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LCTCS FACILITIES CORPORATION

**LCTCS Facilities Corporation
Board Meeting
Thursday, March 29, 2018 4:30 p.m.
1-877-810-9415; Access Code: 6499147#**

MINUTES

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, March 29, 2018, commencing at 4:30 p.m. Directors of the Corporation **joined the meeting by phone: Chair Stevie Smith, Director Lambert Boissiere, Director Billy Montgomery, and Director Gene Thibodeaux. Together, they represented a quorum of the Board.** Other attendees included: Joe Marin, Sara Kleinpeter, Brian Budd, Gretchen Lindquist, Anthony Brown, and Michele Nardini.

I. Welcome and Approval of February 22, 2018 Minutes

Director Smith welcomed the group and called the meeting to order at 4:35 p.m.

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the minutes of February 22, 2018, as presented. The motion carried.

II. Board Review and Approval of Contractor Shortlist for Baton Rouge Community College, Acadian Campus, Baton Rouge, La.

Mr. Brown reported that the Advisory Committee met on March 22, 2018, and evaluated nine responses to the Request for Qualifications for General Contractors for the Baton Rouge Community College Acadian Campus project. All responses were scored accordingly with a maximum of 100 points possible as reflected in the attachment. Based on the scoring and evaluation of criteria the Advisory Committee recommends that the following General Contractors are invited to submit bids:

1. BET Construction, Inc.- Robert, LA
2. Charles Carter Construction Company, Inc.- Baton Rouge, LA
3. Guy Hopkins Construction Co., Inc.- Baton Rouge, LA
4. Lincoln Builders of Baton Rouge, Inc.- Baton Rouge, LA
5. Ratcliff Construction Company, LLC- Zachary, LA
6. Stuart & Company General Contractors, LLC- Baton Rouge, LA

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III. Board Review and Approval of Contractor Shortlist for Central Louisiana Technical Community College, Alexandria Campus Project, Alexandria, La.

Mr. Brown reported that the Advisory Committee met on March 19, 2018, and evaluated ten responses to the Request for Qualifications for General Contractors for the Central Louisiana Technical Community College Alexandria Campus project. All responses were scored accordingly with a maximum of 100 points possible as reflected in the attachment. Based on the scoring and evaluation of criteria the Advisory Committee recommends that the following General Contractors are invited to submit bids:

1. BET Construction Inc.- Robert, LA
2. Lincoln Builders of Ruston, Inc.- Ruston, LA
3. McInnis Brothers Construction- Minden, LA
4. Pat Williams Construction- Alexandria, LA
5. Ratcliff Construction- Alexandria, LA
6. Tudor Inc.- Alexandria, LA

IV. Board Review and Approval of Contractor Shortlist for Louisiana Delta Community College, Monroe Campus Project, Monroe, La.

Mr. Brown reported that the Advisory Committee met on March 20, 2018, and evaluated nine responses to the Request for Qualifications for General Contractors for the Louisiana Delta Community College Monroe Campus project. All responses were scored accordingly with a maximum of 100 points possible as reflected in the attachment. Based on the scoring and evaluation of criteria the Advisory Committee recommends that the following General Contractors are invited to submit bids:

1. Boogs & Poole Contracting Group, Inc.- Bossier City, LA
2. Don Leach Construction- West Monroe, LA
3. Lincoln Builders of Ruston, Inc.- Ruston, LA
4. McInnis Brothers Construction- Minden, LA
5. Ratcliff Construction- Alexandria, LA
6. Traxler Construction Company- Monroe, LA
7. Tudor Inc.- Alexandria, LA

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- V. Board Review and Approval of Contractor Shortlist for Louisiana Community College, Tallulah Campus Project, Tallulah, La.

Mr. Brown reported that the Advisory Committee met on March 20, 2018, and evaluated seven responses to the Request for Qualifications for General Contractors for the Louisiana Delta Community College Tallulah Campus project. All responses were scored accordingly with a maximum of 100 points possible as reflected in the attachment. Based on the scoring and evaluation of criteria the Advisory Committee recommends that the following General Contractors are invited to submit bids:

1. Boogs & Poole Contracting Group, Inc.- Bossier City, LA
2. Don Leach Construction.- West Monroe, LA
3. Lincoln Builders of Ruston, Inc.- Ruston, LA
4. McInnis Brothers Construction- Minden, LA
5. Traxler Construction Company- Monroe, LA

- VI. Board Review and Approval of Contractor Shortlist for Northshore Technical Community, Livingston Campus Project, Walker, La.

Mr. Brown reported that the Advisory Committee met on March 23, 2018, and evaluated nine responses to the Request for Qualifications for General Contractors for the Northshore Technical Community College Livingston Campus project. All responses were scored accordingly with a maximum of 100 points possible as reflected in the attachment. Based on the scoring and evaluation of criteria the Advisory Committee recommends that the following General Contractors are invited to submit bids:

1. BET Construction, Inc.- Robert, LA
2. Cangelosi Ward General Contractors, LLC- Baton Rouge, LA
3. Charles Carter Construction Company, Inc.- Baton Rouge, LA
4. Ratcliff Construction Company, LLC- Zachary, LA
5. Stuart & Company General Contractors, LLC- Baton Rouge, LA

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the shortlist for the Request for Qualifications for General Contractor for the following projects:

**Act 360 Baton Rouge Community College Acadian Campus
Act 360 Central Louisiana Technical Community College Alexandria Campus
Act 360 Louisiana Delta Community College Monroe Campus
Act 360 Louisiana Delta Community College Tallulah Campus
Act 360 Northshore Technical Community College Livingston Campus**

The motion carried.

