Changing Lives, Creating Futures

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Community
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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón
Interim Chief Academic Affairs Officer

FROM: Dr. Adrienne Fontenot
Director of Adult Learning and Educational Programs

SUBJECT: Program Requests at South Louisiana Community College

DATE: 11/27/2017

FOR BOARD ACTION:

Recommendation: Staff recommends that the Board approve the program requests listed below.

Program Modifications

1. Associate of Science (AS) in Business 100% online (CIP 520101) – **5 STARS**
2. Associate of Science (AS) in Criminal Justice 100% online (CIP430104) - **4 STARS**
3. Associate of General Studies (AGS) 100% online (CIP 240102) – **Transfer Option**

Program Terminations

1. Associate of Science (AS) in Energy and Chemical Process Technology (CIP 15.0503) – **3 STARS**
   a. Technical Diploma (TD) in Alternative Energy and Chemical Process Technician (CIP 15.0503)
   b. Certificate of Technical Studies (CTS) in Alternative Energy and Chemical Process Technician (CIP 15.0503)
   c. Technical Competency Area (TCA) in Alternative Energy and Chemical Process Technician (CIP 15.0503)

Background: SLCC offers a number of classes in both online and hybrid delivery systems. As their popularity grow, it is clear there is a demand for non-traditional offerings. SLCC is requesting to revise the AS in Business and in Criminal Justice to be delivered entirely online. The AS in Business will be marketed to students who want to earn a college degree without leaving home or neglecting familial duties while the target population for the AS in Criminal Justice is active law enforcement though any interested student may enter the program.

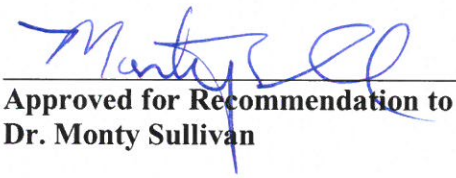
Currently, the AGS is offered as a hybrid program. The logical next step is to offer it fully online allowing students working on other programs to complete the AGS along the way. This modification will expand elective choices thereby providing students maximum flexibility to transfer courses in and out of SLCC.

SLCC is requesting to terminate the Technical Diploma (TD), including the CTS and TCA, and the AS in Energy and Chemical Process Technology. Due to low enrollment, the program has gone through the proper teach-out process with no students presently enrolled.

Fiscal Impact: There is a shared cost to delivering these programs 100% online that includes the hiring of additional staff, training opportunities, and purchasing software to implement the online programs. Cost savings for the terminated programs will be realized over time.

History of Prior Actions: There is a history of offering programs via distance education to meet student and workforce needs as well as a history of terminating programs to better align with student needs and industry demand.

Benefits to the System: The modifications will allow SLCC to offer flexible scheduling options to adult learners and tap into a new market by advertising degrees that are offered fully online. The termination will allow SLCC to realize cost savings from a low enrollment program and better meet student and workforce needs in other areas.



Approved for Recommendation to the Board **Date**
Dr. Monty Sullivan

LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
☐ New Program	X☐ Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): ☐ Associate of Applied Science (A.A.S.) X☐ Associate of Science (A.S.) ☐ Associate of Arts (A.A.) X☐ Name: 100 % online Business	☐ Technical Diploma (T.D.) ☐ Technical Competency Area (T.C.A.) ☐ Certificate of Technical Studies (C.T.S.) ☐ Certificate of Applied Science (C.A.S.) ☐ Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Associate of Science Business-100 % online			
CIP: 520101	Credit Hours: 60	Contact Hours: 900	Award Level: AS
Name:			
CIP: 240102	Credit Hours: 30	Contact Hours: 450	Award Level: CGS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)
This change is to add the delivery mode of 100% online to the Associate of Science Business Degree. The online degree will mirror the face to face (traditional) ASB degree. The program requirements will be the same, however, limited classes to fulfill the requirements will be offered. We will continue to develop classes to expand our offerings as the program grows and develops.

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)
Currently, we offer a number of classes in both the online and hybrid versions. Courses that fill minutes after they are offered. As their popularity grows each year, it is clear there is a demand for non-traditional offerings. The inclusion of a fully online degree will allow us to meet LCTCS strategic plan goal of Expanding Online Offerings.

IMPLEMENTATION DATE (Semester and Year)	Fall 2018

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
☐ Main Campus	☐ All Campuses	X☐ Sites (list below)
Site 1: Distance Education Division which will cater to students who are seeking a degree 100 % online.		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
x☐ 5 Stars	☐ 4 Stars	☐ 3 Stars	☐ 2 Stars	☐ 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)		
X☐ Use Existing Faculty #: 25	X☐ Hire Adjunct Faculty #: 5	☐ Hire Full-Time Faculty #:
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Masters X	Experience: 1 year of teaching online	Certification: Online Quality Matters/Online Learning Consortium Certificate

