



*Changing Lives,  
Creating Futures*

Monty Sullivan  
*System President*

**Officers:**

Timothy W. Hardy  
*Chair*

Deni Grissette  
*First Vice Chair*

Stephen Toups  
*Second Vice Chair*

**Members:**

Helen Bridges Carter  
Erika McConduit  
Willie Mount  
Michael J. Murphy  
N. J. "Woody" Ogé  
Joe Potts  
Paul Price, Jr.  
Stephen C. Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Vincent St. Blanc, III  
Charles Strong

**Student Members:**

Sommer Brown  
Jennifer Burgess

Louisiana  
Community  
& Technical  
College System

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# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

### DRAFT MINUTES

Wednesday, September 14, 2016  
10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

**NOTE: A separate Audit Committee meeting is scheduled for  
Wednesday, September 14, 2016, at 9:00 a.m.**

*\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

#### A. CALL TO ORDER

Chair Hardy called the September 14, 2016, LCTCS Board of Supervisors monthly meeting to order at 10:06 a.m.

#### B. PLEDGE OF ALLEGIANCE

Supervisor Craig Spohn led the assembly in reciting the Pledge of Allegiance.

#### C. SWEARING IN

1. Board Chairman: Timothy W. Hardy
2. New Board Member: Mark D. Spears, Jr.

Mr. Leo Hamilton, Legal Counsel for the LCTCS Board of Supervisors, conducted the swearing in of Mr. Timothy W. Hardy as Chairman of the LCTCS Board of Supervisors.

Following his swearing in, Chair Hardy stated, *"I am honored. I'm humbled...I've had a lot of experiences in my life, but few that have meant as much to me as this one does, especially at this time in the System. I have big shoes to fill, having seen Supervisors Ogé, Murphy, Smith, and St. Blanc serve in this capacity...but am certain that with your prayers and support, even I will be able to pull it off. Thank you again for your confidence in me to hold this role."*

Attorney Shannon Battiste conducted the swearing in of new board member, Mr. Mark D. Spears, Jr.

Following the Oaths of Office, Chair Hardy read Mr. Spears' biography:

Mark D. Spears, Jr. - Mark is a native of both Marrero and Harvey and was raised in a single parent household by his mother, Dimple Spears, a public school teacher for over 30 years in the Jefferson Parish Public School System. Mark is married to Rachel Spears, MD, FACOG, and they have three wonderful children, Mark III, Natalie and Melanie. Mark is a devoted member of St. Mary Missionary Baptist Church in Marrero, LA. Mark is a product of Jefferson Parish Public schools, graduating from John Ehret High School. He attended Southern University in Baton Rouge where he received his Bachelor of Arts in Political Science with Honors and served as Class President.

After receiving his degree, he began teaching in the Jefferson Parish Public School System as a Special Education Teacher at Boudreaux Elementary where he also mentored kids. In 2003, Mark went to Southern University Law Center where he received his Juris Doctorate in May of 2005 and was on the Dean's List. He is also a member of the oldest African-American fraternity Alpha Phi Alpha Fraternity, Inc.

After law school, Mark worked as an Assistant District Attorney in Orleans Parish until February of 2007. He then worked as an Assistant Parish Attorney in Jefferson Parish, until 2011. In November, 2011, he was elected as Councilman of District 3 with 70% of the vote.

Mark is currently serving his unopposed second term as Jefferson Parish Councilman, District 3 and continues to engage members of our community through volunteer service at the local schools such as Helen Cox High School, John Ehret High School, Higgins High School, and West Bank community centers. He also serves on numerous community boards and task forces addressing critical issues that affect our daily lives. Mark constantly commits personal and professional time and energy to being a public servant for the constituents in his district.

As Councilman of District 3, Mark meets with neighborhood associations to understand the needs of their community. He continuously provides recreation services and centers for youth and seniors; including sponsoring summer camps at Johnny Jacobs, Woodmere Playground, Waggaman and many more. As times change it has become evident that a traditional education is not equal for all students. Mark provides additional funding for after school educational programs and activities for the youth in all areas. Mark has coordinated with clergy, local businesses, community and civic leaders to address the increasing crime, drug and violence epidemics in District 3. Mark works tirelessly to improve the quality of life in Jefferson Parish.