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VII. Board Approval ACT 360 Baton Rouge Community College Acadian Campus, Baton Rouge
Request for Furniture, Fixtures & Equipment Purchase

Mr. Budd and the CSRS team have reviewed the following purchase request by Baton Rouge Community College and recommend approval:

1. Wireless Access Points, Switching, UC/phones, and CISCO physical security
VENDOR: Transformyx – State Contract No. 4400003810
COSTS: \$101,732.10
2. USP Power Supply
VENDOR: Transformyx – State Contract No. 4400003810
COSTS: \$3,668.86
3. Installation of IT Equipment
VENDOR: Transformyx – State Contract No. 4400003810
COSTS: \$25,200.00
4. Twenty- Four (24) Dell computers and software
VENDOR: SHI International Corp. State Contract No. 89AHI, NASPO Contract No. MNWNC- 108
COSTS: \$ 21,336.00
5. Classroom, office, and common space furniture
VENDOR: HON c/o Contract Furniture Group – LA State Contract #4400005781
COSTS: \$ 81,729.41
6. Classroom, office, and common space furniture
VENDOR: HON c/o Contract Furniture Group – LA State Contract #4400005781
COSTS: \$ 10,932.16

On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve the request for Furniture, Fixtures & Equipment Purchase for the Baton Rouge Community College Ardendale Campus in the amount of \$244,598.53. The motion carried.

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VIII. Board Approval ACT 360 Delgado Community College, River City and Avondale Campus, Avondale, Louisiana Request for Furniture, Fixtures & Equipment Purchases

Mr. Budd noted that the CSRS team reviewed the following purchase request by Delgado Community College and recommends approval:

1. Twenty- nine (29) Dell Networking Access Points
VENDOR: Dell – LA State Contract No. 4400002525
COSTS: \$17,024.45 (*RIVER CITY Funding: \$ 9,930.36; AVONDALE Funding: \$7,094.09*)
2. Avaya Phone System
VENDOR: ConvergeOne – LA State Contract No. 4400002525
COSTS: \$ 57,540.00 (*RIVER CITY Funding: \$ 33,563.08; AVONDALE Funding: \$23,976.92*)
3. IT Networking Equipment
VENDOR: Comnet – LA State Contract #409458
COSTS: \$ 149,066.36 (*RIVER CITY Funding: \$ 86,950.41; AVONDALE Funding: \$ 62,115.95*)
4. IT Switches
VENDOR: Mainline Information Systems – LA State Contract #4400001078
COSTS: \$ 38,639.44 (*RIVER CITY Funding: \$ 22,538.39; AVONDALE Funding: \$16,101.05*)

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the request for I.T. & Equipment Purchase for the Delgado Community College River City and Avondale Campus in the amount of \$262,270.25. The motion carried.

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- IX.** Board Approval ACT 360 Delgado Community College River City and Avondale Campus, Avondale Change Order #7

Mr. Budd reviewed the Change Order Requests from Woodward Design+Build, LLC and recommends approval by the board.

1. Owner request to enclose covered open area for the Diesel Lab
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$247,205.95 (*RIVER CITY Funding: \$144,195.23; AVONDALE Funding: \$103,010.72*)
2. Owner request of additional exhaust fan static pressure controls for Welding Lab
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$10,300.00 (*RIVER CITY Funding: \$6,008.00; AVONDALE Funding: \$4,292.00*)

On motion by Director Boissiere, and seconded by Director Thibodeaux, the Board voted to approve Change Order #7 for the Delgado Community College River City and Avondale Campus, revising the contract with Woodward Design+Build, LLC by \$257,505.95 and zero (0) days added to the Contract. The date of Substantial Completion will remain July 23, 2018. The motion carried.

- X.** Board Approval of Amendment to Escrow Agreement with JEDCO for ACT 360 Delgado Community College, River City and Avondale Campus, Avondale, Louisiana

Mr. Marin noted that the property was transferred to the State of Louisiana and LCTCS to be used for construction of Act 360 projects for Delgado Community College identified as the River City and Avondale Campus Projects. The Property has an appraised value of \$975,000 (\$92,875 per acre), JEDCO transferred title to the Property to LCTCS Facilities Corporation for the escrow amount of \$510,714. The escrow will be considered discharged in the event that JEDCO secures access to the \$705,000.00 for the construction of a road located on adjoining property owned by JEDCO.

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to authorize the President to execute an amendment to the escrow agreement with the Jefferson Parish Economic Development and Port Commission (JEDCO). The amendment would extend the previous agreement for one calendar year from April 1, 2018 to April 1, 2019. The motion carried.

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- XI.** Board Review and Certification of Act 360 Match
SOWELA Technical Community College, Culinary and Hospitality
Project, Lake Charles, Louisiana

Mr. Marin reported that the match for this project is the donation of site drainage improvements of \$140,764.30 from the city of Lake Charles and \$140,764.31 from the Calcasieu Parish Police Jury and a cash pledge from the SOWELA Foundation. The 12 percent required private match for the project is \$1,227,272.00. This is match for the \$9,000,000 million in bond financing authorized by Act 360. The LCTCS Facility Corporation bond counsel approved this match donation.

On motion by Director Thibodeaux, and seconded by Director Boissiere, the Board voted to certify the 12 percent cash and donation matches for the benefit of the Act 360 SOWELA Technical Community College, Culinary and Hospitality Project, Lake Charles Campus. The motion carried.

ADJOURNMENT: On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to adjourn. The meeting adjourned at 4:50 p.m.

Lambert Boissiere, Secretary/Treasurer
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