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	125	175	250	300	400

ANTICIPATED ENROLLMENT:					
EVENING	125	175	250	300	400

Describe Process for Attaining & Estimating Enrollment:	Currently, the ASB program has 400 students. Many of these students are taking traditional and online classes to build their course schedule. The ASB Department Chair and Dean support the online degree and worked to insure the curriculum mirrors the traditional one. The Dean suggested a basic pathway for the online program. The plan is to contact declared ASB majors to determine their interest in completing their degree online. Additionally, the Louisiana Online interest form has generated student emails to the Distance Education Officer. The marketing plan is to advertise a new option to earn a college degree without leaving one's home or neglecting familial duties. In order to promote this program and student success, a faculty member will be assigned as the ASB Program Advisor and work with all students who are in the online program. Students enrolled in the traditional ASB degree program will be given an opportunity to enroll in the online program. The Program Advisor will reach out the area high school students, as well as attend job fairs to promote this online degree. Local media push will inform the SLCC service areas of the online degree to generate interest. We will create a new ASB online brochure for distribution. The estimated enrollment in based on the number of students who have designated Associate of Science Business as their major. These students are not solely taking online courses, however, many are taking as many online courses as they can. The numbers for the first year may be relatively low, but this will increase over time. After which time, we will explore the option of adding additional course offerings to satisfy electives.

PROGRAM ACCREDITATION:		
Is Program Accreditation, Licensure or Certification Required?	☐ Yes	x☐ No
	If YES, please provide projected accreditation/licensure/certification date:	
Type/Name of Program Accreditation, Licensure or Certification Required:		

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

Cost Associated with the creation of Online Programs at SLCC. Note: Items marked with stars are distributed among all of the online offerings.

Assign faculty member to be online ASB Faculty Program Advisor- 6 credit release to oversee advising in online program - $12,000

*E-Learning Coordinator/Instructional Designer work with CJUS Program Coordinator to prepare faculty course for teaching - $50,000

*Distance Ed Program Coordinator – $40,000 – Faculty member with 6 credit release time

*Grammarly (Grammar/Plagiarism Software) - $12,000

*Respondus Testing Software - $9,000

*Library Database - $20,000

*National Council for State Authorization Reciprocity Agreements Membership - $6,000

*Quality Matters Training - $5,000

*SmartThinking Online Tutorial - $10,000

PROGRAM CURRICULUM

(Use the template below or insert separate attachment, all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester						
GBUS	1010	Introduction to Business	3	0	45	3
ENGL	1010	Rhetoric & Composition	3	0	45	3
MATH	1105	College Algebra	3	0	45	3
		Humanities	3	0	45	3
		Social/Behavioral Sciences *(Added)*	3	0	45	3
Second Semester						
ACCT	2101	Financial Accounting I	3	0	45	3

ENGL	1020	Composition and Critical Thought	3	0	45	3
ECON	2030	Microeconomics	3	0	45	3
		Fine Arts	3	0	45	3
		Natural Sciences	3	0	45	3
		CGS			450	30
Third Semester						
ACCT	2102	Financial Accounting II	3	0	45	3
ECON	2020	Macroeconomics	3	0	45	3
MCIS	1005	Microcomputer Applications	3	0	45	3
		Elective	3	0	45	3
		Elective	3	0	45	3
Fourth Semester						
ACCT	2120	Managerial Accounting	3	0	45	3
		Natural Sciences	3	0	45	3
		Math	3	0	45	3
		Elective	3	0	45	3
		Elective	3	0	45	3

SIGNATURES:

College Chief Academic Officer — 11/20/17 Date

College Chief Executive Officer — 11/20/2017 Date

South Louisiana Community College

Business
Associate of Science
2017-18 (Revised 11-15-17)

Name:	LOLA ID:	Major:
Advisor:	Date:	Degree Plan Declared (SLCC):

		TOTAL CREDITS	Semester Completed	Grade Earned
	SEMESTER 1			
GBUS 1010	Introduction to Business	3		
ENGL 1010	Rhetoric & Composition	3		
MATH 1105	College Algebra	3		
Humanities[1]		3		
Social/Behavioral Sciences[2]		3		
	TOTAL	15		
	SEMESTER 2			
ACCT 2101[3]	Financial Accounting I	3		
ENGL 1020	Composition and Critical Thought	3		
ECON 2030[4]	Microeconomics	3		
Fine Arts[5]		3		
Natural Sciences[6]		3		
	CGS* TOTAL	15		
	SEMESTER 3			
ACCT 2102[3]	Financial Accounting II	3		
ECON 2020[4]	Macroeconomics	3		
MCIS 1005	Microcomputer Applications	3		
Elective[7]		3		
Elective[7]		3		
	TOTAL	15		
	SEMESTER 4			
ACCT 2120	Managerial Accounting	3		
Natural Sciences[6]		3		
Math[8]		3		
Elective[7]		3		
Elective[7]		3		
	TOTAL	15		
Associate of Science TOTAL CREDITS		60		