## **D. ROLL CALL**

**Sara Kleinpeter conducted roll call to establish a quorum.**

### **Members Present**

Timothy W. Hardy, Board Chair  
Deni Grissette  
Stephen Toups  
Sommer Brown  
Jennifer Burgess  
Helen Carter  
Erika McConduit  
Willie Mount  
Michael J. Murphy  
Woody Ogé  
Joe Potts  
Paul Price, Jr.  
Stephen Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Charles Strong  
Vincent St. Blanc, III

### **Absent**

### **Staff Present**

Monty Sullivan  
Sara L. Kleinpeter  
Paul Carlsen  
Michael Redmond  
Alex Appeaning  
Anthony Brown  
David Helveston  
Tommy Williams  
William Seaman  
Katie Waldrop  
Joe Marin  
Joel Watkins  
Quintin Taylor  
Brittany Francis  
Rene Cintron  
Sean Martin

## **E. APPROVAL OF MEETING AGENDA FOR SEPTEMBER 14, 2016**

**On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board voted to revise the agenda to remove “Review and Advisement” from agenda item H.2. The motion carried.**

**On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the September 14, 2016 meeting agenda, as amended. The motion carried.**

## **F. APPROVAL OF MEETING MINUTES FROM JUNE 8, 2016**

**On motion by Supervisor Toups, seconded by Supervisor St. Blanc, the Board voted to approve the June 8, 2016 meeting minutes. The motion carried.**

## G. REPORTS

### 1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Advised Board members of the copy of new committee appointments provided at each station.
- ❖ Act 360 Update  
Reported that LCTCS colleges were visited by Governor John Bel Edwards to announce the commitment of funding for ongoing projects for the system.

Press conferences were held Tuesday, September 6<sup>th</sup> for Central Louisiana Technical Community College (CLTCC)'s new Downtown Alexandria Campus and Wednesday, September 7<sup>th</sup> for Baton Rouge Community College (BRCC)'s Automotive Collision Repair Center.

A third press conference is scheduled to be held Thursday, September 29<sup>th</sup> for Delgado Community College (DCC)'s River City Campus. All members are invited to attend.

Chair Hardy noted that Governor Edwards has had a challenging first few months in his first term, yet he took the time to make these announcements for our System. The System owes him a great deal of gratitude for seeing the importance of our announcements, even with the challenging times in Louisiana.

- ❖ ACCT 2016  
Reminded members that the Association of Community College Trustees (ACCT) Annual Leadership Congress will be held in New Orleans the first week of October. LCTCS is one of the host organizations this year. Asked members to notify Sara Kleinpeter of your plans to attend if you haven't already.
- ❖ The November meeting of the LCTCS Board will be held at Bossier Parish Community College.

## 2. President's Report

Dr. Sullivan provided the following report:

- ❖ Introduced the 2016 Class of Louisiana Leadership Academy, noting that the 3<sup>rd</sup> class is filled with outstanding faculty or staff from the system. The LLA allows for investing in the people who work for LCTCS.
- ❖ Recognized and thanked the LCTCS Leadership team in spearheading Flood Relief Efforts. Noted that Chancellors Hardy, Doty, and Michaelis worked along with Chancellor Wainwright and the System Office to devise a plan to aid the faculty, staff and students of the system who were greatly impacted by the August Flood in Louisiana. Dr. Sullivan noted that this flood event showed no mercy on anyone based on race, gender or financial status.
  - Northshore Technical Community College Chancellor Will Wainwright reported that he began notifying faculty, staff, and students via social media (Twitter, Snapchat, Facebook, etc.). In the new age of instant communication, an email is no longer the best method to reach individuals.

NTCC administration reached out to the varied communities it serves to discover the individual needs of each community and activated a plan to assist. NTCC developed workforce training that would support rebuilding in the communities. NTCC began to offer dry wall classes, free of charge, for anyone in need, allowing for the community to embrace the motto of “be your own workforce” At this time, two sites have been set up for training – Walker High and Albany High – 157 homeowners have been trained, and each site has waiting lists.

