



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Changing Lives,
Creating Futures

Monty Sullivan
System President

Officers:
Willie L. Mount
Chair

Alterman L. "Chip" Jackson
First Vice Chair

Rhoman J. Hardy
Second Vice Chair

Members:
Ellis Bourque, III
Tari T. Bradford
Cynthia Butler-McIntyre
Timothy W. Hardy
Jennifer Lee
Erika McConduit
Michael J. Murphy
Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Craig Spohn
Stephen Touns

Student Members:
Matthew Durette
Franchesca Jimenez

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President
THROUGH: Dr. Wendi Palermo
Chief Education and Training Officer
FROM: William Tulak
Director of Institutional Effectiveness
DATE: January 15, 2023
SUBJECT: Program Requests at Central Louisiana Technical Community College

APPROVED
3/8/23
LCTCS BOARD OF SUPERVISORS

FOR BOARD ACTION

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Modifications

- 1. Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999) - 4 STARS
2. Technical Diploma (TD) in Forestry (CIP 03.0511) - 4 STARS
a. Certificate of Technical Studies (CTS) in Forest Harvesting & Planting Assistant (CIP 03.0511) - 4 STARS
b. Certificate of Technical Studies (CTS) Forest Technician Site Assistant (CIP 03.0511) - 4 STARS

Program Addition

- 1. Career and Technical Certificate (CTC) in Forest Safety & Sustainability Assistant (CIP 03.0511) with an Industrial Based Certification in OSHA 10 General Industry - 3 STARS

Background: Central Louisiana Technical Community College is modifying the Forestry program. The Technical Diploma will change from 61 credit hours to 45 credit hours. A Career and Technical Certificate in Forest Safety & Sustainability Assistant is being added to the curriculum. In addition, a concentration in "Forrest Technology" is being added to the AAS in Technical Studies.

Fiscal Impact: There will be no fiscal impact unless otherwise noted.

History of Prior Actions: There is a history of revising programs to meet student and workforce needs.

Benefits to the System: These requests will allow CLTCC to better meet student and workforce needs.

Signature of Monty Sullivan

3.8.23

Approved for Recommendation to the Board
Dr. Monty Sullivan

Date



**LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE  
SYSTEM**

**New Program and Curriculum Modification Form**

<b>TYPE OF PROPOSED CHANGE</b>	
<input type="checkbox"/> New Program	<input checked="" type="checkbox"/> Curriculum Modification

<b>AWARD LEVEL(S)</b>	
Award Level(s): <input checked="" type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree <u>Name:</u> <span style="background-color: #e0e0ff; padding: 2px 10px;"> </span>	<input checked="" type="checkbox"/> Technical Diploma (T.D.) <input checked="" type="checkbox"/> Career and Technical Certificate (C.T.C.) <input checked="" type="checkbox"/> Certificate of Technical Studies (C.T.S.) <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)

<b>NAME OF PROGRAM(S) and AWARD LEVEL(S)</b>			
Name: AAS in Technical Studies (Forestry Concentration)			
CIP: 47.9999	Credit Hours: 60	Contact Hours: 1345	Award Level: AAS
Name: Technical Diploma (TD) in Forestry			
CIP: 03.0511	Credit Hours: 45	Contact Hours: 1075	Award Level: TD
Name: Certificate of Technical Studies (CTS) in Forest Harvesting & Planting Assistant			
CIP: 03.0511	Credit Hours: 30	Contact Hours: 685	Award Level: CTS
Name: Certificate of Technical Studies (CTS) Forest Technician Site Assistant			
CIP: 03.0511	Credit Hours: 15	Contact Hours: 340	Award Level: CTS
Name: Certificate of Technical Studies (CTS) Forest Technician Site Assistant			
CIP: 03.0511	Credit Hours: 9	Contact Hours: 205	Award Level: CTC

<b>DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)</b>
---

**Forestry Technology Program Modifications**

Award	Old Credit Hours	Old Clock Hours	New Credit Hours	New Clock Hours
Technical Diploma (TD) in Forestry (CIP 03.0511)	61	1380	<b>45</b>	<b>1075</b>
Certificate of Technical Studies (CTS) Forest Technician Site Assistant (CIP 03.0511)	39	825	<b>30</b>	<b>685</b>
Certificate of Technical Studies (CTS) in Forest Harvesting & Planting Assistant (CIP 03.0511)	20	405	<b>15</b>	<b>340</b>

**Forestry Technology Program Addition**

A Career and Technical Certificate (CTC) in Forest Safety & Sustainability Assistant (CIP 03.0511) with an Industrial Based Certification in OSHA 10 General Industry is being added. (9 credit hours/205 clock hours)

**Technical Studies Program Modifications**

A concentration in Forestry is being added to the Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999)

**REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)**

Forestry Advisory Board recommended the AAS Technical Studies concentration. The college has an articulation agreement with Louisiana Tech for Forestry. The AAS would allow students to stay at CLTCC to obtain their general education courses and move into a curriculum that is more aligned Louisiana Tech's forestry program. Forestry is one of the largest industries in Winn Parish with jobs in the logging industry and in the Kisatche National Forest.