[1]Humanities options: HIST, 2XXX ENGL (except ENGL 2045 and 2070), or CMCN (except CMCN 1170, 1270, and 2145)
[2]Social/Behavioral Sciences: Choose from Criminal Justice (CJUS), Economics (ECON), Geography (GEOG), Political Science (POLI), Psychology (PSYC), or Sociology (SOCI).
[3]ACCT 2103 may be taken as a substitute for ACCT 2101 & 2102. Credit will not be given for both ACCT 2101 and / or ACCT 2102 and ACCT 2103. Students taking ACCT 2103 must take an additional 3 credit elective (see Note 7) to substitute for ACCT 2101/2102.
[4]ECON 2010 cannot be used as a substitute for ECON 2030 or ECON 2020.
[5]Fine Arts: Choose from ARTS, Music (MUSC), or Theater (THEA).
[6]Natural Sciences: Choose from Biology (BIOL), Chemistry (CHEM), Geology (GEOL), Physical Science (PHSC), or Physics (PHYS). Students planning to continue their education at a baccalaureate institution are encouraged to complete two courses in the same science discipline.
[7]Electives: Choose from GBUS 1060, GBUS 2010, GBUS 2020, GBUS 2030, GBUS 2060, GBUS 2065, GBUS 2075, GBUS 2080; MCIS 1010, MCIS 1030, Humanities (see note 1), Social/Behavioral Sciences (see note 2), Fine Arts (see note 5), Natural Sciences (see note 6), Math (see note 8), FREN, SPAN, or SFSE. Electives should be selected with the assistance of an advisor.
[8]Math: Choose a MATH course at a higher level than MATH 1105 (MATH 2010 or 2020 are highly recommended).

Certificate of General Studies (CGS) – 30 credits to include ENGL 1010, ENGL 1020, MATH 1105, Social/Behavioral Science (3 cr.), Fine Arts (3 cr.), Humanities (3 cr.), Natural Sciences (3 cr.), General Education Electives (3 cr.), and Electives (6 cr.).

Transfer information:

Students planning to continue their education at a baccalaureate institution are encouraged to consult that institution to maximize course transferability.

2 + 2 Articulation Agreement with ULL – Students who intend to transfer to ULL should use the SLCC curriculum plan designed for the 2 + 2 articulation agreement with ULL, which can be found on the Business Web page of the SLCC Web site.

The Semester Plan for the Associate of Science – Business degree at SLCC is a recommended strategy for a successful four-semester completion of the degree. It is NOT intended as a specific requirement to take any of the recommended courses in exactly the semester suggested. Students should utilize this sheet as a planning tool in conjunction with their advisor depending on their unique circumstances; such as needing to take learning foundations ENGL or MATH courses, taking fewer courses in a given semester, utilizing summer or other sessions, or transferring credits to SLCC from other institutions; which will affect the ordering of courses in a 4-semester plan. Electives should be selected with the assistance of an advisor.

DELIVERY OF DEGREE PROGRAMS THORUGH DISTANCE EDUCATION TECHNOLOGY

REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

1. **University or College**
   South Louisiana Community College

2. **Name, Phone and Email Address of contact person for questions regarding this request**
   Dr. Vincent G. June
   Interim Vice Chancellor of Academic Affairs
   Email: Vincent.June@solacc.edu Office: 337.521.8951

3. **Name of Degree Program and CIP Classification**
   Associate of Science – Business 520101

4. **List the initial date of implementation**
   Fall 2018

5. **Briefly describe the program. If there are any differences** (e.g., curriculum, admission, graduation requirements, etc.) **between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**
   The Associate of Science Business (100% Online) will mirror our face-to-face Business program. The program requires students to complete 6 hours of ENGL, 3 hours of Social Science, 6 hours of Science, 3 hours of Humanities, 6 hours of Math, and 3 hours of Fine Arts for 27 hours. They are also required to complete 21 hours in their core Economics, Accounting, Business and Computer courses with 12 hours additional hours for Electives to total 60 hours.

6. **Briefly describe the extent to which the program will be offered via distance learning.**
   The program will be offered 100% Online

7. **Describe distance learning technologies which will be used to offer the proposed program.**
   The courses will be taught using the LMS platform Canvas. Supplemental assistance via Grammarly, Respondus, and Library Databases.

8. **Indicate where (city/town and parish) the proposed program will be offered.**
   Lafayette, Louisiana (Lafayette Parish) and our accompanying sites including Acadia, St. Landry, Evangeline, Iberia, Vermillion, St. Martin, St. Mary Parish.

9. **Describe processes in place to ensure that students have structured access to faculty.**
   Faculty will be required to be present and work in their course 4-5 times per week. The Office of Distance Education is responsible for monitoring interactions and evaluating faculty teaching. Students will also be provided email, telephone, and chat contact information. Faculty will be required to hold two structured office hours a week per course. Chain of command contact information is provided to all students via the course syllabus. Syllabi are reviewed each semester by Department Chairs. Finally, students will have access to an online faculty advisor via canvas for assistance in advising, scheduling, graduation, etc.

If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.

Vincent G. June
Provost/ Vice Chancellor for Academic Affairs

11/22/17
Date

Natalie J. Haralson
Campus Head (or Authorized Signature)

System Head (or Authorized Signature)

LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
☐ New Program	X☐ Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): ☐ Associate of Applied Science (A.A.S.) X☐ Associate of Science (A.S.) ☐ Associate of Arts (A.A.) X☐ Name: 100 % online Criminal Justice	☐ Technical Diploma (T.D.) ☐ Technical Competency Area (T.C.A.) ☐ Certificate of Technical Studies (C.T.S.) ☐ Certificate of Applied Science (C.A.S.) ☐ Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Associate of Science General Studies-100 % online			
CIP: 430104	Credit Hours: 60	Contact Hours: 900	Award Level: AS
Name:			
CIP: 240102	Credit Hours: 30	Contact Hours: 450	Award Level: CGS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)
This change is to add the delivery mode of 100% online to the Associate of Science Criminal Justice Degree. The online degree will mirror the face to face (traditional) degree. The program requirements will be the same, however, limited classes to fulfill the requirements will be offered. We will continue to develop classes to expand our offerings as the program grows and develops

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)
Currently, we offer a number of classes in both the online and hybrid versions. Courses that fill minutes after they are offered. As their popularity grows each year, it is clear there is a demand for non-traditional offerings. The inclusion of a fully online degree will allow us to meet LCTCS strategic plan goal of Expanding Online Offerings.

