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Creating Futures***

Monty Sullivan
System President

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Timothy W. Hardy
Jennifer Lee
Erika McConduit
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Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Craig Spohn
Stephen Touns

Student Members:

Matthew Durette
Franchesca Jimenez

Louisiana
Community
& Technical
College System

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Minutes of 10.12.22 Mtg as Approved on 12.7.22

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, October 12, 2022
9:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, October 11, 2022: via email to mediarelations@lctcs.edu or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

LCTCS President, Dr. Monty Sullivan welcomed all to the October meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live streamed.

A. CALL TO ORDER

Chair Mount called the October 12, 2022, LCTCS Board of Supervisors Meeting to Order at 9:04 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Stephen Smith led the group in the Pledge of Allegiance.

C. SWEARING IN OF NEW LCTCS BOARD MEMBER AND OFFICER SLATE

System Legal Counsel, Jim Raines, administered the oath of office to new board member, Jennifer Lee and the new 2nd Vice Chairman of the Board, Rhoman Hardy.

Following the Oaths of Office, Chair Mount read Ms. Lee’s Bio:

Jennifer Lee is a native of Ponchatoula, Louisiana, and a practicing attorney at Chehardy, Sherman, Williams, Recile & Hayes, L.L.P. Her practice focuses on business and employment law. Ms. Lee has been an attorney for over 20 years, working with companies in a variety of industries.

She has been a board member of various community organizations, including the Salon and Spa Relief Fund, Child Advocacy Services, United Way of Southeast Louisiana, and the American Cancer Society for Tangipahoa Parish. Ms. Lee has also served as a board member of Hammond Chamber of Commerce and the Hammond Ponchatoula Sunrisers Rotary Club, where she led the organization as its President.

Ms. Lee holds M.B.A. and Juris Doctor degrees from Louisiana State University and a B.A. degree in Business Education from Southeastern Louisiana University. Before attending law school, she briefly taught high school and saw the value of technical and vocational education.

Ms. Lee was appointed to the Board on September 9, 2022, to serve as an at-large member through July 1, 2025, as required by statute.

Ms. Lee thanked the Chairwoman and Board for their gracious welcome and stated that she is excited to serve on the Board.

D. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter called roll with the following results:

<u>Members Present</u>	<u>Absent</u>	<u>Staff Present</u>	
Willie Mount	Erika McConduit	Monty Sullivan	Quintin Taylor
Chip Jackson	Paul Price, Jr.	Katie Waldrop	Joseph Marin
Rhoman Hardy	Stanton Salathe	Wendi Palermo	AcQueena Grant
Ellis Bourque	Craig Spohn	William Tulak	Joel Watkins
Tari Bradford		Mike Redmond	Toni Wilson
Cynthia Butler-McIntyre		Suzie Schowen	Gena Doucet
Timothy W. Hardy		Anthony Brown	Amber Blair
Jennifer Lee			
Mickey Murphy			
Stephen Smith			
Stephen Toups*			
Matthew Durette			
Franchesca Jimenez			

* notes an early or late departure

E. APPROVAL OF MEETING AGENDA FOR OCTOBER 12, 2022

On motion by Supervisor Bradford, seconded by Supervisor Jackson, the Board voted to approve October 12, 2022, meeting agenda. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM AUGUST 10, 2022

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Bradford, the Board voted to approve August 10, 2022, meeting minutes. The motion carried.

Ms. Kleinpeter noted on the record that there are no requests for public comment.

Chair Mount presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Bourque, seconded by Supervisor R. Hardy, the Board voted to approve the Consent Agenda which consists of agenda items G.1. through G.5. The motion carried.

G. CONSENT AGENDA

1. LCTCS Approved Non-Credit Programs
2. Bossier Parish Community College
Program Addition
 - a. Career and Technical Certificate (CTC) in Industrial Technician (CIP 15.0612) with an IBC in Electronics I from Precision Exams - **5 STARS**
3. Delgado Community College
100% Program Delivery via Distance Learning
 - a. A.A.S. in Computer Network Technology (CIP Code: 11.0901) - Online (100%)
 - b. C.T.S. in Computer Network Technician (CIP Code: 11.0901) - Online (100%)
 - c. A.A.S. in Cloud Computing (CIP Code: 11.0902) - Online (100%)
 - d. C.T.C. in Cloud Computing (CIP Code: 11.0902) - Online (100%)
 - e. A.A.S. in Computer Aided Design and Drafting (CIP Code: 15.1301) - Online (100%)
 - f. C.T.S. in Computer Aided Design and Drafting (CIP Code: 15.1301) - Online (100%)
 - g. A.A.S. in Paralegal Studies (CIP Code: 22.0302) - Online (100%)