NTCC is going to reprint college degrees at no charge for flood victims.

Chancellor Wainwright noted that NTCC was never alone in their efforts for developing recovery efforts for the community. He thanked all of the chancellors for their support during a time of need.

- Baton Rouge Community College Vice Chancellor of Institutional Advancement, Mr. Phil Smith, reported that 35% of the BRCC staff and faculty were directly impacted by the flood. This led to the creation of a Disaster Relief Fund for the faculty, staff and students at BRCC. Internally, \$10,000 was raised. Additionally, the Baton Rouge Area Foundation issued a \$40,000 grant to BRCC for aid in helping students, faculty and staff in recovering. All funds have been dispersed to support the BRCC family. A disaster relief center has been created on campus to receive and disperse donations to those in need. This will become a community resource center for students in

need. The Governor's Disaster Unit, SBA, and others have visited the relief center.

- Chief External Affairs Officer for LCTCS, Mr. David Helveston reported that the LCTCS Foundation set up a Disaster Relief Fund for external donations for the System staff and other colleges. The outpouring of support – from LCTCS colleges like Louisiana Delta Community College and the Delgado Baseball team – to community college systems around the country, have been received by LCTCS and are being distributed.
- Dr. Sullivan encouraged everyone to remember that though this disaster event has ended, the recovery is still ongoing, and will be for a while. He encouraged all to actively participate in the recovery efforts of their neighbors throughout the state.
- ❖ Dr. Sullivan reported that the search for the next Baton Rouge Community College Chancellor has launched. Dr. Sullivan and Chair Hardy have spent time with the BRCC community to discuss the characteristics for the next leader for BRCC. He reminded the board that the search will include the qualifications needed for chancellor, as well as find the candidate that is the best fit for BRCC at this time and for the future.

Key dates and tentative timeline:  
September 14, 2016 – Application period opens. Search begins.  
October 24, 2016 – Deadline for applications to be submitted.  
November 2-3, 2016 – Semi Finalist Interviews take place.  
November 9, 2016 – Committee will announce the finalists.  
November 14 - 15, 2016 – Finalist interviews will take place at BRCC.  
December 14, 2016 – A recommendation will be made to the Board for the next Chancellor for BRCC.

- ❖ Provided Updates on Colleges
  - Recognized the Chancellors for producing the largest class of graduates, growing by 6,000 new graduates for a total of 28,853 new graduates from our system.
  - Congratulated Dr. Alex Appeaning on working with each college to ensure they are all eligible for Phi Theta Kappa (PTK) chapters at their campuses.
  - Thanked Phi Theta Kappa (PTK) for their donation of \$5,000 to each college impacted by the August flood events.
  - Baton Rouge Community College received word that the construction management degree program received full accreditation by the American Council for Construction Education.
  - Reported that all thirteen colleges in the System have maintained their designation of being a Governor's Veteran and Military Friendly College.

- Delgado’s Culinary Program is ranked 50<sup>th</sup> in the Nation for culinary programs.
- SOWELA recently received a \$260,000 grant from Lake Charles LNG for high school process technology students, a \$50,000 donation from Citgo for high school STEM training, and a \$50,000 donation from Entergy for a Single Stop program on campus.
- Bossier Parish Community College received a \$300,000 grant from the Rural Electric Membership Corporation.
- River Parishes Received SACSCOC approval for pipe fitting apprentice and millwright apprentice programs.
- South Louisiana Community College granted naming rights for two rooms at the St. Martinville Campus, allowing two new donors for the SLCC Foundation.
- ❖ Thanked Louisiana Senate Education staff members for their visit to the Board Meeting.
- ❖ Acknowledged Dr. Lisa Smith Vosper from the Board of Regents and thanked her for her dedication to helping tell the story of the community and technical college system.

