TD in Criminal Justice in recognition of the increasing demand for qualified, trained personnel with policing skills in local and regional law enforcement and corrections facilities, . Many law enforcement and corrections agencies encourage enrollment in this diploma program by offering career advantages to college-educated candidates and professionals.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the Technical Diploma in Criminal Justice program completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The program will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The program will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

Adjunct faculty who teach online are not required to keep office hours; however, they are required to indicate contact information both on their syllabi and within their course on Canvas. Students may contact these faculty, and as is the case for full-time faculty, online adjunct faculty can set up a Canvas Conference through the LMS with individual students.

If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.



Provost/Vice Chancellor for Academic Affairs

11/05/2020

Date



Campus Head (or Authorized Signature)

11/06/2020

System Head (or Authorized Signature)

# DELIVERY OF DEGREE PROGRAMS THOROUGH DISTANCE EDUCATION TECHNOLOGY

## REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

**1. University or College**

Bossier Parish Community College

**2. Name, Phone and Email Address of contact person for questions regarding this request**

Dr. Holly French Hart  
318-678-6132  
hfrench@bpcc.edu

**3. Name of Degree Program and CIP Classification**

A.A.S. – Systems Administration  
111001

**4. List the initial date of implementation**

2017

**5. Briefly describe the program. If there are any differences (e.g., curriculum, admission, graduation requirements, etc.) between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**

The Bossier Parish Community College (BPCC) Associate of Applied Science (AAS) in Systems Administration program has two concentrations: Cloud Computing and DevOps. The Associate of Applied Science in Systems Administration with a concentration in Cloud Computing program provides students with the skills needed to manage an organization's computer systems. The program prepares individuals to function as entry-level systems administrators and covers analyzing system logs, applying system updates, updating user accounts, troubleshooting problems, and ensuring uptime. The Associate of Applied Science in Systems Administration with a concentration in DevOps program provides students with a broad, overarching knowledge of a variety of IT subject areas that brings together development, operations, and testing. DevOps is an interdisciplinary program that requires communication, collaboration, and a broad knowledge so that students understand the full-scope of software delivery.

There are no differences (e.g., curriculum, admission, graduation requirements, etc.) between the programs to be delivered via distance learning and the program offered through traditional delivery modes.

**6. Briefly describe the extent to which the program will be offered via distance learning.**

Students will be able to complete the A.A.S. – Systems Administration programs completely online.

**7. Describe distance learning technologies which will be used to offer the proposed program.**

The programs will be delivered via the College's Learning Management System (LMS), currently Canvas. Additionally, BPCC Faculty receive Canvas training to ensure quality delivery, and as part of that training, they learn how to utilize various learning technologies such as MediaSite to enhance instruction. For online classes that require proctoring, proctoring service technologies such as Proctor U or Proctorio may also be utilized.

**8. Indicate where (city/town and parish) the proposed program will be offered.**

The programs will be offered through BPCC's main campus located in Bossier City, Louisiana.

**9. Describe processes in place to ensure that students have structured access to faculty.**

Full-time faculty are required to maintain a minimum of 10 office hours per week; these hours are posted on the course syllabus and in the faculty member's course in the LMS. Faculty may meet with students in faculty offices, or they may also schedule virtual meetings through Canvas Conference in the LMS. In addition to these posted hours of availability, some online faculty also schedule synchronous online meetings with their students for course lecture and discussion.

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If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.



\_\_\_\_\_  
Provost/Vice Chancellor for Academic Affairs

11/05/2020

\_\_\_\_\_  
Date



\_\_\_\_\_  
Campus Head (or Authorized Signature)

11/05/2020

\_\_\_\_\_  
System Head (or Authorized Signature)

**Signature:** *Adrienne Fontenot*

**Email:** adriennefontenot@lctcs.edu

**Signature:** *René Cintrón*

René Cintrón (Dec 1, 2020 09:42 CST)

**Email:** renecintron@lctcs.edu














# I.2.BPCC Consent

Final Audit Report

2020-12-01

Created:	2020-12-01
By:	Sara Kleinpeter (sarakleinpeter1@lctcs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMbcfNzP7TiLm89IJTrhZuGIqgRw4Yk

## "I.2.BPCC Consent" History

-  Document created by Sara Kleinpeter (sarakleinpeter1@lctcs.edu)  
2020-12-01 - 2:52:16 PM GMT- IP address: 68.72.117.244
-  Document emailed to Adrienne Fontenot (adriennefontenot@lctcs.edu) for signature  
2020-12-01 - 2:53:26 PM GMT
-  Email viewed by Adrienne Fontenot (adriennefontenot@lctcs.edu)  
2020-12-01 - 2:54:12 PM GMT- IP address: 104.47.58.126
-  Document e-signed by Adrienne Fontenot (adriennefontenot@lctcs.edu)  
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-  Document emailed to René Cintrón (renecintron@lctcs.edu) for signature  
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-  Email viewed by Katie Waldrop (katiewaldrop@lctcs.edu)  
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-  Document e-signed by Katie Waldrop (katiewaldrop@lctcs.edu)  
Signature Date: 2020-12-01 - 3:58:55 PM GMT - Time Source: server- IP address: 96.33.191.54
-  Agreement completed.  
2020-12-01 - 3:58:55 PM GMT