

## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

### *Changing Lives, Creating Futures*

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*System President*

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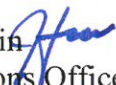
Louisiana  
Community  
& Technical  
College System

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**TO:** Dr. Monty Sullivan  
President

**THROUGH:** Joseph F. Marin   
Chief Operations Officer

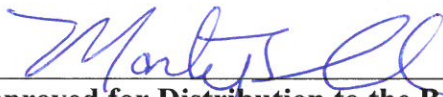
**FROM:** Shannon Sedberry  
Director of Fiscal Affairs

**DATE:** October 20, 2017

**RE:** FY 2017-2018 1st Quarter Report on Contracts

### **FOR REVIEW AND ADVISEMENT**

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 1st Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$49,999 for the period July 1, 2017 through September 30, 2017.

  
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**Approved for Distribution to the Board**  
**Dr. Monty Sullivan, President**

\_\_\_\_\_  
**Date**

**Louisiana Community & Technical College System  
FY 2018 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Margolis Healy & Associates	Review policies, policy statements, and associated procedures required of the institution's ASR. Provide detailed checklist based report outlining the results of the ASR review.	\$2,750	9/1/2017
Baton Rouge Community College	STEM NOLA	Contractor will assist College in assessment and improvement of BRCC's Entergy PTEC Camp.	\$3,000	7/12/2017
Baton Rouge Community College	Tyressa Bickham dba Tye Ty Enterprises	Contractor will provide team building and leadership development workshop to the Upward Bound Faculty and Staff	\$4,500	8/26/2017
Baton Rouge Community College	Deaf Resources of Greater Baton Rouge	Provide captioning services to deaf and hard of hearing students at BRCC's Acadian location	\$10,000	8/21/2017
Baton Rouge Community College	Lantec Louisiana LLC	Provide training classes Microsoft Visio, MS Project Basic & Advanced, PMP Project Management, Adobe Illustrator, Adobe InDesign and Microsoft Excell for Orion Instruments employees as part of an IWTP grant	\$14,160	7/10/2017
Baton Rouge Community College	Feigley Communications LLC	Facilitate media planning and buying through a digital media campaign and traditional media placement for BRCC.	\$18,050	7/30/2017
Baton Rouge Community College	Corporate Playbook, LLC	Provide executive coaching that will enhance and accelerate the development of critical skills necessary to increase efficient and effective professional performance.	\$20,000	7/10/2017
Baton Rouge Community College	Ochsner Clinic Foundation	Provide professional athletic training services for student athletes participating in school sponsored athletic programs	\$20,000	8/1/2017
Baton Rouge Community College	Mougeot Architecture	Provide professional architectural, engineering and/or surveying services for BRCC's Jackson and Frazier locations on an as needed basis.	\$20,000	7/25/2017
Baton Rouge Community College	Jerry Campbell and Associates	Provide professional architectural, engineering and/or surveying services for BRCC's Acadian, Port Allen and New Roads locations on an as needed basis.	\$20,000	7/25/2017
Baton Rouge Community College	Grace Hebert Architects	Provide professional architectural, engineering and/or surveying services as required for projects related to the BRCC Mid City Wellness Center	\$20,000	7/25/2017
Bossier Parish Community College	MoCo Leadership, LLC	To provide strengths based teamwork presentation to faculty and staff.	\$2,950	8/7/2017
Bossier Parish Community College	Megan A. Smith	To provide multiple learning science workshops for BPCC faculty and staff.	\$3,068	8/1/2017
Bossier Parish Community College	SIMISIU, Inc. DBA A Coyote Productions	To provide entertainment for students, faculty and staff at the BPCC 50th Birthday Bash.	\$4,995	9/13/2017
Bossier Parish Community College	LSU Health Sciences Center	To provide medical director services for the EMT Paramedic Program.	\$15,000	7/1/2017