## **H. GENERAL ACTION ITEMS\*\***

**Supervisor Hardy presented the Committee of the Whole Actions agenda items for consideration by the Board.**

**On motion by Supervisor Ogé, seconded by Supervisor Toups, the Board voted to ratify the action taken during the June 30, 2015 Executive Committee - items H.1.a through H.1.j. The motion carried.**

### **Committee of the Whole (for Ratification by the Full Board)**

#### **1. Ratification of Actions Taken at June 24, 2016 Executive Committee Meeting**

##### **Executive Committee Actions**

##### **Academic and Student Affairs Actions**

- a. For Review and Advisement: New LCTCS Policy #2.017, International Education Policy: Travel, Planning, and Logistics
- b. Board Resolution: Act # 401 of the 2016 Regular Legislative Session
- c. Potential Litigation Discussion \*\*

##### **Facilities Actions**

- d. Cooperative Endeavor Agreement between Northwest Louisiana Technical College and Joe Leblanc Food Pantry, Inc.

##### **Finance Actions**

- e. Academic Year 2016-2017 Tuition and Fee Schedule
- f. LCTCS Policy #5.007, Tuition Refund Policy

- g. Social Services Contract between Fletcher Technical Community College and Prime Time Training, Inc.
- h. Professional Services Contract between Fletcher Technical Community College and Audubon Engineering Company, LP

**Personnel Actions**

- i. Reduction In Force for Fletcher Technical Community College
- j. Appointment of Acting Chancellor at Louisiana Delta Community College

**Supervisor Price presented the Academic & Student Affairs Actions agenda items for consideration by the Board.**

**Academic and Student Affairs Actions**

- 2. ~~For Review and Advisement:~~ LCTCS Policy #1.117, High School Equivalency Guidelines

**On motion by Supervisor Carter, seconded by Supervisor Smith, the Board voted to approve the attached revisions to policy #1.117, “High School Equivalency Guidelines.” The motion carried.**

- 3. New LCTCS Policy #2.017, International Education: Travel, Planning, and Logistics

**On motion by Supervisor Toups, seconded by Supervisor Grissette, the Board voted to approve the attached new policy #2.017, “International Education: Travel, Planning, and Logistics.” The motion carried.**

- 4. Update on SACSCOC and COE Accreditation Actions

The Board received the summary of accreditation actions and activities impacting LCTCS colleges. No action was taken.

**Supervisor Carter presented the Facilities Actions agenda items for consideration by the Board.**

**Facilities Actions**

- 5. Capital Outlay Requests for FY 2017-2018

**On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to approve the 2017-2018 Capital Outlay list of recommended projects. The motion carried.**



6. Reversion of the Baton Rouge Community College Donmoor Building

**On motion by Supervisor Smith, seconded by Supervisor Mount, the Board voted to authorize the President and the Chancellor of the Baton Rouge Community College to execute all documents and complete all requirements necessary for the reversion of the Donmoor Building, including the authority to make such payments as may be necessary to secure the release of the federal deed restrictions associated with the property located at 350 North Donmoor Avenue, Baton Rouge, back to the Federal Real Property Assistance Program, United States Office of Management, General Services Administration. The reversion of this property must be filed with the local Clerk of Courts Office and the State Land Office. The motion carried.**

7. Servitude and Right of Way Agreement from the LCTCS, on behalf of Northshore Technical Community College, to CLECO Power, L.L.C.

**On motion by Supervisor Price, seconded by Supervisor Grissette, the Board voted to authorize the President to execute a right-of-way agreement between the LCTCS, on behalf of Northshore Technical Community College (NTCC), and CLECO Power, L.L.C. for the connection of electrical service and the continued maintenance of the utility distribution equipment to be installed to service the new Lacombe campus that is currently under construction. The legal description and technical drawing illustrating the area to be transferred will be maintained in the office of the Chief Operations Officer. The motion carried.**

8. Servitude and Right of Way Agreement from the LCTCS, on behalf of SOWELA Technical Community College, to Entergy Louisiana L.L.C.

