



***Changing Lives,  
Creating Futures***

Monty Sullivan  
***System President***

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Paul Price, Jr.  
Stanton W. Salathe  
Stephen C. Smith  
Craig Spohn  
Stephen Toups

Student Members:  
Matthew Durette  
Franchesca Jimenez

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Community  
& Technical  
College System

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*Minutes of 12.7.22 Mtg as Approved on 3.8.23*

## **LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM**

### **LCTCS BOARD OF SUPERVISORS MINUTES**

Wednesday, December 7, 2022  
10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, December 6, 2022: via email to [mediarelations@lctcs.edu](mailto:mediarelations@lctcs.edu) or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

**\*\*The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

**\*\*\*The Audit Committee of the LCTCS Board of Supervisors met at 9:00 a.m. on Wednesday, December 7, 2022.**

LCTCS President, Dr. Monty Sullivan welcomed all to the December meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live streamed.

#### **A. CALL TO ORDER**

**Chair Mount called the December 7, 2022, LCTCS Board of Supervisors Meeting to Order at 10:03 a.m.**

#### **B. PLEDGE OF ALLEGIANCE**

**Supervisor Jennifer Lee led the group in the Pledge of Allegiance.**

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter called roll with the following results:

<u>Members Present</u>	<u>Absent</u>	<u>Staff Present</u>	
Willie Mount	Tari Bradford	Monty Sullivan	Quintin Taylor
Chip Jackson	Cynthia Butler-McIntyre	Katie Waldrop	Joseph Marin
Rhoman Hardy	Paul Price, Jr.	Landon Corbin	Wendi Palermo
Ellis Bourque	Stephen Toups	AcQueena Grant	William Tulak
Timothy W. Hardy	Matthew Durette	Amy Cable	Joel Watkins
Jennifer Lee		Mike Redmond	Toni Wilson
Erika McConduit		Susie Schowen	Gena Doucet
Mickey Murphy		Anthony Brown	Amber Blair
Stanton Salathe		Domingo Carrasquel	Jennifer Freeman
Craig Spohn			
Stephen Smith			
Franchesca Jimenez			

D. APPROVAL OF MEETING AGENDA FOR DECEMBER 7, 2022

**On motion by Supervisor Spohn, seconded by Supervisor Smith, the Board voted to approve the December 7, 2022, meeting agenda. The motion carried.**

E. APPROVAL OF MEETING MINUTES FROM OCTOBER 12, 2022

**On motion by Supervisor Jackson, seconded by Supervisor Salathe, the Board voted to approve the October 12, 2022, meeting minutes. The motion carried.**

**Ms. Kleinpeter noted on the record that there were no requests for public comment received.**

**Chair Mount presented the Consent Agenda Items for consideration by the Board.**

**On motion by Supervisor Smith, seconded by Supervisor Spohn, the Board voted to approve the Consent Agenda which consists of agenda items F.1. through F.6. The motion carried.**

F. CONSENT AGENDA

1. LCTCS Approved Non-Credit Program Additions
2. Review and Reaffirmation of Mission Statements
3. Mission Statement at Delgado Community College
4. Fletcher Technical Community College Program Additions
  - a. Career and Technical Certificate (CTC) in Diesel Mechanic Apprentice (CIP 47.0605) with an Industrial Based Certification in Medium/Heavy Truck Diesel Engines – **4 STARS**
  - b. Certificate of Technical Studies (CTS) in IT Programming, Networking, and Security (CIP 11.0401) – **5 STARS**

5. Northwest Louisiana Technical Community College

Program Modifications

- a. Technical Diploma (TD) in Barber Styling (CIP 12.0402) – **2 STARS**
  - i. Certificate of Technical Studies (CTS) in Barber Shop Customer Service (CIP 12.0402) – **2 STARS**
- b. Associate of Applied Science (AAS) in Industrial Instrumentation & Electrical Technician (CIP 15.0404) – **4 STARS**
- c. Technical Diploma (TD) in Practical Nursing (CIP 51.3901) – **4 STARS**
  - i. Career and Technical Certificate (CTC) in Health Aid (CIP 51.3901) with an Industrial Based Certification in Certified Nursing Assistant – **4 STARS**

Program Addition

- d. Career and Technical Certificate (CTC) in Customer Service Specialist (CIP 12.0402) with an Industrial Based Certification in Customer Service – **2 STARS**