**Louisiana Community & Technical College System  
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\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Bossier Parish Community College	Swiftkick	To provide a speaker for the SGA Retreat.	\$3,500	9/22/2017
Bossier Parish Community College	New Horizons Computer Learning Center	To provide instruction for MS Excel class.	\$4,900	7/1/2017
Bossier Parish Community College	Glenda McCraw	To provide instruction for Real Estate 101 class.	\$4,941	9/11/2017
Central Louisiana Technical College	Holbrook Media	Concept & creative direction on Marketing videos and digital ads.	\$19,800	8/8/2017
Delgado Community College	Tammy Kuhn	career and technical trade and industrial education workshop	\$3,050	7/17/2017
Delgado Community College	Griff's Marine Training, Inc.	provide instruction for apprentice mate/western rivers and radar observer courses	\$7,725	7/17/2017
Delgado Community College	Carnell Bridges	assess and evaluate aluminum welding procedures	\$5,000	6/14/2017
Delgado Community College	Maritime Services Group of LA, LLC	provide instruction for steersmen and western rivers courses	\$4,300	7/1/2017
Delgado Community College	Alford Safety Services, Inc.	provide instruction for Able Seaman and Survival Craft courses	\$6,840	8/18/2017
Delgado Community College	Harrington & Associates, LLC	provide instruction for CPR, AED, and First Aid	\$10,500	8/7/2017
Delgado Community College	Allen, Green & Williamson, LLP	contractor agrees the financial reports for the program to the accounting records and test mathematical accuracy of reports.	\$5,000	11/1/2017
Delgado Community College	Creative Engineering Group, LLC	Fire Training Center - replacing and relocating the service, transformer and panel feeding the fire fighting equipment	\$10,890	10/5/2017
Fletcher Technical Community College	Alliance Safety Council	To provide STIM-Supreme Services employees with training & certification	\$6,796	8/21/2017
Fletcher Technical Community College	Apex NDT Training Svcs	To provide STIM-Supreme Services employees with training & certification	\$19,400	8/21/2017
Fletcher Technical Community College	Armand Creative LLC	To provide consulting, creative design & professional svcs for Fletcher brand/mktg plan	\$8,075	9/1/2017
Fletcher Technical Community College	Bich-Tram N Vu	To provide creative design and professional svcs to develop mats for Fletcher's Global Technician Training Program	\$14,750	9/19/2017
Fletcher Technical Community College	The Center of Educational Effort	To provide STIM-Supreme Services employees with training & certification	\$19,845	8/21/2017
Fletcher Technical Community College	Corporate Training & Dev	To provide STIM-Supreme Services employees with training & certification	\$19,920	8/21/2017
Fletcher Technical Community College	Devon Myron	To provide lead technical mgmt svcs for game based training module creation to train employees on proper oil rig processes	\$3,286	7/1/2017
Fletcher Technical Community College	Hawk Bidco US Inc.	To provide STIM-Supreme Services employees with training & certification	\$14,250	8/21/2017
Fletcher Technical Community College	Jim Koontz	To provide services as an instructor for APICS CLTD (Certified in logistics, transportation and distribution)	\$2,000	8/1/2017



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FY 2018 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Fletcher Technical Community College	Mohit Battula	To provide services as a unity programmer for game based training module creation to train employees on proper oil rig processes	\$4,477	7/1/2017
LCTCS Board of Supervisors	South Carolina Manufacturing Extension Partnership	CR Assessment Tool Training	\$4,500	7/31/2017
LCTCS Board of Supervisors	Holbrook MultiMedia - Amendment #1	To add additional deliverables and increase the cost of contract 649-094, original contract amount \$8,500.	\$14,500	5/8/2017
LCTCS Board of Supervisors	Chris Landry Design	Graphic Arts Services	\$7,000	8/28/2017
LCTCS Board of Supervisors	Jean Gatz	Speaker for LCTCS Conference	\$3,800	9/21/2017
LCTCSOnline	None			
Louisiana Delta Community College	Visual Communication Service	Provide interpreters to our hearing impaired students	\$20,000	7/1/2017
Louisiana Delta Community College	Enviro Assessment	Provide Environmental Site Assessment for Tallulah property	\$2,500	7/21/2017
Louisiana Delta Community College	Plan B, LLC	Provide entertainment to students for SGA Welcome Back Event on campus	\$2,100	8/30/2017
Louisiana Delta Community College	Dr. Patrick Grayson	Medical Director for Paramedic Program	\$12,000	7/1/2017
Nunez Community College	Gregory Fernandez	Medical Director for EMT Program at Nunez Community College FY 18	\$2,500	7/1/2017
Nunez Community College	Marie Mahoney	Medical Director for Nursing Program at Nunez Community College FY 18	\$2,200	7/1/2017
Nunez Community College	DNF Consulting	Financial Aid Consultant for help during Fall Registration	\$6,800	8/17/2017
Northwest Louisiana Technical College	Southern Sky & Drone	To provide content for advertising to be placed on Facebook and Instagram.	\$9,000	7/20/2017
Northwest Louisiana Technical College	Education Research and Information Services	To provide Emergenetics: Meeting of the Minds on Team Work and Leadership Development Meeting.	\$7,087	8/9/2017
Northwest Louisiana Technical College	Allen, Green & Williamson	To provide assistance to the Finance Department in the preparation of the 2017 AFR.	\$12,000	7/1/2017
Northwest Louisiana Technical College	Strategic Technologies	To provide advice, consultation, routing maintenance, limited training, and other services as required in the IT arena.	\$9,720	8/1/2017
Northwest Louisiana Technical College	Mischa Farrell Architect, LLC	To provide architectural services to upgrade the restrooms at Mansfield and Shreveport Campuses.	\$6,463	7/5/2017
Northshore Technical Community College	Allen, Green, & Williamson	To prepare financial statement n accordance with GASB business type activity	\$7,000	7/1/2017
Northshore Technical Community College	Safety Connection	Contract amendment to reduce contract amount to meet industry training in other areas	\$2,700	10/10/2016
River Parishes Community College	Lamar-Dixon Expo Center	Graduation Ceremony	\$3,838	9/6/2017
River Parishes Community College	Jeffrey N. Burns	To provide customized training	\$19,998	7/1/2017