**On motion by Supervisor Mount, seconded by Supervisor Ogé, the Board voted to authorize the President to execute a right-of-way agreement between the LCTCS, on behalf of SOWELA Technical Community College, and Entergy Louisiana, L.L.C. for the connection of electrical service and the continued maintenance of the utility distribution equipment that will be installed to service the new Jennings campus that is currently under construction. The legal description and technical drawing illustrating the area to be transferred will be maintained in the office of the Chief Operations Officer. The motion carried.**

9. Cooperative Endeavor Agreement between the Houma-Terrebonne Soccer Association and the LCTCS, on behalf of Fletcher Technical Community College

**On motion by Supervisor Smith, seconded by Supervisor Brown, the Board voted to authorize the LCTCS President and the Chancellor of L.E. Fletcher Technical Community College to negotiate and execute a Cooperative Endeavor Agreement between the LCTCS, on behalf of the college, and Houma-Terrebonne Soccer Association to allow the use of land at the college for soccer fields. A map depicting the area that will be used by the Soccer Association is attached. The motion carried.**

10. Cooperative Endeavor Agreement between Cardiovascular Institute of the South and the LCTCS, on behalf of Fletcher Technical Community College

**On motion by Supervisor Brown, seconded by Supervisor Smith, the Board voted to authorize the LCTCS President and the Chancellor of L.E. Fletcher Technical Community College to negotiate and execute a cooperative endeavor agreement between the LCTCS, on behalf of the college, and Cardiovascular Institute of the South for the use of space at the college for offices and training purposes. The motion carried.**

11. Donation of Property for Nunez Community College

**On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to authorize and accept the donation of property and improvements from Robert J. and Sheryl B. Baudier located at 3627 Delille Street, Chalmette, LA, for the use of Nunez Community College, upon completion of final due diligence. The donation of this property must be recorded with the local Clerk of Courts and the State Land Office. The motion carried.**

**Supervisor Mount presented the Finance Actions agenda items for consideration by the Board.**

**Finance Actions**

12. Transfer of Edwards Barham Endowment from South Louisiana Community College to Louisiana Delta Community College Foundation

**On motion by Supervisor Price, seconded by Supervisor Carter, the Board voted to approve the transfer of the Edwards Barham Endowment Scholarship from South Louisiana Community College Midwifery program to be transferred to Louisiana Delta Community College to be used to provide scholarship support and/or funding for training or workforce opportunities. The motion carried.**

13. FY 2016-17 Operating Budget for LCTCS Entities

**On motion by Supervisor Ogé, seconded by Supervisor Price, the Board voted to approve the FY 2016-17 Operating Budgets of the LCTCS Colleges and Board Office. The motion carried.**

14. Professional and Social Services Contracts:

- a. Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services

**On motion by Supervisor Price, seconded by Supervisor Murphy, the Board voted to approve a social services contract between Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services, effective October 1, 2016 to June 30, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

- b. Fletcher Technical Community College and Apex NDT Training Services, LLC

**On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve a social services contract between Fletcher Technical Community College and Apex NDT Training Services, LLC, effective July 25, 2016 to July 24, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

- c. Fletcher Technical Community College and Falck Alford Safety Services

**On motion by Supervisor Smith, seconded by Supervisor Grissette, the Board voted to approve a social services contract between Fletcher Technical Community College and Falck Alford Safety Services, effective August 1, 2016 to July 31, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

- d. Fletcher Technical Community College and Causin LLC dba Bayou Supply and Safety

**On motion by Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to approve a social services contract between Fletcher Technical Community College and Causin LLC dba Bayou Supply and Safety, effective August 1, 2016 to July 31, 2017. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

15. Clarification of LCTCS Policy #5.007, Tuition Refund Policy

**On motion by Supervisor Price, seconded by Supervisor Potts, the Board voted to approve the revisions to the attached policy #5.007, "Tuition Refund Policy." The motion carried.**

16. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education Career & Technical College Education Programs

**On motion by Supervisor McConduit, seconded by Supervisor Spohn, the Board voted to approve a Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and the Board of Elementary and Secondary Education (BESE) for administration of the secondary career and technical education portion of the Carl D. Perkins funds for the fiscal year beginning July 1, 2016 and ending June 30, 2017. The BESE approved and signed the MOU at their July 2016 Board Meeting. The motion carried.**

17. Interagency Cooperative Endeavor Agreement between State of Louisiana, Louisiana Workforce Commission and the Louisiana Community and Technical College System