6. South Louisiana Technical Community College

Program Additions

- a. Associate of Science (A.S.), Health Studies (CIP 51.0000) – **3 STARS**
- b. Technical Diploma (T.D), Welding (CIP 48.0508) – **5 STARS**
  - i. Certificate of Technical Studies (C.T.S.), Advanced Welding Technology (CIP 48.0508) – **5 STARS**

Program Modifications

- c. Associate of Applied Science (A.A.S), Medical Assistant (51.0801) – **2 STARS**
  - i. Certificate of Technical Studies (C.T. S.), Patient Care Technician (CIP 51.2601) with three (3) Industry Based Certifications in Phlebotomy from the National Health Career Association (CIP 51.0717), Electrocardiogram Technician from the National Health Career Association (CIP 51.0902) and Certified Nurse Assistant from the Louisiana Department of Health (CIP 51.3902) – **2 STARS**
- d. Technical Diploma (T.D), Commercial/Industrial Elect Technician. (CIP 47.0105) – **4 STARS**
  - i. Career and Technical Certificate (C.T.C), Digital Multimeter Competency (CIP 46.0302) with an Industry Based Certification from NC3 (CIP 15.0803)– **4 STARS**

G. REPORTS

1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Invited Supervisor Franchesca Jimenez to introduce her mother. Supervisor Jimenez noted that her mother is visiting from Venezuela, and they have not seen each other since Ms. Jimenez moved to the USA more than five years ago.

Supervisor Jimenez hopes that her mom better understands all that she's doing throughout her time as a student and board member by taking her to all of it.

- ❖ On behalf of the Board, she congratulated Tim Hardy on being appointed the Vice Chair for the ACCT Board of Trustees. Tim continues to give an overwhelming amount of his time to further the mission of community and technical colleges nationally as part of ACCT. We look forward to supporting and encouraging him.

Supervisor Tim Hardy thanked Dr. Sullivan, Quintin Taylor, Katie Waldrop, and Sara Kleinpeter for their campaign support and helping him through his ACCT Board experience.

- ❖ Provided a notice of events that are upcoming:  
December 19, 2022, 10:00 a.m. – Nunez Testing & Career Counseling Center Groundbreaking, Chalmette, LA

February 3, 2023, 8:30 a.m. – 3 p.m. – Career and Technical Education (CTE) Summit, Baton Rouge, LA at the Marriott – Register by Jan 16th.

February 4-8, 2023 – ACCT 2023 National Leadership Summit, Washington, DC

March 22-24, 2023 – ACCT 2023 Governance Leadership Institute, New Orleans, LA

April 2-8, 2023 – SkillsUSA, Alexandria, LA

She noted that Ms. Kleinpeter will make sure the Board is informed of these and more. If you want any additional information, please let her know.

## 2. President's Report

Dr. Sullivan provided the following report:

- ❖ Reminded Board members that it is commencement season. Encouraged them to attend any commencements at their local colleges.
- ❖ Introduced the graduating cohort of the Louisiana Leadership Academy (LLA) and congratulated them for their dedication to LLA and the importance of the program.
- ❖ Invited Tommy Clark with Southwestern Energy and Quintin Taylor to address the Board.

Mr. Taylor reminded the Board of the MJ Foster Promise Program and the importance of private partnerships to support the program with infrastructure, communications, and college support. Southwestern Energy committed to a \$300,000 donation over the next three years. The partnership will support program operations at Bossier Parish Community College (BPCC), Northwest Louisiana Community College (NWLTC) and SOWELA Technical Community College (SOWELA). Mr. Sean Burke, General Manager of the Haynesville operations at Southwestern Energy, and Mr. Tommy Clark, Senior Governmental Affairs Manager at Southwestern Energy, joined the chancellors to address the Board.

Chancellors Neil Aspinwall (SOWELA) and Earl Meador (NWLTC) thanked Southwestern Energy for their impact on the students of these three colleges. Chancellor Meador noted that Southwestern Energy took the time to understand the needs of the colleges, not just related to the potential to hire graduates. Southwestern Energy is focused on ensuring graduates.