IMPLEMENTATION DATE (Semester and Year)	Fall 2018

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
☐ Main Campus	☐ All Campuses	X☐ Sites (list below)
Site 1: Distance Education Division which will cater to students who are seeking a degree 100 % online.		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
☐ 5 Stars	x☐ 4 Stars	☐ 3 Stars	☐ 2 Stars	☐ 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)		
X☐ Use Existing Faculty #: 1	X☐ Hire Adjunct Faculty #: 5	☐ Hire Full-Time Faculty #: 1
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Masters X	Experience: 1 year of teaching online	Certification: Online Quality Matters/Online Learning Consortium Certificate

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	125	200	300	400	500

ANTICIPATED ENROLLMENT:					
EVENING	125	200	300	400	500
Describe Process for Attaining & Estimating Enrollment:	Currently, the CJUS program has about 137 students since its restructure in Spring 2017. The CJUS program coordinator discussed and online accelerated degree with the CJUS Advisory Committee meeting and it was well received. Field representatives indicated there was a need to have officers trained quickly and the online option would help them to obtain this even while working. This coupled with the 15 credit hours for prior learning will be a big advantage to our program and the community. The marketing plan for the accelerated program will focus on active law enforcement. However, the program will not be limited to active law enforcement. In order to promote success in the accelerated program, the CJUS Program Coordinator, who has online experience and course design knowledge, will serve as the academic advisor for all CJUS online students. Students enrolled in the traditional CJUS degree program will be given an opportunity to enroll in the CJUS online programs. The CJUS Program Coordinator will reach out the area high school students, as well as attend job fairs to promote this online degree. Local media push will inform the SLCC service areas of the CJUS online degrees to generate interest. We will create a new CJUS online brochure for distribution. The estimated enrollment in based on the number of students who have enrolled in online courses in the fall 2017. These students are not solely taking online courses, however, many are taking as many online courses as they can. The numbers for the first year may be relatively low, but this will increase over time. Although, we may still have students taking online courses, who are not getting an ASCJUS online degree.				

PROGRAM ACCREDITATION:		
Is Program Accreditation, Licensure or Certification Required?	☐ Yes	x☐ No
	If YES, please provide projected accreditation/licensure/certification date:	
Type/Name of Program Accreditation, Licensure or Certification Required:		

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

Cost Associated with the creation of Online Programs at SLCC. Note: Items marked with stars are distributed among all of the online offerings.

Assign faculty member to be online ASGS Program Advisor- 6 credit release to oversee advising in online program - $12,000

*E-Learning Coordinator/Instructional Designer work with CJUS Program Coordinator to prepare faculty course for teaching - $50,000

*Distance Ed Program Coordinator – $40,000 – Faculty member with 6 credit release time

*Grammarly (Grammar/Plagiarism Software) - $12,000

*Respondus Testing Software - $9,000

*Library Database - $20,000

*National Council for State Authorization Reciprocity Agreements Membership - $6,000

*Quality Matters Training - $5,000

*SmartThinking Online Tutorial - $10,000

Full time CJUS Faculty will work with advising traditional students so CJUS Program Coordinator can expand program - $32,000

PROGRAM CURRICULUM

(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester (16 week)						
ENGL	1010	Rhetoric & Composition				3
Math	1105	College Algebra				3
CJUS	1010	Introduction to Criminal Justice				3
PSYC	2010	Introduction to Psychology				3
Fine Arts Elective						3

		Total				15
Second Semester						
ENGL	1020	Composition and Critical Thought				3
Natural Science (Lab optional)						3(+1)
SFSE or Elective						3
Humanities						3
CJUS	2010	Corrections Process				3
		Total				15 (16)
		Certificate of General Studies				30 (31)
Third Semester						
SOCI	2010	Introductory Sociology				3
MATH	2020	Introductory Statistics				3
Natural Science (Lab Optional)						3(+1)
CORR	2030	Corrections Process				3
CJUS	2040	The Criminal Courts				3
		Total				15 (16)
Fourth Semester						
CJUS	2050	Criminal Behavior				3
CJUS	2070	Criminal Law				3
CORR	2065	Correctional Counseling				3
Elective						3
Elective						3
Associate of Science Criminal Justice TOTAL CREDITS 60						

SIGNATURES:

Vincent G. Lane
College Chief Academic Officer

11/20/17
Date

Natalie J. Harder
College Chief Executive Officer

11/20/2017
Date

South Louisiana Community College

Criminal Justice
Associate of Science
2017-18 *Revised 6-23-17

Name:	LOLA ID:	Major:
Advisor:	Date:	Degree Plan Declared (SLCC):
PLACEMENT	Score (ACT, Accuplacer, Compass, SAT)	Course Placement
Math		
English		
Reading		