**On motion by Supervisor Toups, seconded by Supervisor Smith, the Board voted to approve the Interagency Cooperative Endeavor Agreement (CEA) between the Louisiana Workforce Commission (LWC) and the Louisiana Community and Technical College System (LCTCS) for administration of the training, education, vocation rehabilitation and employment services for individuals with disabilities in correctional facilities through Louisiana Rehabilitation Services beginning August 1, 2016 and ending June 30, 2017. The motion carried.**

**Supervisor Murphy presented the Personnel Action agenda items for consideration by the Board.**

**On motion by Supervisor Carter, seconded by Supervisor Spears, the Board voted to enter into Executive Session for the purpose of discussing the Performance Evaluations of the LCTCS Chancellors and Directors and the Performance Evaluation of the LCTCS President. The motion carried.**

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yeas - 17

Nays - 0

Timothy W. Hardy, Board Chair

Deni Grissette, 1<sup>st</sup> Vice Chair

Stephen Toups, 2<sup>nd</sup> Vice Chair

Sommer Brown

Jennifer Burgess

Helen Carter

Erika McConduit

Willie Mount

Michael J. Murphy

Woody Ogé

Joe Potts

Paul Price, Jr.

Stephen Smith

Mark D. Spears, Jr.

Craig Spohn

Vincent St. Blanc, III

Charles Strong

**The Board entered into Executive Session at 11:35 a.m., following a unanimous vote.**

**The Board reconvened from Executive Session at 12:54p.m.**

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Timothy W. Hardy, Board Chair  
Deni Grissette, 1<sup>st</sup> Vice Chair  
Stephen Toups, 2<sup>nd</sup> Vice Chair  
Sommer Brown  
Jennifer Burgess  
Helen Carter  
Erika McConduit  
Willie Mount  
Michael J. Murphy

Woody Ogé  
Joe Potts  
Paul Price, Jr.  
Stephen Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Vincent St. Blanc, III  
Charles Strong

**Chair Hardy stated that no votes were taken and no consensus was reached during the Executive Session.**

**Personnel Actions**

18. Performance Evaluations of LCTCS Chancellors and Directors

No action was taken.

19. Performance Evaluation of LCTCS President

No action was taken.

20. New Annual Updates on Professional Development

System President Sullivan noted that the Board will begin receiving, annually, a report on the participation in ongoing Professional Development provided by the LCTCS Office of Professional Development. The report will be included each September, in the Updates section of the agenda. No action was taken.

**Chair Hardy presented the Consent Agenda items for consideration by the Board.**

**By a point of order by Chair Hardy, agenda items I. 1. a. through c. were edited for clarification to change CIP 47.030 to include a digit unintentionally left off to read 47.0303.**

**On motion by Supervisor Ogé, seconded by Supervisor Potts, the Board voted to approve the Consent Agenda which consists of agenda items I.1 through I.15.**

## **I. CONSENT AGENDA**

### **Academic and Student Affairs**

**Approved new programs and exit points, program revisions, and program terminations as listed below:**

#### **Baton Rouge Community College**

##### **Program Additions**

1. Associate of Applied Science (AAS) in Technical Studies (CIP 47.0303) – **5 STARS**
  - a. Technical Diploma (TD) in NCCER Millwright Level 5 (CIP 47.0303) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in NCCER Millwright Level 3 (CIP 47.0303) – **5 STARS**
  - c. Technical Competency Area (TCA) in NCCER Millwright Level 1 (CIP 47.0303) – **5 STARS**
  - d. Technical Diploma (TD) in NCCER Instrumentation Level 4 (CIP 15.0404) – **5 STARS**
  - e. Certificate of Technical Studies (CTS) in NCCER Instrumentation Level 2 (CIP 15.0404) – **5 STARS**
  - f. Technical Competency Area (TCA) in NCCER Instrumentation Level 1 (CIP 15.0404) – **5 STARS**

##### **Program Terminations**

2. Associate of Applied Science (AAS) in Helicopter Flight Operations (CIP 49.0101) – **5 STARS**
  - a. Certificate of Technical Studies (CTS) in Commercial Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in Helicopter Flight Instructor (CIP 49.0108) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in Instrument Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
  - d. Certificate of Technical Studies (CTS) in Private Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**