- ❖ Recognized Domingo Carrasquel for showing up to work today and without hesitation, accepting the invite to eliminate the language barrier between Supervisor Jimenez's mom and the Board. He is helping to translate the meeting into her native language.
- ❖ Noted that the details for advocacy meetings are being finalized. As soon as the information is ready, all Board members will be invited to any of the meetings they are able to join.
- ❖ Provided the following college updates.
  - Bossier Parish Community College (BPCC) The Winter Session Enrollment is up more than 75% over last year. In 2016, BPCC led the way in offering a 3-week Winter Session between the fall and spring semesters. The Winter Session is another way in which our colleges are innovating to meet the needs of students who want to squeeze in a course between the traditional fall and spring semesters.
  - Nunez Community College (Nunez) has been actively engaged with business and industry partners in planning for the emerging wind energy sector developing in southeast LA. On November 10th, Nunez entered a global partnership with the signing of a Letter of Intent with Energy Innovation of Norway to develop a GWO (Global Wind Organization) curriculum and training center for construction and maintenance of on and offshore wind turbines. Nunez anticipates offering GWO courses in Quarter 3 of 2023.
  - Central Louisiana Technical Community College (CLTCC)

The Coughlin-Saunders Foundation has invested \$150,000 over three years for 'Practical Nursing Retention and Completion Scholarships'.

The Alexandria Business Foundation invested \$300,000 to CLTCC for their Business Department for multiple scholarships and CLTCC's first-ever endowed professorship. The college will also be seeking matching funds from the Board of Regents at an equal amount of \$300,000.

The Rapides Foundation has awarded CLTCC \$540,000 for expansion of allied health programs in conjunction with Bossier Parish Community College to expand Practical Nursing programs in the Natchitoches area and others.

- Northshore Technical Community College (NTCC) Chancellor Dr. Will Wainwright has been nominated to serve as Board President of the St. Tammany Corporation Board of Commissioners. St. Tammany Corporation is the Economic Development Organization for St. Tammany and leads greater Northshore regional economic development initiatives in collaboration with state and local economic development agencies.
- SOWELA was ranked #10 nationally by Diverse magazine for the top producer of Engineering Technology degrees.

Dr. Aspinwall provided a video showing how our institutions go the extra mile to ensure “all” students are successful. In this video KPLC News highlights a welding student at SOWELA who is deaf but excelling in the welding program. ([https://youtu.be/n\\_nDGI58MNY](https://youtu.be/n_nDGI58MNY))

- ❖ Invited Nunez Chancellor Tina Tinney to address the Board about the textbook initiative that will pilot in the spring ‘23 semester.

The first day access initiative with Follett Corporation results in a reduced cost to the student as related to books and e-learning books. As an example, a nursing student registered for 15 credit hours will spend \$392 for learning resources in this pilot – and before that the cost would exceed \$1000. The mission of the program is “Improving Outcomes and Retention While Lowering the Cost of College Learning Materials.” Once the pilot completes at Nunez in the spring, Chancellor Tinney will provide an update to the Board.

- ❖ Supervisor Michael Murphy noted the 83<sup>rd</sup> Anniversary of Pearl Harbor and encouraged the Board and audience to always remember the veterans from all wars, especially the ones from WWII. Known as members of the Great Generation, there are few that are still living.

### **Dr. Sullivan presented the Board Development Item**

#### **H. BOARD DEVELOPMENT**

##### **1. Louisiana Infrastructure Skills Academy**

Dr. Sullivan noted that an internal conversation about infrastructure and Louisiana’s coast led to the idea of creating the Louisiana Infrastructure Skills Academy. Sometime in November, the White House convened a meeting to discuss infrastructure and issued a press release that mentioned the Louisiana Infrastructure Skills Academy.

LCTCS Vice President of Education, Susie Schowen reviewed with the Board the overall model of the Louisiana Infrastructure Skills Academy. The workforce challenge in Louisiana continues to have historical impact with record rates of low unemployment. There are many jobs that are yet to be created in Louisiana, but will be here soon, resulting in thousands of unfilled jobs in Louisiana. The jobs include broadband expansion, coastal restoration, water management, clean water and waste management, transportation, maritime, energy, H2theFuture, industrial expansion, and registered apprenticeships. The challenge to train the workforce needed across the state is large. There will be a statewide strategy with a regional design to address the challenge. It will focus on

registered apprenticeships, inverted degree programs, project-base learning, and other highly effective training methodologies.

Ms. Schowen reported that the Report 2.0 first quarter resulted in total credentials issued of 1.183. Of those credentials 193 are in commercial driver's license, 112 are in heavy equipment operator, 115 are in welding, and 404 are in NCCER Core/CSST. (National Center for Construction Education and Research)

The Louisiana Infrastructure Skills Academy will ensure that graduates meet the needs of industry and contribute to the local and state economies.

On a point of personal privilege, Supervisor Tim Hardy announced that Chairwoman Willie Mount was recently appointed to the Finance and Audit Committee of the Association of Community Technical College Trustees (ACCT). As Vice Chairman of the ACCT Board, Supervisor Hardy is thrilled to have Ms. Mount on the committee.

