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TO: Dr. Monty Sullivan
LCTCS President

FROM: Dr. Paul Carlsen
LCTCS Chief Content Officer

Joseph F. Marin
LCTCS Chief Operations Officer

APPROVED

3/8/17
LCTCS BOARD OF SUPERVISORS

SUBJECT: Review and Advise ment: New LCTCS Policy #1.048 "Campus Sustainability Monitoring"

DATE: March 2, 2017

FOR REVIEW AND ADVISEMENT:

Recommendation: Staff recommends that the Board accept for review and advisement the attached LCTCS Policy #1.048 "Campus Sustainability Monitoring."

Background: The Board has implemented policies providing for a framework to assess the viability of academic programs offered by colleges (Program Health Index) and to assess the fiscal health of colleges (Fiscal Health Monitoring). The current fiscal environment now requires a policy framework to allow the System President to provide further assistance to college leadership in assessing the long-term viability of offering instruction at college campuses. The attached policy provides this framework with criteria for warranting campus sustainability monitoring.

History of Prior Action: N/A

Fiscal Impact: N/A

Benefits to the System: This policy creates a framework by which LCTCS campuses may warrant monitoring assistance by the System President, particularly given the history of significant reductions in state resources to higher education.

Signature of Dr. Monty Sullivan
Approved for Recommendation to the Board
Dr. Monty Sullivan

3-8-17
Date

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.048

Title: CAMPUS SUSTAINABILITY MONITORING

Authority: Board Action

Original Adoption:

Effective Date:

Last Revision:

The long-term sustainability of a campus is dependent on: (1) sustainable enrollment levels that cover the costs of instruction, facilities, and support services, (2) sound fiscal management, and (3) the support of the surrounding community. In the event that the long-term sustainability of a campus comes under question, heightened monitoring and corrective action plans are warranted.

Triggering Campus Sustainability Monitoring

On an annual basis, the System President will review the sustainability of all college campuses, and may place a campus on heightened monitoring under the following circumstances:

1. The annual full-time equivalents (FTEs) are below 100 full tuition paying FTEs.
2. Campus operational expenditures exceed total funds received by the campus in a given fiscal year.
3. A college chief executive officer may request their campus be placed under heightened monitoring due to a lack of community support.

The System President will communicate to the Board of Supervisors any campus placed on heightened monitoring. College chief executive officers may petition the System President to prevent a campus from being placed on heightened monitoring in extraordinary circumstances.

Corrective Action Plan

Once placed on heightened monitoring, the chief executive officer of the college for which the campus belongs will be required to submit a corrective action plan to the System President. This corrective action plan will include:

1. Enrollment growth strategies with targets;
2. A plan to reduce expenditures;
3. Targets for securing financial support from external sources;
4. Completer growth strategies with completer targets;
5. Community and business outreach campaigns;
6. A comprehensive review of programs / classes offered at the campus and their alignment with community and business needs; and,
7. Other information deemed appropriate by the System President.

Outcome

No later than one year after a campus has been under a corrective action plan, the System President will recommend the following:

1. Campus removal from monitoring;
2. Continued campus monitoring and extension of the corrective action plan;
3. Campus realignment;
4. Cessation of operations; or,
5. Other recommendations as deemed appropriate by the System President.