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## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**TO:** Dr. Monty Sullivan  
LCTCS President

**FROM:** Dr. René Cintrón *RC*  
Interim Chief Academic Affairs Officer

**SUBJECT:** Program Terminations at Delgado Community College

**DATE:** 06/05/2017

**APPROVED**  
*SK* 6/14/17  
LCTCS BOARD OF SUPERVISORS

**FOR BOARD ACTION:**

**Recommendation:** Staff recommends that the Board approve the program terminations listed below.

**Program Terminations**

1. Associate of Applied Science (AAS) in Dietetic Technician (CIP 51.3103) – **2 STARS**
2. Associate of Arts (AA) in Interior Design (CIP 50.0408) – **3 STARS**
  - a. Certificate of Technical Studies (CTS) in Kitchen and Bath Design (CIP 50.0408) – **4 STARS**
3. Associate of General Studies (AGS) Concentrations (CIP 24.0102) – **TRANSFER**
  - a. Television Production
  - b. Mass Communication
4. Certificate of Technical Studies (CTS) in Horticulture Technology (CIP 01.0601) – **4 STARS**
5. Certificate of Technical Studies (CTS) in Legal Secretary (CIP 22.0301) – **4 STARS**

**Background:** The AAS in Dietetic Technician was terminated as part of the low completer review by the Board of Regents in April 2017. DCC is requesting termination to comply with BOR results.

The AA in Interior Design has a less than 10 graduation 5-year average. Its Technical Diploma was terminated in 2013 due to lack of student interest and graduation productivity. The CTS in Kitchen and Bath Design also experiences this lack of interest and graduation with 5 graduates since its inception in 2012. The low productivity continues today along with a low employability demand according to the Louisiana Workforce Commission.

The AA in Performance and Media Arts, which consisted of these and other concentrations, was terminated in 2013. Upon termination of the AA and appropriate teach-out period, courses were maintained to allow students to complete the AGS with

concentrations in Television Production and Mass Communication. DCC is requesting termination of these concentrations under the AGS.

In 2011, the AAS in Horticulture Technology was terminated and its CTS redesigned to provide students with the skills needed to sit for licensure examination and gain entry-level employment. These revisions did not improve graduation productivity. The CTS in Legal Secretary, which prepares students for specialize wok in the legal field, has also experienced the same low level of graduation productivity.

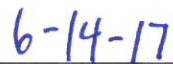
DCC has worked diligently to provide advice and counsel to ensure that students are able to make informed decisions regarding their studies at DCC. Efforts are ongoing and will continue until each current student has been given appropriate opportunities. In order to make certain that information provided is accurate, up to date and consistent, students are asked to confer with their appropriate academic professional advisors.

**Fiscal Impact:** Cost savings for these terminated programs will be realized over time during the teach-out period and permanently after the coursework is longer offered.

**History of Prior Actions:** There is a history of terminating programs to better align with industry demand.

**Benefits to the System:** These modifications will allow DCC to better meet student and workforce needs.

  
\_\_\_\_\_  
**Approved for Recommendation to the Board**  
**Dr. Monty Sullivan**

  
\_\_\_\_\_  
**Date**

**CURRICULUM AND PROGRAM DEVELOPMENT**

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New Orleans, LA 70119  
(504) 671-5445 FAX (504) 483-4326  
www.dcc.edu

May 15, 2017

Board of Supervisors  
The Louisiana Community and Technical College System  
265 South Foster Drive  
Baton Rouge, Louisiana 70806

Attention: Paul Carlsen, Ph.D., Chief Content Officer

Dear Dr. Carlsen:

The following items from Delgado Community College are submitted to the Board of Supervisors for possible consideration at the June 14, 2017 Board Meeting:

Program Termination:

Associate of Applied Science:

Dietetic Technician  
(CIP Code: 51.3103)  
2 Stars

**Justification:** The instructional program in Dietetics Technician was terminated as of May, 2017, by the Board of Regents for Louisiana Higher Education as a result of the Academic Program (Low Completer) Review. The program has been reviewed as a low completer program multiple times, most recently in 2017, 2013, 2011, and 2009. As part of the review process, the program completed a redesign in 2011, changing from an Associate of Science, with a focus on transfer, to an Associate of Applied Science, with a focus on immediate entry into the workforce, with options for students to continue their studies by transferring to a senior college while working in the field. Program revisions did not improve graduation rates as anticipated, with the program completing **8** in 2011-2012; **9** in 2012-2013; **7** in 2013-2014; **9** in 2014-2015; and **11** in 2015-2016.

The College requests recognition of the termination of the program, and, once approved by the Board of Supervisors, a teach-out plan to address impacted students and faculty will be forwarded to the Commission on Colleges for approval and implementation.

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Program Termination:

Certificate of Technical Studies:

Horticulture Technology  
(CIP Code: 01.0601)  
4 Stars

Justification: The College offered an Associate degree program in Horticultural Sciences that was terminated as part of the Board of Regents Academic Program (Low Completer) Review in 1990. In 2000, the College presented a redesigned instructional program in Horticulture Technology offered at the Associate of Applied Science degree and Certificate of Technical Studies levels. In 2011, the Associate of Applied Science degree was terminated due to low productivity, and the Certificate of Technical Studies was redesigned to provide students with the skills needed to sit for licensure examination and gain entry-level employment in the region's workforce. Revisions did not improve graduation rates as anticipated, with **6** graduates in 2011-2012; **8** in 2012-2013; **14** in 2013-2014; **10** in 2014-2015; and **6** in 2015-2016. The College requests termination of the C.T.S. in Horticulture Technology, effective immediately. Upon approval by the Board of Supervisors, a teach-out plan to address impacted students, faculty, and instructional support personnel will be forwarded to the Commission on Colleges for approval and implementation.

