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- Helen Bridges Carter
- Erika McConduit
- Willie Mount
- Michael J. Murphy
- N. J. "Woody" Ogé
- Joe Potts
- Paul Price, Jr.
- Stephen C. Smith
- Mark D. Spears, Jr.
- Craig Spohn
- Vincent St. Blanc, III
- Charles Strong

Student Members:

- Sommer Brown
- Jennifer Burgess

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS

Audit Committee Meeting

**Wednesday, September 14, 2016
9:00 a.m.**

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

*** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

A. Call to Order by Committee Chair

Committee Chair Deni Grissette called the September 14, 2016 LCTCS Board of Supervisors Audit Committee meeting to order at 9:04 a.m.

B. Pledge of Allegiance

Supervisor St. Blanc led the assembly in reciting the Pledge of Allegiance.

Chair Price appointed Supervisors Stevie Smith, Charles Strong, and Joe Potts to the Audit Committee for the purposes of the day's meeting.

C. Roll Call

Board Coordinator, Sara Kleinpeter conducted the roll call with the following results:

Members Present

- Deni Grissette
- Joe Potts
- Willie Mount
- Paul Price, Jr.
- Craig Spohn
- Michael Murphy
- Woody Ogé
- Stevie Smith
- Vinney St. Blanc
- Charles Strong

Absent

- Helen Carter

Staff Present

- Monty Sullivan
- Paul Carlen
- Joe Marin
- David Helveston
- Sara Kleinpeter
- Mike Redmond

D. Approval of Meeting Agenda for September 14, 2016

On motion by Supervisor Mount, seconded by Supervisor Price, the Committee voted to approve the September 14, 2016, meeting agenda as presented. The motion carried.

E. Approval of Minutes of June 7, 2016 Meeting

On motion by Supervisor Spohn, seconded by Supervisor Mount, the Committee voted to approve the June 7, 2016 meeting minutes as presented. The motion carried.

F. Update of Reports Issued and Work in Progress

Michael Redmond reviewed the reports issued and work in progress with the committee. He noted that individual audit reports have been issued: Central Louisiana Technical Community College (CLTCC) and Baton Rouge Community College (BRCC). The reports were recently released by the Louisiana Legislative Auditor, but are not new findings. LCTCS was aware of the reports and have previously reported the findings to the Board.

CLTCC Chancellor, Jimmy Sawtelle reported that the college has fully responded to and corrected all findings and is working toward a clean audit during the next review.

There were allegations related to potential payroll fraud at Baton Rouge Community College (BRCC). The LCTCS Internal Audit team conducted an audit of payroll and did not find any fraud.

An internal audit review of Perkins at CLTCC reported a finding related to payment to the Rapides Parish School Board (RPSB). RPSB used these payments to pay Career Compass (CC), with which RPSB had a contractual agreement. CLTCC was not a party to this agreement and had no obligation to pay RPSB. The payment was, in essence, and unallowable donation of federal funds. RPSB addressed this matter by entering into a modified agreement between RPSB and CC. It was noted that Fletcher Technical Community College would have a similar findings, but that report has not yet been issued.

A report was issued on Nunez as related to the Perkins grant. There was an over charge to the grant and have been advised to consult with the LCTCS Perkins administrator to determine the best way to correct this mistake.

The Internal Audit Office is preparing for an audit related to overtime reporting as well as a review of the data related to the goals of Our Louisiana 2020. These items are being prepared and will occur in early 2017.

G. Update on College Finances

Joe Marin reported that Central Louisiana Technical Community College has improved their financial statements. Bossier Parish Community College appears to have concerns related to their financial statements. Mr. Marin is working with these colleges to take corrective action to remedy any financial problems.

H. Questions and Other Business

President Monty Sullivan noted that the BRCC Federal Financial Aid Audit. The report of the federal audit is not required to be presented to the Board. LCTCS is working to have future audits be presented to the Board. BRCC is working with the federal government to correct the findings in the audit and create a corrective path forward.

Chair Grissette noted that the next meeting of the Audit Committee is scheduled for December 14, 2016, at a time to be determined.

I. Adjournment

On motion of Supervisor Mount, seconded by Supervisor Price, the Audit Committee adjourned at 9:48 a.m.