Hybrid Program Delivery via Distance Learning

 - h. C.T.S. in Culinary Arts: Line Cook (CIP Code: 12.0503) - Hybrid (50-99%)
 - i. C.T.S. in Culinary Management (CIP Code: 12.0503) - Hybrid (50-99%)
 - j. C.T.S. in Pastry Arts (CIP Code: 12.0501) - Hybrid (50-99%)
 - k. A.A.S. in Culinary Arts (CIP Code: 12.0503) - Hybrid (50-99%)
4. Louisiana Delta Community College
Program Addition
 - a. Certificate of Technical Studies (C.T.S) in Structural Welding - SMAW (CIP 48.0508) – **5 STARS**

5. Northwest Louisiana Technical Community College
Program Modifications

a. Associate of Applied Science (AAS) in Business Office Administration
(CIP 52.0101 change from 52.0401) - **4 STARS**

- i. Technical Diploma (TD) in Business Office Technology (CIP 52.0101 change from 52.0401) - **4 STARS**
- ii. Certificate of Technical Studies (CTS) in Internet Business Specialist (CIP 52.0101 change from 52.0401) - **4 STARS**
- iii. Certificate of Technical Studies (CTS) in Accounting Office Specialist (CIP 52.0101 change from 52.0401) - **4 STARS**
- iv. Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 52.0101 change from 52.0401) - **4 STARS**
- v. Career and Technical Certificate (CTC) in Customer Service Specialist (CIP 52.0101 change from 52.0401) with an Industrial Based Certification in Customer Service - **3 STARS**

Program Addition

b. Career and Technical Certificate (CTC) in Office Computer Specialist
(CIP 52.0101) with an Industrial Based Certification in Microsoft
Office Specialist - **3 STARS**

H. REPORTS

1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Welcomed Ms. Helen Carter to the front of the room for recognition.

Chair Mount presented Ms. Carter with a glass vase that reads: Thanks for your exemplary board service to the Louisiana Community and Technical College System.

Ms. Carter expressed her pride in the organization in seeing the continued growth. Ms. Mount thanked Ms. Carter for her longevity and commitment to the Board and System.

- ❖ Thanked Board members that were able to attend the various sessions and plenaries of the 2022 LCTCS Conference. And thanked Supervisor Butler McIntyre for serving as the Master of Ceremonies for the Women's Leadership Summit. She did an outstanding job.

- ❖ Supervisor Tim Hardy introduced Mr. Jee Hang Lee, President & CEO of the Association of Community College Trustees (ACCT) to address the Board and audience.

Mr. Lee noted the three initiatives at ACCT.

1. The ACCT Center for Policy and Research – applying real life application to past and current research models.
2. ACCT Connect – online resource for all members that provides free education and development
3. Complimentary Membership for three institutions each year via raffle.

ACCT is in the business of trusteeship and board cohesiveness and the ACCT Board of Directors feel these three initiatives are supportive of the mission.

Mr. Lee thanked LCTCS for their support of the ACCT Search Services.

Dr. Sullivan thanked ACCT and Mr. Lee for their guidance over the years and helping to make LCTCS successful.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Complimented the staff at Baton Rouge Community College (BRCC) for the recent updates to the Board Room and Board Ante Room.
- ❖ Board of Elementary & Secondary Education (BESE) School Accountability Metric that includes Career and Technical Education. He thanked Suzie Schowen for the advocacy work that makes BESE aware of the value of Career and Technical Education. BESE met and considered adding CTE to the School Accountability Metric. The action was paused to clarify questions, but we anticipate it will be approved.
- ❖ Provided the following College updates:
 - **Nunez Community College (Nunez)**
Chancellor Tinney and Nunez SGA President Matt Durette shared their experience when attending the scrubbed Artemis launch. She thanked the Board for their support in continuing to grow the partnership between NASA and Nunez.

Mr. Durette expressed his joy in attending the launch. Though the rocket was not ever put into the air, he was able to visit with astronauts and scientists and ask many questions. His experience left him with more knowledge about the aerospace industry. He thanked the Board and Nunez for allowing him to attend.