#### **Bossier Parish Community College**

3. Bossier Parish Community College Mission Statement

**Central Louisiana Technical Community College  
Program Terminations / Replacements**

4. Technical Diploma (TD) in ICT: Computer/Networking Support  
(CIP 11.1001) – **5 STARS** (*Previously replaced by the Computer Technology Program*)
  - a. Certificate of Technical Studies (CTS) in ICT: Computer System Technician  
(CIP 11.1001) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in ICT: LAN Administrator  
(CIP 11.1001) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in ICT: Network Security Technician  
(CIP 11.1001) – **5 STARS**
5. Technical Diploma (TD) in Industrial Maintenance Technology  
(CIP 47.0303) – **5 STARS** (*Previously replaced by the Manufacturing Technology Program*)
  - a. Certificate of Technical Studies (CTS) in MT: Hydraulic Apprentice  
(CIP 47.0303) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in MT: Millwright Apprentice  
(CIP 47.0303) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in MT: Electrical  
(CIP 47.0303) – **5 STARS**
  - d. Certificate of Technical Studies (CTS) in MT: Petrochemical  
(CIP 47.0303) – **5 STARS**
6. Associate of Applied Science (AAS) in Drafting & Design Technology  
(CIP 15.1301) – **5 STARS** (*Previously replaced by the Technical Studies Program*)

**Fletcher Technical Community College**

7. Fletcher Technical Community College Mission Statement

**Northshore Technical Community College**

**Program Revisions**

8. Associate of Applied Science (AAS) in MMT: Industrial Machine Shop Technician  
(CIP 47.9999) – **5 STARS**
9. Technical Diploma (TD) in MMT: Industrial Machine Shop Technician  
(CIP 40.8501) – **5 STARS**

**Site Relocations**

10. Educational Service Center
11. Slidell Instructional Service Center Behrman Site

**South Louisiana Community College**

12. South Louisiana Community College Strategic Plan 2016-2020

**SOWELA Technical Community College**

**Program Additions**

13. Certificate of Technical Studies (CTS) in Production Baker  
(CIP 12.0503) – **3 STARS**
  - a. Technical Competency Area (TCA) in Entry Level Baker  
(CIP 12.0503) – **3 STARS**

**Program Revisions**

- 14. Associate of Applied Science (AAS) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
  - a. Technical Diploma (TD) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in IT Network Apprentice (CIP 11.0901) – **5 STARS**

**Finance Consent Item**

- 15. Foundation Reimbursement to or On Behalf of Employees

**Approved the following foundation reimbursement, as required by Board Policy #5.029, Support of System and College Endeavors, and Board Policy #5.017, LCTCS Policy on Foundations:**

Date	Foundation	Recipient	Position	Amount	Purpose
June 14, 2016	BPCC Foundation, Inc.	Holly French Hart	Associate Vice Chancellor of Institutional Effectiveness, Strategic Planning and Assessment	\$1,177.03	Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 5-9, 2016, Milwaukee, WI



Chair Hardy referenced the Updates and encouraged board members to review the information provided.

#### **J. UPDATES**

1. Alternative Financing Projects
2. Fourth Quarter Contracts Report
3. Report of Breazeale Sachse & Wilson for Quarter Ending June 30, 2016
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. Status Report on Capital Projects
6. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
7. Update on Professional Development

**Chair Hardy presented the Other Business items for consideration by the Board.**

#### **K. OTHER BUSINESS**

1. Approval of Revised 2016 Meeting Schedule

**On motion by Supervisor Mount, seconded by Supervisor Burgess, the Board voted to approve the revised 2016 Meeting Schedule. The motion carried.**

2. Approval of Proposed 2017 Meeting Schedule

**On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board voted to approve the 2017 Meeting Schedule as presented. The motion carried.**

#### **L. ANNOUNCEMENTS**

There were no additional announcements to come before the Board.

#### **M. ADJOURNMENT**

**There being no further business to come before the Board, and on motion by Supervisor Ogé, seconded by Supervisor St. Blanc, Chair Hardy adjourned the meeting at 1:02 p.m.**