		TOTAL CREDITS	Semester Completed	Grade Earned
	SEMESTER 1			
ENGL 1010	Rhetoric & Composition	3		
PSYC 2010	Introduction to Psychology	3		
CJUS 1010	Introduction to Criminal Justice	3		
Fine Arts[1]		3		
MATH 1105	College Algebra	3		
	TOTAL	**15**		
	SEMESTER 2			
ENGL 1020	Composition and Critical Thought	3		
SFSE or Elective[2]		3		
Humanities[3]		3		
CJUS 2010	The Police Process	3		
Science[4] (Lab optional)		3 (1)		
	CGS TOTAL	**15 (16)**		
	SEMESTER 3			
MATH 2020	Introductory Statistics	3		
CJUS 2040	The Criminal Courts	3		
CORR 2030	Corrections Process	3		
SOCI 2010	Introductory Sociology	3		
Science[4] (Lab optional)		3 (1)		
	TOTAL	**15 (16)**		
	SEMESTER 4			
CJUS or CORR XXXX	Major Elective	3		
CJUS or CORR XXXX	Major Elective	3		
CJUS or CORR XXXX	Major Elective	3		
Elective[5]		3		
Elective[5]		3		
	TOTAL	**15**		
	Associate of Science TOTAL CREDITS[6]	**60 (61-62)**		

Must have a grade of "C" or higher in all courses

[1] Fine Arts options: ARTS, MUSC, THEA

[2] First time students with less than 24 prior credits (either through transfer or previously taken at SLCC) are recommended to take SFSE 1003 Seminar in First-year Student Experience, especially if intending to transfer to a

baccalaureate institution. Students with 24+ credits and students not intending to transfer to a 4-year program should select an appropriate Elective in place of SFSE 1003.

[3] Humanities options: HIST, ENGL Literature or CMCN (except CMCN 1270) -except 2045+2070 1170, & 2145

[4] Choose from BIOL, CHEM, GEOL, PHSC, PHYS. Most science lecture courses have an associated lab course, which may or may not be required for specific transfer programs but is not required for completion of the AS in Criminal Justice at SLCC – students should, with adviser, check needs and requirements of intended Criminal Justice pathways for appropriate decision concerning labs (i.e. students desiring a career in Forensics). Students planning to continue their education at a baccalaureate institution are encouraged to complete courses in the same science discipline (e.g. 2 BIOL in sequence or 2 CHEM in sequence).

[5] Electives may be chosen from Arts & Humanities (ARTS, MUSC, THEA, CMCN, HIST, ENGL literature), Social Sciences (PSYC, SOCI, GEOG, POLI, ECON), English (ENGL lit or 2000 level courses), MCIS, ACCT, GBUS, SPCH, FREN or SPAN. Students should work with their adviser to determine the best elective courses for their individual course of study and to maximize transferability.

[6] The total AS Degree credits must be 60, but if optional labs are taken or if student takes a 4-Credit Foreign language as elective the total number may exceed 60. If enrollment in labs and/or combination of one (1)-credit options adds up to 3 credits then one less elective may be taken so long as the total number of credits equals 60.

REVISED 17-18 AS Criminal Justice 6-23-2017

DELIVERY OF DEGREE PROGRAMS THORUGH DISTANCE EDUCATION TECHNOLOGY

REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

1. **University or College**
   South Louisiana Community College

2. **Name, Phone and Email Address of contact person for questions regarding this request**
   Dr. Vincent G. June
   Interim Vice Chancellor of Academic Affairs
   Email: Vincent.June@solacc.edu Office: 337.521.8951

3. **Name of Degree Program and CIP Classification**
   Associate of Science – Criminal Justice 430104

4. **List the initial date of implementation**
   Fall 2018

5. **Briefly describe the program. If there are any differences** (e.g., curriculum, admission, graduation requirements, etc.) **between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**
   The Associate of Science Criminal Justice (100% Online) will mirror our face-to-face Criminal Justice program. The program requires students to complete 6 hours of ENGL, 6 hours of Social Science, 6 hours of Science, 3 hours of Humanities, 6 hours of Math, and 3 hours of Fine Arts for 30 hours. They are also required to complete 21 hours in their core Criminal Justice and Corrections courses with 9 hours additional hours for Electives to total 60 hours.

6. **Briefly describe the extent to which the program will be offered via distance learning.**
   The program will be offered 100% Online

7. **Describe distance learning technologies which will be used to offer the proposed program.**
   The courses will be taught using the LMS platform Canvas. Supplemental assistance via Grammarly, Respondus, and Library Databases.

8. **Indicate where (city/town and parish) the proposed program will be offered.**
   Lafayette, Louisiana (Lafayette Parish) and our accompanying sites including Acadia, St. Landry, Evangeline, Iberia, Vermillion, St. Martin, St. Mary Parish.

9. **Describe processes in place to ensure that students have structured access to faculty.**
   Faculty will be required to be present and work in their course 4-5 times per week. The Office of Distance Education is responsible for monitoring interactions and evaluating faculty teaching. Students will also be provided email, telephone, and chat contact information. Faculty will be required to hold two structured office hours a week per course. Chain of command contact information is provided to all students via the course syllabus. Syllabi are reviewed each semester by Department Chairs. Finally, students will have access to an online faculty advisor via canvas for assistance in advising, scheduling, graduation, etc.