Nunez will be one of ten sites for The *Voyage Mark II* exhibition. It is a scale model of the Solar System for permanent outdoor installation in communities across the United States and Canada. The exhibition leverages the extensive heritage of the *Voyage Mark I* scale model Solar System permanently installed on the National Mall in Washington, DC, between the U.S. Capitol and Washington Monument, and permanently installed in Houston, TX, Corpus Christi, TX, and Kansas City, MO.

Chancellor Tinney noted that the Pelican Leadership Cohort was in attendance. The Board congratulated the group.

- **Louisiana Delta Community College (LDCC)**

LDCC established a partnership with Ford, as the Louisiana post-secondary provider for The Ford Automotive Career Exploration (ACE) Program. This is a partnership between Ford Motor Company, Ford/Lincoln dealerships, and post-secondary educational institutions, and the intent of the program is to raise awareness and increase interest in careers within the automotive industry. Banner Ford has also provided LDCC with an electric truck to display and drive.

LDCC and ULM signed an articulation agreement (2+2) from AAS to a BAS allowing seamless transition for students. It should be available Fall '23.

LDCC's Broadband Utility training programs over the last four months resulted in 100% placement rates for graduates and an average starting salary of \$22 per hour.

- **SOWELA Technical Community College**

SOWELA partnered with the Calcasieu Parish School Board in the expansion of rural student access to SOWELA dual enrollment opportunities through their Virtual Instruction Program (VIP). This program allows students in rural high schools to dually enroll in college courses such as English Composition I/II, College Algebra, Calculus, Environmental Science, Introduction to Psychology, and more. Instruction is delivered from one central location to ten classroom sites across the parish using state-of-the-art technology to facilitate a synchronous virtual environment. Instructors hold advanced degrees, are trained to deliver synchronous virtual instruction, and meet SACSCOC credentialing requirements.

- **Bossier Parish Community College (BPCC)**

BPCC Foundation received \$700,000 for upgrades to the Baseball and Softball Fields. These improvements will reduce maintenance costs for the College and provide additional revenue generating opportunities through an ability to host more tournaments throughout the year.

BPCC Nursing Expands with Support from CHRISTUS Health
Christus Health of Shreveport-Bossier contributed \$170,000 to the BPCC Foundation aimed at supporting the hiring of an additional clinical instructor at BPCC for the next two years.

- **Delgado Community College (Delgado)**
Delgado celebrated a century of service to the greater New Orleans community at its 100th Anniversary Gala Celebration on Friday, September 23, at the National WWII Museum in New Orleans.

Thank you to all who attended and planned the event. It was a wonderful celebration of Isaac Delgado and his impact on education in Louisiana.

- **Baton Rouge Community College (BRCC)**
As of Friday, October 7th, BRCC has 9,501 students enrolled for the fall semester of 2022, representing a 23% increase compared to October 7 in 2021. Additionally, they also have a 266% increase in Dual Enrolment (DE) students at the college with over eight (8) secondary partners. These are the largest increases in BRCC history.
- **South Louisiana Community College (SLCC)**
SLCC has launched a partnership with Amazon. The Amazon Career Choice program provides Amazon associates the opportunity to earn a degree while working locally at a Fortune 500 company. The link for the Career Choice program is <https://www.solacc.edu/amazon>.

A partnership between Junior Achievement of Acadiana (JA) and SLCC will provide tuition discounts for qualifying JA students as part of the JA Be Entrepreneurial Program.

Dr. Sullivan presented the Board Development Item.

I. BOARD DEVELOPMENT

1. H2theFUTURE Update

Susie Schowen, LCTCS Vice President of Education, Sara Bradford, GNO Inc Vice President of Advancement, and Dr. Jim Carlson, NTCC Vice Chancellor of Strategic Initiatives and External Affairs, addressed the Board. They discussed the impact of LCTCS on the H2theFUTURE as a Transformational Strategy for Decarbonizing the ????

Out of 529 applicants, Louisiana was one of 21 Grant winners of an EDA investment. The vision behind H2theFUTURE is to establish a world leading green hydrogen cluster in South Louisiana that will create jobs and economic growth, drive equitable, inclusive opportunity, and protect the environment. The project involves five regional economic development organizations (35 parishes), Louisiana Department of Economic Development, three regional planning commissions, the Port of South Louisiana, eight Louisiana universities (including four public research institutions and four HBCUs), eight colleges from LCTCS, and six nonprofit partners. The project is a set of seven linked EDA investments spanning five workstreams that touch the entire green hydrogen life cycle, from R&D at public research universities to an end-use project at the Port of South Louisiana.