**IMPLEMENTATION DATE (Semester and Year)**

Fall 2023

**SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION** Main Campus All Campuses Sites (list below)

Site 1:Huey P Long Campus, Winnfield Louisiana
Site 2:
Site 3
Site 4:

<b>LOUISIANA WORKFORCE COMMISSION STAR LEVEL</b> ( <a href="http://www.laworks.net/Stars/">http://www.laworks.net/Stars/</a> )
<input type="checkbox"/> 5 Stars <input checked="" type="checkbox"/> <b>4 Stars</b> <input type="checkbox"/> 3 Stars <input type="checkbox"/> 2 Stars <input type="checkbox"/> 1 Star

<b>PLAN FOR PROVIDING QUALIFIED FACULTY</b> (Check all that apply)		
<input checked="" type="checkbox"/> Use Existing Faculty #: <u>1</u>	<input type="checkbox"/> Hire Adjunct Faculty #: <u>      </u>	<input type="checkbox"/> Hire Full-Time Faculty #: <u>      </u>
<b>MINIMUM CREDENTIALS REQUIRED FOR FACULTY</b>		
Education: MS in Forestry	Experience: N/A	Certification: Prescribed Burn

<b>ANTICIPATED ENROLLMENT:</b>					
<b>Students</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>	<b>Year Four</b>	<b>Year Five</b>
<u>DAY</u>	<u>13</u>	<u>16</u>	<u>19</u>	<u>21</u>	<u>23</u>
<u>EVENING</u>					
Describe Process for Attaining & Estimating Enrollment:	Current enrollment is 13 students with approximately 2 TD's per year. The Technical Diploma students tend to enroll in Louisiana Tech's program.				

<b>PROGRAM ACCREDITATION:</b>	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date:
Type/Name of Program Accreditation, Licensure or Certification Required:	

<b>DESCRIBE IMPLEMENTATION COSTS</b> (Include Faculty, Facilities, Library Resources, etc.)
---

No Additional Cost to existing program.

### PROGRAM CURRICULUM

(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
<b>First Semester</b>						
ORNT	1000	Freshman Orientation	1	0	15	1
FRTY	1111	Introduction to Forest Technology	1	1	45	2
FRTY	2510	Forest Insects & Disease	1	1	45	2
FRTY	2411	Forest Products and Timber Harvesting	2	2	90	4
<b>CTC – Forest Safety and Site Assistant</b>					205	9
FRTY	2520	Forest Mensuration 1	2	1	75	3
FRTY	1230	Biology of Forest Plants	2	1	60	3
<b>CTS – Forest Harvesting &amp; Planting Assistant</b>					340	15
<b>Second Semester</b>						
FRTY	2720	Wildlife Habitat Ecology & Game Management	1	1	45	2
FRTY	1311	Silviculture 1	2	1	60	3
FRTY	1000	Forest & Construction Equipment Lab	0	2	60	2
JOBS	2450	Job Seeking Skills	2	0	30	2
CPTR	1000	Introduction to Computers	1	1	45	2

FRTY	2310	Introduction for Forest Surveying and Geographic Information Systems	2	2	105	4
CTS – Forest Technician Site Assistant					685	30
Third Semester						
FRTY	2710	Prescribed Burning & Wildfire Control	2	2	90	4
FRTY	2610	Forest Mensuration II	1	3	105	4
FRTY	1315	Silviculture II	1	2	90	3
FRTY	1120	Dendrology	2	2	105	4
Technical Diploma – FOREST TECHNOLOGY					1075	45
AAS in Technical Studies (Forestry Concentration) Fourth Semester						
ENGL	1010	English Composition I	3	0	45	3
MATH	1100	College Algebra OR Contemporary Math	3	0	45	3
		Social Science Elective	3	0	45	3
		Natural Science Elective	3	0	45	3
		Humanities Elective	3	0	45	3
AAS in Technical Studies (Forestry Concentration)					1345	60

SIGNATURES:


  
 College Chief Academic Officer

February 24, 2023

Date

\_\_\_\_\_  
College Chief Executive Officer

\_\_\_\_\_  
Date

**Signature:** *William Tulak*

**Email:** williamtulak@lctcs.edu

**Signature:** *Wendi Palermo*

**Email:** wendipalermo@lctcs.edu












# F.5.CLTCC Consent Board Memo

Final Audit Report

2023-03-04

Created:	2023-03-03
By:	Sara Kleinpeter (sarakleinpeter1@lctcs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAArAwneli1d-xadjTvpWa8z_XoN_iuvGTz

## "F.5.CLTCC Consent Board Memo" History

-  Document created by Sara Kleinpeter (sarakleinpeter1@lctcs.edu)  
2023-03-03 - 7:37:02 PM GMT- IP address: 68.72.117.244
-  Document emailed to William Tulak (williamtulak@lctcs.edu) for signature  
2023-03-03 - 7:37:41 PM GMT
-  Email viewed by William Tulak (williamtulak@lctcs.edu)  
2023-03-04 - 0:25:47 AM GMT- IP address: 104.47.70.126
-  Document e-signed by William Tulak (williamtulak@lctcs.edu)  
Signature Date: 2023-03-04 - 0:28:41 AM GMT - Time Source: server- IP address: 75.65.132.170
-  Document emailed to Wendi Palermo (wendipalermo@lctcs.edu) for signature  
2023-03-04 - 0:28:42 AM GMT
-  Email viewed by Wendi Palermo (wendipalermo@lctcs.edu)  
2023-03-04 - 0:52:48 AM GMT- IP address: 104.28.97.23
-  Document e-signed by Wendi Palermo (wendipalermo@lctcs.edu)  
Signature Date: 2023-03-04 - 0:53:20 AM GMT - Time Source: server- IP address: 104.28.97.25
-  Document emailed to Katie Waldrop (katiewaldrop@lctcs.edu) for signature  
2023-03-04 - 0:53:22 AM GMT
-  Email viewed by Katie Waldrop (katiewaldrop@lctcs.edu)  
2023-03-04 - 1:24:21 PM GMT- IP address: 104.47.70.126
-  Document e-signed by Katie Waldrop (katiewaldrop@lctcs.edu)  
Signature Date: 2023-03-04 - 1:24:38 PM GMT - Time Source: server- IP address: 24.158.216.220
-  Agreement completed.  
2023-03-04 - 1:24:38 PM GMT