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\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
River Parishes Community College	Celia Girard	To provide online coursework.	\$2,000	7/14/2017
River Parishes Community College	Dezins Interactive	To design a new logo.	\$2,500	6/20/2017
South Central Louisiana Technical College	Andritz, Inc.	To provide instructional services for an IWTP grant.	\$6,000	5/1/2010
South Central Louisiana Technical College	Forefront emergency Management	To provide Instructional Services for DOT Hazmat	\$6,000	8/7/2017
South Central Louisiana Technical College	Cavendish Scott	To provide Instructional Services Lead Auditor, Risk Management	\$14,600	8/7/2017
South Central Louisiana Technical College	M&A Safety Services	To provide Instructional Services Safety for IWTP grant	\$14,875	8/21/2017
South Central Louisiana Technical College	ImTEC Group	To provide instructional services in Sokkia Spatial Analyzer	\$8,950	8/7/2017
South Central Louisiana Technical College	Delta Laboratory Training	To provide instructional services in shipyard competent person confined space tank testing	\$15,000	8/7/2017
South Central Louisiana Technical College	RIPS	To provide instruction services in EMT, First Responder, Initial & Refreshers per IWTP Grant	\$6,950	8/7/2017
South Central Louisiana Technical College	On-Site Training & Instructions	To provide instruction in Hazwoper 40 Hour and Refresher per IWTP Grant	\$13,500	8/7/2017
South Central Louisiana Technical College	Dr Trivedi & Associates	To provide instruction in IWTP Grant	\$19,000	8/7/2017
South Louisiana Community College	Carlos Harvin	Provide sales functions and business development services for Corporate College, attend meetings at the workforce offices, follow up on potential student leads, and work closely with the Director.	\$4,000	7/3/2017
South Louisiana Community College	Architects Southwest	Architectural Services for the SLCC Devalcourt 2nd Floor Modifications in room 105.	\$9,620	5/1/2017
South Louisiana Community College	Carlos Harvin	Provide sales functions and business development services for Corporate College, attend meetings at the workforce offices, follow up on potential student leads, and work closely with the Director.	\$4,600	8/1/2017
South Louisiana Community College	Victoria Aubrey	Provide sales functions and business development services for Corporate College, attend meetings at the workforce offices, follow up on potential student leads, and work closely with the Director.	\$2,560	8/23/2017



**Louisiana Community & Technical College System  
FY 2018 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
South Louisiana Community College	Carlos Harvin	Provide sales functions and business development services for Corporate College, attend meetings at the workforce offices, follow up on potential student leads, and work closely with the Director.	\$4,000	9/1/2017
South Louisiana Community College	Gregory T Surtman	Strategy & Solutions Selling Workshops for the Workforce Development Career Center, along with Business Development coaching and support.	\$15,000	9/12/2017
South Louisiana Community College	Shanna Dorion, DBA Biz Knocks, LLC	To Provide 3 Student Development Series Professional Presentations for the Fall 2017 semester.	\$2,250	9/17/2017
South Louisiana Community College	Encante Entertainment Inc.	To provide 2 interactive presentations of Around the World in 50 Minutes, with the main focus being World Geography.	\$2,700	9/25/2017
South Louisiana Community College	Jeremy N. Benoit, DBA JB Saaz	To provide musical entertainment for a College Event.	\$3,000	9/27/2017
South Louisiana Community College	Nathan Williams, Jr, DBA Lil Nathan & The Zydeco Big Timers, LLC	To provide musical entertainment for a College Event.	\$3,500	9/27/2017
Sowela Technical Community College	Nelson J. Moss	To appraise the vacant school building at 1230 North Main St., Jennings, La.	\$6,500	7/1/2017
Sowela Technical Community College	Association of Community College Trustees	Recruit services for the Director of Human Resources	\$19,900	7/1/2017
Sowela Technical Community College	Allen, Green & Williamson, LLC	Assist management in presentation of Annual Financial Statements	\$7,200	7/1/2017