If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.

Vincent G. June
Provost/ Vice Chancellor for Academic Affairs

11/22/17
Date

Natalie J. Haden
Campus Head (or Authorized Signature)

System Head (or Authorized Signature)

LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
☐ New Program	X☐ Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): ☐ Associate of Applied Science (A.A.S.) ☐ Associate of Science (A.S.) ☐ Associate of Arts (A.A.) X☐ Name: Associate of General Studies100 % online	☐ Technical Diploma (T.D.) ☐ Technical Competency Area (T.C.A.) ☐ Certificate of Technical Studies (C.T.S.) ☐ Certificate of Applied Science (C.A.S.) ☐ Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Associate of Science General Studies-100 % online			
CIP: 240102	Credit Hours: 60	Contact Hours: 900	Award Level: A
Name:			
CIP: 240102	Credit Hours:30	Contact Hours:450	Award Level:CGS
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:
Name:			
CIP:	Credit Hours:	Contact Hours:	Award Level:

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)
This change is to add the delivery mode of 100% online to the Associate of General Studies Degree. The online degree will mirror the face to face (traditional) AGS degree. The program requirements will be the same, however, limited classes to fulfill the requirements will be offered. We will continue to develop classes to expand our offerings as the program grows and develops.

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)
Currently, we offer a number of classes in both the online and hybrid versions. Courses that fill minutes after they are offered. As their popularity grows each year, it is clear there is a demand for non-traditional offerings. The inclusion of a fully online degree will allow us to meet LCTCS strategic plan goal of Expanding Online Offerings.

IMPLEMENTATION DATE (Semester and Year)	Fall 2018

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
☐ Main Campus	☐ All Campuses	X☐ Sites (list below)
Site 1: Distance Education Division which will cater to students who are seeking a degree 100 % online.		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
☐ 5 Stars	☐ 4 Stars	☐ 3 Stars	☐ 2 Stars	☐ 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply)		
X☐ Use Existing Faculty #: 30	X☐ Hire Adjunct Faculty #: 10	☐ Hire Full-Time Faculty #:
MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Masters X	Experience: 1 year of teaching online	Certification: Online Quality Matters/Online Learning Consortium Certificate

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	125	200	300	400	500

ANTICIPATED ENROLLMENT:					
EVENING	125	200	300	400	500
Describe Process for Attaining & Estimating Enrollment:	Currently, the ASGS program has 2, 219 students. Many of these students are taking traditional and online classes to build their course schedule. The ASGS program coordinator and Liberal Arts Dean support the online degree and worked to insure the curriculum mirrors the traditional one. The Dean suggested a basic pathway for the online program. The plan is to contact declared ASGS majors to determine their interest in completing their degree online. Additionally, the Louisiana Online interest form has generated student emails to the Distance Education Officer. The marketing plan is to advertise a new option to earn a college degree without leaving one's home or neglecting familial duties. In order to promote this program and student success, a faculty member will be assigned as the ASGS Program Advisor and work with all students who are in the online program. Students enrolled in the traditional ASGS degree program will be given an opportunity to enroll in the online program. The Program Advisor will reach out the area high school students, as well as attend job fairs to promote this online degree. Local media push will inform the SLCC service areas of the online degree to generate interest. We will create a new AGSG online brochure for distribution. The estimated enrollment in based on the number of students who have enrolled in online courses in the fall 2017. These students are not solely taking online courses, however, many are taking as many online courses as they can. The numbers for the first year may be relatively low, but this will increase over time. After which time, we will explore the option of adding pathways. Although, we may still have students taking online courses, who are not getting an ASGS online degree.				

PROGRAM ACCREDITATION:		
Is Program Accreditation, Licensure or Certification Required?	☐ Yes	x☐ No
	If YES, please provide projected accreditation/licensure/certification date:	
Type/Name of Program Accreditation, Licensure or Certification Required:		

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

Cost Associated with the creation of Online Programs at SLCC. Note: Items marked with stars are distributed among all of the online offerings.

Assign faculty member to be online ASGS Program Advisor- 6 credit release to oversee advising in online program - $12,000

*E-Learning Coordinator/Instructional Designer work with CJUS Program Coordinator to prepare faculty course for teaching - $50,000

*Distance Ed Program Coordinator – $40,000 – Faculty member with 6 credit release time

*Grammarly (Grammar/Plagiarism Software) - $12,000

*Respondus Testing Software - $9,000

*Library Database - $20,000

*National Council for State Authorization Reciprocity Agreements Membership - $6,000

*Quality Matters Training - $5,000

*SmartThinking Online Tutorial - $10,000

PROGRAM CURRICULUM
(Use the template below or insert separate attachment, all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester						
ENGL	1010	Rhetoric & Composition				3
MATH	1105	College Algebra				3
Elective						3
Social/Behavioral Science						3
Fine Arts						3

Second Semester						
ENGL	1020	Composition and Critical Thought				
Humanities						
Natural Science (Lab optional)						
Elective						
Elective						
		Certificate of General Studies				
Third Semester						
Social/Behavioral Science						
Elective						
Natural Science (Lab Optional)						
Elective						
Elective						
Fourth Semester						
Elective						
Elective						
Elective						
Elective						
Elective						
Associate of Science General Studies TOTAL CREDITS 60						