Program Termination:

Certificate of Technical Studies:

Legal Secretary  
(CIP Code: 22.0301)  
4 Stars

Justification: The C.T.S. in Legal Secretary prepares graduates for specialized work in the legal field. Productivity does not warrant the continuation of the program. There were: **13** graduates in 2011-2012; **3** in 2012-2013; **8** in 2013-2014; **6** in 2014-2015; and **7** in 2015-2016. The College requests termination of the C.T.S. in Legal Secretary, effective immediately. Upon approval by the Board of Supervisors, a teach-out plan to address impacted students and faculty will be forwarded to the Commission on Colleges for approval and implementation.



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Program Termination:

Associate of Arts:

Interior Design  
(CIP Code: 50.0408)  
4 Stars

Justification: Instructional programs in Interior Design prepare graduates to sit for national licensure as Interior Designers. Individual instructional programs are not accredited by the licensure agency; however, curricula are reviewed to ensure graduates will have the tools to be successful.

Interior Designers have a six-year path to licensure, graduates of Associate degree programs must work, under the supervision of a licensed Interior Designer, for four years after completion of the Associate degree to be eligible to take the licensure exam. Students completing a Baccalaureate degree must work, under the supervision of a licensed Interior Designer, for two-years to be eligible to take the licensure exam. Additionally, individuals with pre-existing degrees in related fields may take 40 credit hours of Interior Design coursework to be eligible to take the licensure exam.

The College created a Technical Diploma in 2007, comprised of professional Interior Design courses, in an attempt to capture those students who may only have been interested in coursework for licensure, as opposed to the degree program. However, the T.D. was terminated in 2013, due to lack of student interest/graduation productivity.

Currently, the A.A. program does not have formal articulation agreements with senior colleges, and graduation productivity does not justify continuation of the program. The program had **8** graduates in 2011-2012; **4** in 2012-2013; **9** in 2013-2014; **12** in 2014-2015; and **8** in 2015-2016. The College requests termination of the A.A. in Interior Design, effective immediately. Upon approval by the Board of Supervisors, a teach-out plan to address impacted students, faculty, and instructional support personnel will be forwarded to the Commission on Colleges for approval and implementation.

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Program Termination:

Certificate of Technical Studies:

Kitchen and Bath Design  
(CIP Code: 50.0408)  
4 Stars

Justification: The C.T.S. in Kitchen and Bath Design was created to address a workforce need for specialized Interior Design services. Upon completion of the thirty (30) credit hour Certificate, graduates are immediately eligible to sit for national licensure examination as National Kitchen and Bath Designers. Additionally, students completing the C.T.S., which is embedded within the A.A. in Interior Design, may begin working in the profession, with supervision and mentorship of licensed Interior Designers while continuing their studies in the Associate degree. Professional experience in Kitchen and Bath Design, when occurring under the supervision of a licensed Interior Designer, may be used to satisfy the work requirements for Interior Design licensure, when completed after awarding of the Associate degree. Student interest, as gauged by graduation productivity, is not present to maintain this Certificate program. Since its inception in 2012, the C.T.S. has produced **five (5)** graduates. The College requests termination of the C.T.S. in Kitchen and Bath Design, effective immediately. Upon approval by the Board of Supervisors, a teach-out plan to address impacted students, faculty, and instructional support personnel will be forwarded to the Commission on Colleges for approval and implementation.

Concentration Terminations:

Associate of General Studies, with concentrations in Television Production and Mass Communication (Journalism, Public Relations, Communication)

(CIP Code: 24.0102)  
Transfer

The Television/Film/Radio Production and Mass Communication (Public Relations/Communication/Journalism) concentrations of the Associate of General Studies were originally offered as A.G.S. concentrations. In 1993, the College received authorization to offer an Associate of Arts in Performance and Media Arts, which consisted of these and other related concentrations. As a result of Program Review, assessment, and evaluation, it was determined in 2013 that the A.A. in Performance and Media Arts degree did not meet student needs, nor was it aligned to senior college programs in the region, and the program was terminated. Upon termination of the A.A. degree, the majority of coursework was maintained to allow students to complete with a unique concentration in General Studies and immediately enter the workforce and/or

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transfer to a senior college to earn a Baccalaureate degree. While there is interest in the coursework, the aggregate completers for these concentrations do not demonstrate student interest in completing an Associate degree.

The Television Production concentration had **5** graduates in 2014-2015; **9** graduates in 2015-2016; and **4** graduates in Fall 2016. The Public Relations concentration has produced **three (3)** graduates, the Journalism concentration has produced **two (2)** graduates, and the Speech Communication concentration has produced **one (1)** graduate. Coursework directly related to the General Education core, and those courses aligned to the State Master Articulation Matrix and Common Course Catalog will be maintained; however, the College requests termination of the concentrations in Television Production and Mass Communication of the Associate of General Studies, effective immediately. Upon approval by the Board of Supervisors, a teach-out plan to address impacted students, faculty, and instructional support personnel will be forwarded to the Commission on Colleges for approval and implementation.

If you require any additional information, please do not hesitate to contact Tim Stamm, Dean Library/Executive Director of Curriculum and Program Development at (504) 671-5482. Thank you for your consideration of this request.

Sincerely,



Kathleen Curphy, Ph.D.  
Vice Chancellor, Academic Affairs & College Provost

Approved,



Joan Davis  
Chancellor

Enclosure

KC/JD/ts