## Louisiana Community & Technical College System FY 2018 - 1st Quarter Small Contracts Report

\$20,001-\$49,999

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Access Education Granted	Provide presentation to Faculty and Staff relating to cultural competency so that they can provide services to students in a culturally aware and competent manner.	\$28,000	8/9/2017
Baton Rouge Community College	Pioneer Engineering	Contractor will deliver in Open Enrollment two levels of Vibration Control and Analysis training	\$46,500	7/1/2017
Baton Rouge Community College	Paradigm Shift	Provide intensive leadership program for BRCC through a conference, a camp and 2 workshops.	\$48,500	8/1/2017
Baton Rouge Community College	Coleman Partners	Provide professional architectural, engineering or surveying services for buildings at BRCC Mid City campus on an as needed basis.	\$49,900	7/10/2017
Baton Rouge Community College	Wynn White Engineering	Provide professional engineering services for BRCC locations on an as needed basis.	\$49,900	7/1/2017
Bossier Parish Community College	Allen, Green, & Williamson	To provide assistance in the preparation of the 2017 financial statements.	\$20,000	7/1/2017
Bossier Parish Community College	Sharp NDE LLC	To provide IWTP training to Benteler Steel	\$24,706	4/24/2017
Central Louisiana Technical Community College	Lisa West Smith	Serve in an instructor capacity for Workforce classes in the Manufacturing sector.	\$25,000	8/8/2017
Central Louisiana Technical Community College	Kevin Milson	To provide specialized industry-based certification in OSHA-10/30.	\$23,250	8/3/2017
Delgado Community College	AccuTrans, Inc.	provide basic volcanic heater/molten cargo training	\$20,300	7/24/2017
Delgado Community College	Fryoux Barge Consultants	provide instruction for tankerman courses	\$49,103	7/18/2017
Fletcher Technical Community College	Alford Safety Services	To provide STIM-Supreme Services employees with training & certification	\$49,040	8/21/2017
Fletcher Technical Community College	Notary Institute of LA LLC	To provide instruction to prepare students for the LA Notarial Exam	\$30,800	7/1/2017
Fletcher Technical Community College	Verma Systems	To provide services for server maintenance and IT projects as needed	\$23,950	7/1/2017
LCTCS Board of Supervisors	None			
LCTCSOnline	None			
Louisiana Delta Community College	None			
Nunez Community College	None			
Northwest Louisiana Technical College	None			
Northshore Technical Community College	Falck Safety Services	Contract amendment to increase contract amount to meet industry needs for Sparrows IWTP	\$22,680	10/10/2016
River Parishes Community College	None			



**Louisiana Community & Technical College System  
FY 2018 - 1st Quarter Small Contracts Report**

\$20,001-\$49,999

College	Contractor	Purpose	Amount	Contract Date
South Central Louisiana Technical College	Hendrix & Associates	To teach "Hands On Precision Millwright Skill Training"	\$22,500	6/1/2010
South Central Louisiana Technical College	AMSEC	To provide Instructional Services for NAVSEA Cableway Mgmt Training	\$23,000	8/7/2017
South Central Louisiana Technical College	New Horizons Computer Learning Centers	To provide Instruction services for computer classes IWTP Grant	\$64,000	8/7/2017
South Central Louisiana Technical College	NVI LLC	To provide Instruction services for leak testing, and dye penetrant training	\$44,800	8/7/2017
South Louisiana Community College	Architects Southwest	Architectural Services for the SLCC Ted Ardoin Building Interior Renovation 2017 in rooms 409, 410, 411, 413, and associated room.	\$48,522	7/1/2017
South Louisiana Community College	Minority Education Initiative	To provide a thorough review of the SLCC PBI Formula Grant, and develop an action plan.	\$35,000	8/30/2017
South Louisiana Community College	Society of the Roman Catholic Diocese of Lafayette, Louisiana, DBA Deaf Action Center	Captioning Services for three Hearing Impaired students for the Lafayette Campus for the Fall 2017 semester.	\$27,950	8/14/2017
South Louisiana Community College	Architects Southwest, A Professional Corporation	Architectural Services for SLCC TH Harris Satellite Campus Restroom Renovation at Diesel/Welding Shop and Classroom Building.	\$25,000	9/1/2017
South Louisiana Community College	Deaf Resource Center	Provide captioning services to 4 hearing impaired students on the Lafayette Campus for Fall 2017.	\$45,315	8/14/2017
SOWELA Technical Community College	Hendrix & Associates	To teach "Hands On Precision Millwright Skill Training"	\$22,500	6/1/2010