SIGNATURES:

College Chief Academic Officer	Date 11/20/17
College Chief Executive Officer	Date 11/20/2017

South Louisiana Community College

General Studies
Associate of General Studies
2017-2018 *Revised 10-12-2017

Name:	LOLA ID:	Major:
Advisor:	Date:	Degree Plan Declared (SLCC):
PLACEMENT	Score (ACT, Accuplacer, Compass, SAT)	Course Placement
Math		
English		
Reading		

		TOTAL CREDITS	Semester Completed	Grade Earned
	SEMESTER 1			
ENGL 1010	Rhetoric & Composition	3		
MATH 1105	College Algebra	3		
Elective[5]	(Recommend: SFSE 1003)	3		
Social/Behavioral Sci.[4]		3		
Fine Arts Elective[3]		3		
	TOTAL	**15**		
	SEMESTER 2			
ENGL 1020	Composition and Critical Thought	3		
Humanities[1]		3		
Natural Science[2] (Lab optional)		3 (+1)		
Elective[5]		3		
Gen. Educ. Elective[7]	(Recommend: 2nd MATH)	3		
	CGS TOTAL	**15 (16)**		
	SEMESTER 3			
Social/Behavioral Sci.[4]		3		
Elective[5]	(Recommend: ENGL Literature)	3		
Natural Science[2] (Lab optional)		3 (+1)		
Elective[5]	(Recommend SPCH 1200)	3		
Elective[5]		3		
	TOTAL	**15 (16)**		
	SEMESTER 4			
Elective[5]		3		
Elective[5]		3		
Elective[5]		3		
Elective[5]		3		
Elective[5]		3		
		15		
Associate of General Studies TOTAL CREDITS[6]		60 (61-62)		

South Louisiana Community College

General Studies
Associate of General Studies
2017-2018 *Revised 10-12-2017

Must have a grade of "C" or higher in all courses

[1] Humanities options: HIST, 2000-Level ENGL (except ENGL 2045 and 2070) or CMCN (except for CMCN 1170, 1270, and 2145)

[2] Choose from BIOL, CHEM, GEOL, PHSC, PHYS. Most science lecture courses have an associated lab course, which may or may not be required depending on student's intended major after transfer – for the SLCC AGS degree only the 6 lecture credits are *required*. Students planning to continue their education at a baccalaureate institution are encouraged to complete courses in the same science discipline (e.g. in-sequence BIOL or in-sequence CHEM).

[3] Fine Arts options: ARTS, MUSC, THEA

[4] Social/Behavioral Science options: ANTH, CJUS, ECON, GEOG, POLI, PSYC, SOCI, one must be 2000 level

[5] Electives should be selected with the assistance of an advisor, and may be taken from any of the above areas as well as Foreign Languages (FREN or SPAN), MCIS, ACCT, GBUS, SPCH and CMCN 1270. Students planning to continue their education at a baccalaureate institution are encouraged to consult that institution to maximize transferability. SFSE is now an elective credit, but should be taken by first-year students (within 1st 24 credits of enrollment), especially for those also enrolled in 00XX MATH and ENGL 00XX courses and for students intending transfer to 4-year institution with similar requirement (ULL). For transfer it is also recommended that students take a 2nd MATH beyond MATH 1105 and an ENGL 2000-level lit course (not including 2045/2070) for two of the elective slots. SPCH courses are highly recommended as many 4-year transfer programs require Public speaking or some form of Human Communication course – students are urged to check the requirements of intended transfer institutions and programs.

[6] The total AGS Degree credits must be 60, but if optional labs are taken or if student takes a 4-Credit Foreign language the total number may exceed 60. If enrollment in labs and/or combination of one (1)-credit options adds up to 3 credits then one less elective may be taken so long as the total number of credits equals 60.

[7] Select General Education Elective from: Humanities, Social Sciences, English, Math, Natural Sciences and Fine Arts. If taking 2nd Math for transferability (as recommended) that course would satisfy this General Education Elective requirement.

25% (15 credits) must be completed at SLCC to qualify for AGS degree.

REVISED 17-18 AGS (Associate of General Studies) 10-12-2017

DELIVERY OF DEGREE PROGRAMS THORUGH DISTANCE EDUCATION TECHNOLOGY

REQUEST FOR AUTHORITY TO OFFER AN EXISTING ACADEMIC PROGRAM THROUGH DISTANCE LEARNING TECHNOLOGIES

(Academic Affairs Policy 2.12, revised January 2014)

1. **University or College**
   South Louisiana Community College

2. **Name, Phone and Email Address of contact person for questions regarding this request**
   Dr. Vincent G. June
   Interim Vice Chancellor of Academic Affairs
   Email: Vincent.June@solacc.edu Office: 337.521.8951

3. **Name of Degree Program and CIP Classification**
   Associate of General Studies –240102

4. **List the initial date of implementation**
   Fall 2018

5. **Briefly describe the program. If there are any differences** (e.g., curriculum, admission, graduation requirements, etc.) **between the program to be delivered via distance learning and the program offered through traditional delivery modes, explain and provide a rational for the differences.**
   The Associate of General Studies (100% Online) will mirror our face-to-face General Studies program. The program requires students to complete 6 hours of ENGL, 6 hours of Social Science, 6 hours of Science, 3 hours of Humanities, 3 hours of Math, and 3 hours of Fine Arts for 27 hours. They are also required to complete 33 hours of electives to total 60 hours.

