



## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

### PAYROLL MEMORANDUM 2016.01

#### *Changing Lives, Creating Futures*

Monty Sullivan  
*System President*

**Officers:**

N. J. "Woody" Ogé  
*Chair*

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*First Vice Chair*

Deni Grissette  
*Second Vice Chair*

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Keith Gamble  
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Willie Mount  
Michael J. Murphy  
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Stephen C. Smith  
Craig Spohn  
Vincent St. Blanc, III  
Stephen Toups

**Student Members:**

Da'Antre Austin  
Benson Kinney

Louisiana  
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**TO:** All Employees of Community and Technical Colleges, including Baton Rouge Community College, Bossier Parish Community College, Central Louisiana Technical Community College, Delgado Community College, L. E. Fletcher Technical Community College, Louisiana Delta Community College, Northshore Technical Community College, Northwest Louisiana Technical College, Nunez Community College, River Parishes Community College, South Central Louisiana Technical College, South Louisiana Community College, SOWELA Technical Community College and the LCTCS Office

**FROM:** Sharon Dunham  
LCTCS Payroll, Senior Payroll Manager

**DATE:** January 21, 2016

**RE:** Payroll Electronic Advice January 22, 2016

A technical problem occurred while generating the electronic pay stubs (also known as "advices") for pay period ending January 17, 2016. We are working to resolve the issue but as of now your pay stub will not be delivered electronically as it normally is via email. This will in no way affect your pay.

You can access your pay stub through LoLA self-service by clicking the Employee tab at the top of the page and then clicking the "Pay Stub" link under Employment Details. Please contact your local Human Resource office if you need assistance accessing your pay stub in LoLA.