Ms. Bradford reviewed the program plans in detail with the Board and audience, including the five components of the program: h2Testbeds, H2NeXus, H2Business Development, H2Workforce, and H2Public Private Partnership.

H2Workforce (H2W), led by the LCTCS, will build the next generation of energy workers through industry-driven training, equitable access and outreach, and career development services. With higher education, industry, workforce development, nonprofit, and economic development partners working together, H2W will develop and launch new energy curricula across LCTCS institutions and provide equitable pathways from training directly into high-wage, new energy careers.

H2W will lead a re-skilling transition to meet new labor demands created by quality jobs connected to hydrogen production by building capacity and delivering the trained workforce needed for new hydrogen/green energy jobs, while prioritizing equity and access for BIPOC, rural, re-entry, underrepresented, and displaced workers. To achieve equitable access to career training, LCTCS will engage a diverse range of partners, with a focus to accomplish the following:

1. **Training Capacity Building** – Develop industry-driven curricula to support hydrogen and green energy projects throughout the state
2. **Career Services** – Build dedicated Career Services Teams in LCTCS schools to work directly with students, faculty, and employers to support student entry into careers upon graduation
3. **Equity Partnerships** – LCTCS partnership with Urban League of Louisiana and Louisiana Parole Project will create a direct connection with BIPOC, rural, re-entry, and underrepresented communities seeking to transition into hydrogen/green energy sectors
4. **Public Outreach Campaign** – LCTCS will work with partners to develop a public outreach campaign that illustrates career pathways, training opportunities, and industry exposure with a particular focus on reaching BIPOC, rural, re-entry, and underrepresented communities

Supervisor Tim Hardy applauded the initiative. As part of the Governor’s Climate Initiative task force in Louisiana, he is aware of the positive impact this can have on our state and thanked them for ensuring LCTCS is part of this initiative.

Supervisor Rhoman Hardy shared his support and excitement of Louisiana as the intellectual thought leader not just the producer for clean energy. He is certain that this will lead the way to future research and economic development as well as future grants and funding in many areas.

Ms. Kleinpeter noted for the record that Supervisor Toups arrived during the Board Development and prior to the action items.

J. GENERAL ACTION ITEMS**

Chair Mount presented the Committee of the Whole Item for consideration by the Board.

COMMITTEE OF THE WHOLE

1. Ratification of Items Approved during the September 1, 2022, Board of Supervisors Executive Committee Meeting
 - a. Approval of Meeting Minutes from May 11, 2022
 - b. Capital Outlay Requests for FY 2023-2024
 - c. Disposal of the SOWELA Technical Community College Former Jennings Site
 - d. Act 959 Project for SOWELA Technical Community College
 - e. Act 959 Project for Fletcher Technical Community College

On motion by Supervisor Jackson, seconded by Supervisor R. Hardy, the Board voted to ratify the actions taken during the September 1, 2022, meeting of the LCTCS Board Executive Committee. The motion carried.

Supervisor Rhoman Hardy presented the Academics Action Item for consideration by the Board.

ACADEMICS

2. Update on Accreditation Actions

Chancellors Jimmy Sawtelle and Earl Meador along with Dr. Bill Tulak provided an update on their processes related to the accreditation process.

CLTCC Chancellor Sawtelle thanked the Board Office and many colleagues for their support in the lengthy process. CLTCC is nearing the end of submission to SACSCOC, with a few hurdles still in the way. One is a legislative audit that will be issued any day that needs to be included in the report. The other is a new requirement by the US Department of Education that requires institutions seeking accreditation outside their existing accrediting body now apply to do so before submitting their documentation.

Dr. Sullivan expressed concern with the new requirement by the US Department of Education that creates unprecedented hurdles for Louisiana colleges.

NWLTC Chancellor Meador echoed the concern about the new requirement from the US Department of Education. NWLTC is around six months behind CLTCC in its accreditation application. NWLTC is on schedule for a full review in June 2023.

In Facilities Chair Supervisor Salathe's absence, Supervisor Smith presented the Facilities Action Items for consideration by the Board.