6. **Briefly describe the extent to which the program will be offered via distance learning.**
   The program will be offered 100% Online

7. **Describe distance learning technologies which will be used to offer the proposed program.**
   The courses will be taught using the LMS platform Canvas. Supplemental assistance via Grammarly, Respondus, and Library Databases.

8. **Indicate where (city/town and parish) the proposed program will be offered.**
   Lafayette, Louisiana (Lafayette Parish) and our accompanying sites including Acadia, St. Landry, Evangeline, Iberia, Vermillion, St. Martin, St. Mary Parish.

9. **Describe processes in place to ensure that students have structured access to faculty**.
   Faculty will be required to be present and work in their course 4-5 times per week. The Office of Distance Education is responsible for monitoring interactions and evaluating faculty teaching. Students will also be provided email, telephone, and chat contact information. Faculty will be required to hold two structured office hours a week per course. Chain of command contact information is provided to all students via the course syllabus. Syllabi are reviewed each semester by Department Chairs. Finally, students will have access to an online faculty advisor via canvas for assistance in advising, scheduling, graduation, etc.

If this is the campus' first request for approval to offer 50% or more of a program electronically, upon approval by the Board of Regents the campus must submit notification to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) prior to implementation. Once the SACSCOC provides a letter acknowledging acceptance of this notification to the campus, a copy should be provided to the Board of Regents.

Vincent G. June — 11/22/17

Provost/ Vice Chancellor for Academic Affairs — Date

Natalie J. Hebert

Campus Head (or Authorized Signature)

System Head (or Authorized Signature)

LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

New Program and Curriculum Modification Form

TYPE OF PROPOSED CHANGE	
☐ New Program	☒ Curriculum Modification

AWARD LEVEL(S)	
Award Level(s): ☐ Associate of Applied Science (A.A.S.) ☒ Associate of Science (A.S.) ☐ Associate of Arts (A.A.) ☐ Other Associate Degree Name:	☒ Technical Diploma (T.D.) ☒ Technical Competency Area (T.C.A.) ☒ Certificate of Technical Studies (C.T.S.) ☐ Certificate of Applied Science (C.A.S.) ☐ Certificate of General Studies (C.G.S.)

NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Name: Energy and Chemical Process Technology			
CIP:15.0503	Credit Hours:	Contact Hours:	Award Level: A.S.
Name: Alternative Energy and Chemical Process Technician			
CIP:15.0503	Credit Hours:	Contact Hours:	Award Level: T.D.
Name: Alternative Energy and Chemical Process Technician			
CIP:15.0503	Credit Hours:	Contact Hours:	Award Level: CTS
Name: Alternative Energy and Chemical Process Technician			
CIP:15.0503	Credit Hours:	Contact Hours:	Award Level: TCA

DESCRIBE THE PROPOSED CHANGE (For Curriculum Modifications, state previous credit and clock hours, and for Program Termination, state program and all award levels.)
SLCC is requesting to terminate the TD, including the CTS and TCA, in Alternative Energy and Chemical Process Technician and the AS in Energy and Chemical Process Technology.

REASON/JUSTIFICATION FOR THE PROPOSED CHANGE (Include support such as four-year university agreements, industry demand, advisory board information, etc.)
These programs have been inactive for two years and no students are left in the program.

IMPLEMENTATION DATE (Semester and Year)	Spring, 2018

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION		
☐ Main Campus	☒ All Campuses	☐ Sites (list below)
Site 1:		
Site 2:		
Site 3		
Site 4:		

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)				
☐ 5 Stars	☐ 4 Stars	☐ 3 Stars	☐ 2 Stars	☐ 1 Star

PLAN FOR PROVIDING QUALIFIED FACULTY (Check all that apply) N/A		
☐ Use Existing Faculty #:_____	☐ Hire Adjunct Faculty #:_____	☐ Hire Full-Time Faculty #:_____
MINIMUM CREDENTIALS REQUIRED FOR FACULTY N/A		
Education:	Experience:	Certification:

ANTICIPATED ENROLLMENT: N/A					
Students	**Year One**	**Year Two**	**Year Three**	**Year Four**	**Year Five**
DAY					
EVENING					

ANTICIPATED ENROLLMENT: N/A	
Describe Process for Attaining & Estimating Enrollment:	

PROGRAM ACCREDITATION: N/A		
Is Program Accreditation, Licensure or Certification Required?	☐ Yes	☐ No
	If YES, please provide projected accreditation/licensure/certification date:	
Type/Name of Program Accreditation, Licensure or Certification Required:		

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)
N/A

PROGRAM CURRICULUM
(Use the template below or insert separate attachment; all modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester						

Second Semester						
Third Semester						
Fourth Semester						
Fifth Semester						

Sixth Semester						

SIGNATURES:

College Chief Academic Officer — Date: 10/13/17

College Chief Executive Officer — Date: 10/14/17