



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**Changing Lives,
Creating Futures**

Monty Sullivan
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Louisiana
Community
& Technical
College System

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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin ^{JFM}
Vice President of Operations

FROM: Shannon Sedberry ^{sha}
Chief Finance Officer

DATE: November 17, 2022

SUBJECT: FY 2022-23 1st Quarter Report on Contracts

Received
APPROVED
[Signature] 12/7/22
LCTCS BOARD OF SUPERVISORS

FOR REVIEW AND ADVISEMENT

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 1st Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$149,999 for the period July 1, 2022 through September 30, 2022.

Fiscal Impact: N/A

History of Prior Actions: N/A

Benefits to the System: N/A

[Signature]

December 7, 2022

**Approved for Distribution to the Board
Dr. Monty Sullivan, President**

Date

**Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	The Harbor Institute	Provide one hour virtual workshop for the 2022 Hazing Prevention Week	\$2,650	9/22/2022
Baton Rouge Community College	Certified Weirdos, LLC	Musical entertainment for Convocation Fall 2022	\$3,500	8/15/2022
Baton Rouge Community College	CBY Consulting (Carrie Yisrael)	Provide consulting services for the BRCC PBI grant project	\$15,000	9/1/2022
Baton Rouge Community College	Solutions 4 New Mobility Education LLC	Provide information related to electrification and green vocational technology	\$18,287	7/8/2022
Bossier Parish Community College	LSU Health Sciences	Provide medical director to maintain accreditation of the EMT and Paramedic Programs	\$15,000	7/01/22-6/30/23
Bossier Parish Community College	Training Logic	Provide training in Selection & Hiring, Total Productive Maintenance, Effective Communication, and Proactive Time Management	\$9,500	7/15/22-12/31/22
Bossier Parish Community College	Nita Bowers, The Training Place	Provide training in Lean Six Sigma Yellow Belt, Green Belt and Overview for Managers	\$12,000	7/21/22-12/31/22
Bossier Parish Community College	3Play Media	Provide transcription and closed captioning services	\$20,000	7/11/22-6/30/23
Bossier Parish Community College	LeVasseru Family Tree Music, LLC	SGA Leadership Retreat Facilitator	\$5,500	9/16/22-9/17/22
Bossier Parish Community College	To Go Events, Inc.	Entertainment for Students - Super Hero Photos for National Comic Book Day	\$2,149	9/19/22-9/19/22
Bossier Parish Community College	Allen, Green & Williamson	Provide accounting assistance with AFR	\$7,700	7/01/22-10/31/22
Bossier Parish Community College	Unite Corporation	Entertainment for Students - Arrive Alive Tour	\$2,750	9/12/22-9/12/22
Bossier Parish Community College	Andy Masters Performance Improvement	Professional Development for faculty and staff	\$6,750	9/01/22-12/01/22
Bossier Parish Community College	ESI Group	Assist HR with counseling services for employees	\$5,432	09/01/22-8/31/23
Bossier Parish Community College	Gary Max Mayer	Provide entertainment for students, Travelin' Max show for Back to School	\$3,450	8/25/22-8/25/22
Central Louisiana Technical College	Allen, Green, & Williamson, LLP	Assist in the preparation of the Annual Financial Report	\$19,500	7/1/2022
Central Louisiana Technical College	Dr. GERALYN ALTMILLER, EdD, APRN Nurse Consultant	Professional Development for Nursing Staff	\$4,000	10/21/2022
Delgado Community College	Jessica Gorman	graphic designs to meet various college marketing and communications needs	\$12,005	7/1/2022
Delgado Community College	Lodovico Marziale, Jr.	coordination of didactic curriculum design and development	\$15,000	7/18/2022
Delgado Community College	NAMI New Orleans, Inc	adult mental health first aid training	\$4,000	8/30/2022
Delgado Community College	CIS Architects	Amendment 1 Nursing Building 2 area build out, stair case replacement, documents and responses for Fire Marshal and construction administration not include in this contract	\$12,250	8/1/2022

**Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Delgado Community College	Quanita Hutter Meins	senior coordinator for the college's centennial gala celebration	\$8,000	8/1/2022
Delgado Community College	Robert Romain	creating curriculum for drone piloting course	\$2,500	8/15/2022
Delgado Community College	RelyOn Nutec, LLC	provide instruction for basic fire fighting and tank barge dangerous liquid courses	\$6,000	8/18/2022
Delgado Community College	Kennedy & Company Educational Strategies, LLC	development of a salesforce platform that offers basic functionality to engage with students for the OYI initiative	\$8,200	9/1/2022
Delgado Community College	Brew Agency, LLC	development of creative assets as needed for paid digital media campaign, including multiple version for testing and optimization for a planned digital media campaign to increase awareness and visits to the web portal	\$18,000	9/6/2022
Delgado Community College	Crumb Engineering, LLC	design replacement of existing packaged rooftop unit (RTU-1) and construction administration	\$19,966	9/15/2022
Delgado Community College	Buckley Collaborative	facilitate classroom instruction for a 180-contact hour curriculum for the Community Health Worker (CHW) training	\$8,000	9/19/2022
Delgado Community College	Agile Mindset, LLC	provide training in SAFe Methodology courses	\$19,250	9/23/2022
Delgado Community College	Duronslet Financial Group, LLC	provide instruction for notary public preparatory courses	\$11,960	9/21/2022
Delgado Community College	Davis Professional Training & Security Consulting, LLC	provide police officers training that will assist them in crafting quality police related written communications		9/19/2022
Delgado Community College	Allen, Green & Williamson, LLP	Endowed Professorship - contractor to perform the agreed upon procedures as outlined in the attached document and provide a written report of the results of those procedures at the completion of work.	\$5,000	10/1/2022
Fletcher Technical Community College	Allen, Green & Williamson LLP	to provide assistance with annual financial statements	\$15,000	7/1/2022
Fletcher Technical Community College	Alliance Safety Council	to provide Sealevel Construction employees w/training & certification	\$7,039	9/5/2022
Fletcher Technical Community College	Brian Auriti	to determine the return on investment for Fletcher's programs in 2021-22	\$4,600	9/1/2022
Fletcher Technical Community College	Coastal Safety Mgmt LLC	provide Sealevel Construction employees w/training & certification	\$10,200	9/5/2022
Fletcher Technical Community College	Coastal Safety Mgmt LLC	provide Gulf pro Svcs LLC employees w/training & certification	\$15,000	8/29/2022
Fletcher Technical Community College	Duplantis Design Group PC	provide bid administration & construction admin for Fletcher training crane foundation	\$8,000	7/1/2022
Fletcher Technical Community College	Jam Up Marketing	provide Gulf Coast Mfg with two different videos to introduce new product & troubleshoot	\$5,000	9/15/2022

**Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Fletcher Technical Community College	M & A Safety Svcs LLC	provide Gulf pro Svcs LLC employees w/training & certification	\$7,910	8/29/2022
Fletcher Technical Community College	Raymond Owen Pulsipher dba Computer Magic	provide to maintain a corrections ready secure learning mgmt system	\$7,200	9/1/2022
Fletcher Technical Community College	RelyOn Nutec USA LLC	provide Sealevel Construction employees w/training & certification	\$5,000	9/5/2022
LCTCS Board of Supervisors	World Education	Six webinars for WorkReady U	\$5,400	9/14/2022
LCTCS Board of Supervisors	JP Morgan Chase	Banking services	\$19,000	7/1/2022
LCTCS Board of Supervisors	Juengling and Associates	Executive Coaching AMENDMENT	\$18,975	5/1/2022
LCTCS Board of Supervisors	Chris Landry	Graphic design services	\$10,000	7/1/2022
Louisiana Delta Community College	Allen, Green & Williamson	Provide accounting assistance in preparing AFR	\$10,350	7/01/22-12/29/22
Louisiana Delta Community College	Triple S Review Services	Provide direction and instructions to RN nursing students in both clinical and theory to understand maternal health nursing	\$4,275	9/22/22-9/23/22
Louisiana Delta Community College	Visual Communication Services	Provide interpreters to hearing impaired students	\$20,000	7/01/22-6/30/23
Louisiana Delta Community College	Opal Kaye Sharbono	Provide assistance to Adult Education to assure quality services are continued for the LDCC area in the State of LA	\$15,000	6/10/22-12/10/22
Nunez Community College	Forefront Solutions	To Provide Nunez Foundation with accounting services to complete FY 22 audit	\$10,000	7/1/2022
Nunez Community College	Allen, Green, & Williamson	To assist management in preparing the financial statements for the College. To collaborate with LCTCS in planning and final stages to assure the final report satisfies reporting requirements. To deliver the final AFR and supporting documents to the LCTCS	\$7,700	7/1/2022
Nunez Community College	New Orleans Sign Language	To to an introductory sign language class for the Fall 2022 semester	\$2,100	8/15/2022
Nunez Community College	The Gathering	To provide professional development for students and partner organizations	\$16,000	7/1/2022
Nunez Community College	GEO WDC Solutions	To provide a DISC Workplace Profile Assessment to improve leadership, team effectiveness and productivity through workplace understanding and self reflection	\$6,000	9/30/2022
Northwest Louisiana Technical Community College	Allen, Green & Williamson	Provide accounting services in preparing the AFR	\$16,000	7/01/22-12/31/22
Northshore Technical Community College	Allen, Green & Williamson	The contractor will assist management n the presentation of the NTCC's financial statements as of and for the fiscal year ended June 30, 2022.	\$7,700	7/1/2022
Northshore Technical Community College	Forefront Solutions	To provide accurate financial reporting and financial guidance related to the operations of Northshore College Enhancement Foundation (NCEF)	\$13,500	7/1/2022

**Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Northshore Technical Community College	Gerry Altmiller	To provide 1/2 day program to provide education and support to faculty so that can initiate a program of Fair and Just Culture within the School of Nursing	\$4,000	8/9/2022
Northshore Technical Community College	Hilker Enterprises	To provide notary public preparatory course	\$13,178	8/17/2022
Northshore Technical Community College	Holly and Smith Architects, APAC	To extend existing parking lot at NTCC Livingston campus	\$9,334	8/15/2022
Northshore Technical Community College	Holly and Smith Architects, APAC	To submit floor plans to NTCC Columbia Street to the Louisiana State Fire Marshall	\$3,000	8/15/2022
Northshore Technical Community College	Cynthia Clark	To provide a two-part, 4-hour virtual session for faculty development	\$4,000	8/16/2022
River Parishes Community College	Allen, Green & Williamson	The contractor will assist management in the presentation of the RPCC's financial statements as of and for the fiscal year ended June 30, 2022.	\$19,500	7/1/2022
South Louisiana Community College	Surtman & Associates DBA Contract Training Edge	Provide virtual business development coaching and support, including monthly team reviews.	\$19,800	7/1/2022
South Louisiana Community College	Capital City Press	Provide video production & digital advertising.	\$4,975	8/1/2022
South Louisiana Community College	Safe and Secure Training	CPR and AED training for Corporate College students.	\$15,600	7/1/2022
South Louisiana Community College	Jeramie Kinnerson	Karaoke and DJ services for Student events.	\$5,000	8/15/2022
South Louisiana Community College	Institute of Transformational Philanthropy	Fundraising and development coaching and consulting services for Executive and Academic Leadership.	\$14,500	8/15/2022
South Louisiana Community College	Deaf Services Unlimited	Sign Language services for deaf and hard of hearing students.	\$5,000	5/9/2022
South Louisiana Community College	Southern Crane and Hydraulics, Inc.	Hydraulic Crane training for six additional Alliance Liftboats employees.	\$10,140	11/1/2021
South Louisiana Community College	ACSW Architects, LLC	Architectural services for the development of a home health lab at the TH Harris Campus.	\$6,015	9/26/2022
South Louisiana Community College	M&A Safety Services	Forklift Operator Safety, Water Survival/HUET, and Rigging training for Alliance Liftboats' personnel.	\$2,899	11/1/2021
SOWELA Technical Community College	Allen, Green & Williamson, LLP	Assist management in the presentation of the College's financial statements as of and for the fiscal year ended June 30, 2022	\$7,700	7/1/2022
SOWELA Technical Community College	Steven Kellams (FTO Solutions)	FTO Solutions has agreed to teach law enforcement training sessions	\$19,500	7/25/2022
SOWELA Technical Community College	Schulkens Communication	Consulting for PR and Marketing	\$19,500	4/24/2022

Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report
\$20,001-\$149,999

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Deaf Resources of Greater Baton Rouge	Provide interpreting services for hearing impaired people as needed for BRCC	\$49,900	8/15/2022
Baton Rouge Community College	Nebraska Student Loan Program dba Inceptia	Provide default prevention services for BRCC	\$74,999	8/1/2022
Bossier Parish Community College	The Betty & Leonard Deaf Action Center	Provide interpreters to hearing impaired students	\$149,999	7/01/22-6/30/23
Central Louisiana Technical Community College	None			
Delgado Community College	CareerDriven, LLC	manage the day-to-day operations of the portable bridge program to include establishing goals, objectives and curriculum development	\$41,550	9/15/2022
Delgado Community College	Chris Morrison	review and revise the offerings of the academic curriculum to better align with industry needs	\$50,048	9/26/2022
Delgado Community College	AccuTrans, LLC	Amendment 1 add 8hr basic volcanic heater/molten cargo training and increase fee	\$98,950	12/13/2021
Fletcher Technical Community College	Duplantis Design Group PC	Amendment to add \$14,900 for additional cost to accommodate for hiring electrical engineer & scale of the interior renovation (total cost revised contract \$49,900)	\$14,900	8/25/2022
Fletcher Technical Community College	Huron Consulting Svcs LLC	provide coaching support and leadership development	\$98,727	7/1/2022
Fletcher Technical Community College	Verma Systems Inc	consulting/professional svcs for server maint and I.T. related projects	\$74,999	7/1/2022
LCTCS Board of Supervisors	Grantsmanship	Customized Training for Perkins	\$32,500	9/1/2022
LCTCS Board of Supervisors	Class Technologies, Inc.	Training in Class for Zoom	\$71,000	9/30/2022
Louisiana Delta Community College	Hurst Review Services	Provide training to ASN Students for NCLEX exam	\$25,000	7/01/22-6/30/23
Louisiana Delta Community College	Consulting Etc.	Assist with data collection and analysis and annual reporting to OME	\$35,680	7/01/22-6/30/23
Nunez Community College	New Orleans Sign Language	To provide interpreting services for students that need disability services in and out the classroom as needed.	\$97,000	7/1/2022
Nunez Community College	Boasso Construction	This contract was reported on the 3rd quarter report. We had to extend the dates due to supply chain delays	\$102,112	7/1/2022
Nunez Community College	Boasso Construction	Renovation to the 2nd floor Library for a new exhibit	\$96,000	8/26/2022

Louisiana Community & Technical College System
FY 2023 - 1st Quarter Small Contracts Report
 \$20,001-\$149,999

College	Contractor	Purpose	Amount	Contract Date
Nunez Community College	Garden Doctors	Grounds Maintenance for the campus-extended contract dates	\$34,166	7/1/2022
Northwest Louisiana Technical Community College	Association of Community College Trustees	Consultant to assist in Chancellor search	\$35,000	5/01/22-12/31/22
Northshore Technical Community College	CC Group	To provide students needing interpreters or captioning for classroom setting	\$100,000	7/1/2022
River Parishes Community College	None			
South Louisiana Community College	National Coalition of Advanced Technology Centers	Assessment and planning for SLCC WFD Operations.	\$23,000	7/1/2022
South Louisiana Community College	Affiliated Blind of Louisiana Training Center	Sign Language services for deaf and hard of hearing students.	\$40,000	8/8/2022
South Louisiana Community College	M&A Safety Services	Rigging and Water survival training for additional Alliance Liftboats employees.	\$22,254	11/1/2021
South Louisiana Community College	ACSW Architects, LLC	Architectural services for the development of a home health lab at the Acadian Campus.	\$38,888	9/26/2022
South Louisiana Community College	Catholic Charities of Acadiana	ASL interpreting services.	\$33,000	8/15/2022
SOWELA Technical Community College	None			

Signature: *Phannon Sedberry*

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Signature: *Joseph J. Marin*
Joseph J. Marin (Dec 2, 2022 08:34 CST)

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J.6.1st quarter contracts report FY 23

Final Audit Report

2022-12-02

Created:	2022-12-02
By:	Sara Kleinpeter (sarakleinpeter1@lctcs.edu)
Status:	Signed
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"J.6.1st quarter contracts report FY 23" History

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