#### I. GENERAL ACTION ITEMS\*\*

**Supervisor Rhoman Hardy presented the Academics Action Item for consideration by the Board.**

##### ACADEMICS

###### 1. Accreditation Update

CLTCC Chancellor Jimmy Sawtelle, NWLTC Chancellor Earl Meador, and LCTCS Bill Tulak addressed the Board. The CLTCC Accreditation application continues to move forward. The audit needed to complete the application in record time and the US Department of Education issue was resolved. As of a few weeks ago, CLTCC was approved for a SACSCOC Accreditation candidacy visit in the Spring of 2023.

Chancellor Meador noted that NWLTCC is behind CLTCC in the process and is grateful to see CLTCC's success. NWLTCC is working through a state audit at this time and hopes to submit its application to SACSCOC in the summer of 2023. COE Accreditations will continue to operate as the SACSCOC process begins.

**Supervisor Stanton Salathe presented the Facilities Action Items for consideration by the Board.**

##### FACILITIES

###### 2. Disposal of Property at South Louisiana Community College Opelousas Campus

**On motion by Supervisor R. Hardy, seconded by Supervisor Spohn, the Board voted to authorize the President and the Chancellor of South Louisiana Community College to negotiate and execute all documents necessary to demolish three buildings at the Opelousas campus and to dispose of a portion of the Opelousas site, through sale, lease, transfer, or trade. Lease or conveyance documents for this potential disposal must be filed with the local Clerk of Courts and the State Land Office. The motion carried.**

**Supervisor Jackson presented the Finance Action Item for consideration by the Board.**

**FINANCE**

3. Board of Regents Matched Endowed Scholarship and Professorships

**On motion by Supervisor Salathe, seconded by Supervisor R. Hardy, the Board voted to approve the endowed scholarships and professorships presented in the Board memo totaling endowments of \$1,120,000 in private donations. If matches are approved by the Board of Regents endowments presented will secure an additional \$1,010,000 in state funding for a total increase in net assets of \$2,130,000. The motion carried.**

4. Authorization of naming opportunities at Fletcher Technical Community College (FTCC)

**On motion by Supervisor Smith, seconded by Supervisor Salathe, the Board voted to authorize the naming opportunities for Fletcher Technical Community College, which is in accordance with Board Policy #4.003, Naming of LCTCS Facilities.**

**Barker Buick GMC Conference Room**

**Location: Fletcher Main Campus, Chancellor's Conference Room**

**Richard "Dickie" Barker Automotive Lab**

**Location: Fletcher Main Campus, Automotive Training Lab**

**Lorio Foundation Education Center**

**Location: Thibodaux Facility, Lorio Education Center which houses WorkReadyU program.**

**Ochsner Health Nursing Wing**

**Location: Fletcher Main Campus, Nursing Wing**

**Terrebonne General Health System Nursing Wing**

**Location: Fletcher Main Campus, Nursing Wing**

**The establishment of these naming opportunities, for a total of \$2,225,000, allow Fletcher to build long-term sustainability through endowments for faculty, student scholarships, technology, equipment, and program expansion, all in an effort to increase college access and success for students. The motion carried.**

5. Professional Services Contract between Louisiana Community and Technical College System Board of Supervisors and Sisung Securities Corporation

**On motion by Supervisor McConduit, seconded by Supervisor Smith, the Board voted to approve a professional services contract between Louisiana Community and Technical College System Board of Supervisors and Sisung Securities Corporation, effective December 7, 2022, through December 31, 2025. This contract is subject to the approval of the Office of State Procurement. The motion carried.**



**Supervisor Tim Hardy presented the Personnel Action Items for consideration by the Board.**

**On motion by Supervisor Jackson, seconded by Supervisor Smith, the Board voted to enter Executive Session to discuss Items I.6. through I.10.**

Ms. Kleinpeter conducted a roll call vote on the motion with the following results:

Yeas – 12		Nays - 0
Willie Mount	Chip Jackson	
Rhoman Hardy	Ellis Bourque	
Timothy W. Hardy	Jennifer Lee	
Erika McConduit	Mickey Murphy	
Stanton Salathe	Craig Spohn	
Stephen Smith	Franchesca Jimenez	

**The motion carried.**

**The Board entered Executive Session at 11:27 a.m. following a unanimous roll call vote in its favor.**

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Willie Mount	Chip Jackson	Rhoman Hardy	Ellis Bourque
Timothy W. Hardy	Jennifer Lee	Erika McConduit	Mickey Murphy
Stanton Salathe	Craig Spohn	Stephen Smith	Franchesca Jimenez