FACILITIES

3. Correction to the Acceptance of Property Donation for the Benefit of the Louisiana Delta Community College – Winnsboro Campus

On motion by Supervisor Murphy, seconded by Supervisor R. Hardy, the Board voted to approve a technical correction to change the donation of property from the City of Winnsboro, through the LDCC Foundation for the benefit of the Louisiana Delta Community College, Winnsboro Campus, to a transfer of property through a cooperative endeavor agreement. The motion carried.

4. Use of Funds by Facility Planning and Control for BRCC Campus Expansion

On motion by Supervisor Bradford, seconded by Supervisor Butler-McIntyre, the Board voted to ratify the use of funds from the Baton Rouge Community College (BRCC) Foundation to Facility Planning and Control (FP&C) to aid in funding the BRCC Campus Expansion Project, which includes construction of the New Nursing and Allied Health Training Facility, and construction of the road to access this facility. The Board of Regents, Facility Planning and Control, and the Joint Legislative Committee on the Budget must also approve the use of these funds for this project. The motion carried.

Supervisor Jackson presented the Finance Action Item for consideration by the Board.

FINANCE

- 5. FY 2022-23 Operating Budget for LCTCS Entities

On motion by Supervisor R. Hardy, seconded by Supervisor T. Hardy, the Board voted to approve the formal FY 2022-23 operating budgets of the LCTCS colleges and the Board office. The motion carried.

- 6. Professional Services Contract between LCTCS and Ellucian Support, Inc.

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Bourque, the Board voted to authorize the System President to execute a contract between the LCTCS and Ellucian Support, Inc. for maintenance services related to LCTCS customizations to Banner, effective December 1, 2022, through November 30, 2023. The motion carried.

- 7. Consulting Services Contract between South Louisiana Community College and Simpson Scarborough, LLC

On motion by Supervisor Bradford, seconded by Supervisor Toups, the Board voted to approve a consulting services contract between South Louisiana Community College and Simpson Scarborough, LLC, effective September 1, 2022, through August 31, 2023. This contract was awarded through a Request for Proposal process and is subject to the approval of the Office of State Procurement. The motion carried.

Supervisor Tim Hardy presented the Personnel Action Items for consideration by the Board.

On motion by Supervisor Murphy, seconded by Supervisor R. Hardy, the Board voted to approve entering Executive Session to discuss Items J.8. through J.11.

Sara Kleinpeter conducted a roll call vote on the motion with the following results:

Yeas – 13	Nays - 0
Willie Mount	Chip Jackson
Rhoman Hardy	Ellis Bourque
Tari Bradford	Cynthia Butler-McIntyre
Timothy W. Hardy	Jennifer Lee
Mickey Murphy	Stephen Smith
Stephen Toups	Matthew Durette
Franchesca Jimenez	

The Board entered Executive Session at 10:25 a.m. following a unanimous roll call vote in its favor.

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Willie Mount	Chip Jackson
Rhoman Hardy	Ellis Bourque
Tari Bradford	Cynthia Butler-McIntyre
Timothy W. Hardy	Jennifer Lee
Mickey Murphy	Stephen Smith
Stephen Toups	Matthew Durette
Franchesca Jimenez	

The Board reconvened from Executive Session at 11:43 a.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.

PERSONNEL

8. Pending and Potential Litigation

For Board Information

9. Performance Evaluations of LCTCS Chancellors

For Board Information

10. Performance Evaluation of LCTCS President

For Board Information

11. Board Self-Evaluation in accordance with Section 18 of the Bylaws and SACSCOC Standard 4.2 g

The Board received the summary of results for the Board of Supervisor's 2022 Board Self-Evaluation.

Chair Mount referenced the Updates and encouraged Board members to review the information provided.

K. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Report on the Usage of Policy #6.037, Educational Assistance
4. Status Report on Capital Projects
5. FY 2022-23 Budgeted Waivers and Discounts for LCTCS Entities

L. OTHER BUSINESS

No additional business was presented to the Board.

Sara Kleinpeter noted there were no requests for public comment via phone, email, or web submission.

M. ANNOUNCEMENTS

Chair Mount made the following announcement:

- ❖ Board members – please watch for an informational email from Sara Kleinpeter about the lctcs.edu email addresses that are created for your use to complete required annual trainings. This is an action based on the new Onboarding and Orientation process of the Board.

N. ADJOURNMENT

On motion by Supervisor Smith, seconded by Supervisor Bradford, the meeting adjourned at 11:45 a.m.