**The Board reconvened from Executive Session at 12:23 p.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Tim Hardy continued to present the Personnel Action Items for consideration by the Board.**

**PERSONNEL**

- 6. Pending and Potential Litigation

**For Board Information**

- 7. Appointment of Chancellor for Northwest Louisiana Technical Community College

**On motion by Supervisor Salathe, seconded by Supervisor Spohn, the Board voted to appoint Dr. Jayda Spillers as chancellor of Northwest Louisiana Technical Community College, with an employment contract effective January 1, 2023, through December 31, 2026. Staff further recommends a fair and equitable chancellor package consisting of an annual base salary of \$180,000, a housing allowance of \$25,000, a vehicle allowance of \$7,500 (or the use of a college vehicle), a civic organization allowance of \$2,500 and an employer sponsored deferred compensation package of \$15,000 for total compensation package of \$230,000. The motion carried.**

8. Appointment of Chancellor for River Parishes Community College

**On motion by Supervisor McConduit, seconded by Supervisor Jackson, the Board voted to appoint Quintin Taylor as chancellor of River Parishes Community College, with an employment contract effective January 1, 2023, through December 31, 2026. Staff further recommends a fair and equitable chancellor package consisting of an annual base salary of \$190,000, a housing allowance of \$25,000, a vehicle allowance of \$7,500 (or the use of a college vehicle), a civic organization allowance of \$2,500 and an employer sponsored deferred compensation package of \$20,000 for total compensation package of \$245,000. The motion carried.**

9. LCTCS Chancellor Contract Recommendations

**On motion by Supervisor McConduit, seconded by Supervisor R. Hardy, the Board voted to extend the contracts for Chancellor Randall Esters, of Louisiana Delta Community College, and Chancellor Vincent June, of South Louisiana Community College, by six months to align them timewise with the other chancellors of the LCTCS. This action will allow the LCTCS Board of Supervisor the ability to review all chancellor contracts at the same time and provide the needed notice of 365 days prior to a recommendation of contract continuation. The motion carried.**

10. LCTCS System President Contract Recommendation

**On motion by Supervisor Murphy, seconded by Supervisor Jackson, the Board voted to increase Dr. Sullivan's salary by 2.5%. The full recommendation reads: Due to Dr. Sullivan's recent exemplary performance evaluation and in accordance with the LCTCS Board Policy #6.005, Evaluation Process for LCTCS President, the Personnel Committee requests that Dr. Sullivan's annual base pay be consistent with his current contract, which provides a salary increase of 2.5%. This will take his current annual base salary from \$429,000 to \$439,725, effective December 12, 2022.**

**In addition to base pay, Dr. Sullivan's housing allowance will remain at \$50,000, his auto allowance will remain at \$24,000, and his employer sponsored deferred compensation contribution will remain at \$57,000, resulting in a total compensation package of \$570,725.**

**We also request that Mr. Joseph Marin, Vice President of Operations at the Board Office, be notified of this implementation.**

**The motion carried.**

Chair Mount thanked Dr. Sullivan for his work at LCTCS, noting that he is a fine leader in all ways. Louisiana is lucky to have him. Supervisor T. Hardy and Jackson echoed Chair Mount's comments and added that Dr. Sullivan is the utmost multitasker, leader, and friend.

Dr. Sullivan thanked the Board for their continued support and recognition. He noted that he feels he has the best job in America and is grateful for the job he gets to do in Louisiana.

**Chair Mount referenced the Updates and encouraged Board members to review the information provided.**

**J. UPDATES**

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Report of Breazeale, Sachse, & Wilson Charges for the quarter ended September 30, 2022
5. FY 2022-2023 1<sup>st</sup> Quarter Financial Status Report
6. FY 2022-2023 1<sup>st</sup> Quarter Report on Contracts

**K. OTHER BUSINESS**

No additional business was presented to the Board.

Ms. Kleinpeter noted there were no requests for public comment via phone, email, or web submission.

**L. ANNOUNCEMENTS**

Chair Mount makes the following announcements:

- Wished you and your families a Happy Holiday season.
  
  - Reminder to complete any annual training that is still outstanding.
    - State Ethics Training
    - Power Based Violence
    - Preventing Sexual Harassment
    - Preventing Sexual Harassment for Supervisors
    - Disability Awareness
    - Disability Etiquette
- \* Sara can help you determine if any are outstanding.

**M. ADJOURNMENT**

**On motion by Supervisor Salathe, seconded by Supervisor Spohn, the meeting adjourned at 12:35 p.m.**