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LCTCS FACILITIES CORPORATION

**LCTCS Facilities Corporation
Board Meeting Minutes
Thursday, September 20, 2018 4:00 p.m.**

1-877-810-9415; Access Code: 6499147#

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, September 20, 2018, commencing at 4:00 p.m. Directors of the Corporation joined the meeting by phone: Chairman Stephen Smith, Director Lambert Boissiere, and Director Billy Montgomery. Together, they represented a quorum of the Board. Other attendees included: Joe Marin, Anthony Brown, Sara Kleinpeter, Brian Budd, Gretchen Lindquist, and Michele Nardini.

1. Welcome and Approval of August 30, 2018 Minutes

Chairman Smith welcomed the group and called the meeting to order at 4:07 p.m.

On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve the minutes of August 30, 2018, as presented. The motion carried.

*Note to file: the agenda inaccurately listed an August 30, 2018, meeting that did not occur. The Board was presented with July 19, 2018, meeting minutes for review and approval. Approval of the July 19, 2018, minutes will be listed on the next meeting agenda for proper approval.

2. Act 391 SOWELA Technical Community College Furniture, Fixtures and Equipment Reimbursement

Brian Budd, CSRS Project Director, reported that SOWELA Technical Community College has requested the items below to be reimbursed by the LCTCS Facilities Corporation. There are sufficient funds remaining in the Project Contingency funds after this deduction, revising the Project Contingency to \$0.00.

1. Nineteen (19) Computers, Sixteen (16) Monitors, and Misc. Accessories

VENDOR: Dell Marketing

COSTS: \$ 16,112.26

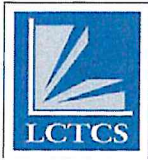
2. One (1) Catalyst GigE PoE LAN Base; One (1) Catalyst 2960-X 48 G; One (1) Catalyst FlexStack Plus Stacking Module

VENDOR: iConvergence

COSTS: \$ 4,854.70

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3. One (1) Fetal Monitor Education Package
VENDOR: Pocket Nurse
COSTS: \$ 3,273.97

4. Two (2) Automatic Scrubbers
VENDOR: K&J Supplies & Hardware, LLC
COSTS: \$2,313.58

On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve the Furniture, Fixtures & Equipment reimbursement request for SOWELA Technical Community College in the amount of \$ 26,554.51. The motion carried.

3. Act 360 Board Resolution to Authorize the Board President to Negotiate and Sign Modifications to the Ground Lease and Facilities Lease Agreements for the Louisiana Delta Community College, Monroe Campus Project

Mr. Marin noted that the LCTCS Board of Supervisors approved a Ground Lease and Facilities Lease Agreement in 2006 and the Delta Campus Facilities Corporation executed those agreements for the construction of the Louisiana Delta Community College in 2008. Currently, the entire site, approximately 70 acres, is leased to Delta Campus Facilities Corporation with a Bond Indenture agreement encumbering the entire site under a mortgage agreement (until the bonds are retired).

The Louisiana Delta Community College Act 360 project, Monroe Campus, being constructed through the LCTCS Facilities Corporation requires a modification or release of a certain portion of the property, approximately 7.5 acres, from the original agreement with the Delta Campus Facilities Corporation, to allow a Ground Lease and Facilities Lease with the LCTCS Facilities Corporation.

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to authorize the Board Chair to negotiate and sign an amendment or modification to the Ground Lease and the Facilities Lease Agreements for the Louisiana Delta Community College, Monroe Campus, to Proceed with the Expansion of the Louisiana Delta Community College, Monroe Campus. The motion carried.

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4. Board Review and Approval of the Transfer of Funds from the Act 360 Baton Rouge Community College Automotive Collision Training Center (Ardendale) Project to the Act 360 Baton Rouge Community College Acadian Campus Renovation Project

Mr. Marin informed the Board that earlier in the year, the Louisiana Legislature passed House Bill 1, Schedule 20-930, that allows the transfer of Act 360 funds within a college from one Act 360 project to another Act 360 project. Baton Rouge Community College (BRCC) has requested that funds available after the completion of the BRCC Act 360 Automotive Collision Training Center (Ardendale) be transferred to the project account of the Act 360 BRCC Acadian Campus Renovation Project.

The transfer of the remaining \$1.5 million in funds would increase the Act 360 BRCC Acadian Campus Renovation Project budget to \$9,374,999.

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the transfer of approximately \$1.5 million in funds from the Act 360 Baton Rouge Community College Automotive Collision Training Center (Ardendale) Project to the ACT 360 Baton Rouge Community College Acadian Campus Renovation Project. The motion carried.

5. Act 360, Baton Rouge Community College Ardendale Campus, Baton Rouge, Request for Furniture, Fixtures & Equipment Purchases

Mr. Budd informed the Board that Baton Rouge Community College requested the following items to be purchased by the LCTCS Facilities Corporation. He noted that there are sufficient funds remaining in the Project Contingency funds after this deduction, revising the Project Contingency to \$1,750,697.82.

1. Protection coating for paint booth to help remove and clean overspray paint
VENDOR: EIM Service LLC
COSTS: \$ 3,760.73
2. Collision program equipment, tools, and materials
VENDOR: Madison Machinery Inc.
COSTS: \$ 189,114.75
3. Collision program equipment, tools, and materials
VENDOR: Hunter Engineering Company
COSTS: \$ 30,613.53
4. Collision program equipment, tools, and materials
VENDOR: MMLJ, Inc.
COSTS: \$ 44,150.00

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On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the request for Furniture, Fixtures & Equipment Purchases for the Baton Rouge Community College Ardentale Campus, Baton Rouge in the amount of \$267,639.01. The motion carried.

6. Act 360 Central Louisiana Technical Community College Alexandria Campus, Site A:
Downtown Campus, Alexandria Change Order #1

Mr. Budd and the management team have thoroughly analyzed the requested Change Order from Ratcliff Construction Co, LLC and recommend approval.

1. Add Engineered Fill to raise the finish floor elevation of the building slab seven (7) inches
TIME EXTENSION: One (1) days
COSTS OF WORK: \$14,230.08
2. Add two (2) Auger Cast piles to support Steel Trellis Structure
TIME EXTENSION: Two (2) days
COSTS OF WORK: \$3,387.48
3. Addition of Trellis Steel Structure
TIME EXTENSION: Five (5) days
COSTS OF WORK: \$30,533.08
4. Addition of Frameless Glazing System at Financial Aid Office and Conference Room
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$8,239.10
5. Revisions to brick ledge in lobby required to resolve ADA access into the building due to the addition of fill and raising of finished floor
TIME EXTENSION: Seven (7) days
COSTS OF WORK: \$21,078.16
6. CREDIT- Substitution of materials at Steel Deck
TIME EXTENSION: Zero (0) days
COSTS OF WORK: (\$5,952.00)
7. CREDIT- Deletion of Auger Cast Test Pile
TIME EXTENSION: Zero (0) days
COSTS OF WORK: (\$1,492.25)

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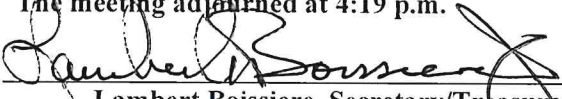
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On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve Change Order #1 for the Central Louisiana Technical Community College Alexandria Campus, Site A: Downtown Campus, revising the contract with Ratcliff Construction Co, LLC by \$70,023.65 and fifteen (15) days added to the Contract. The date of Substantial Completion will be revised from August 13, 2018 to August 28, 2018. The motion carried.

7. Adjourn

ADJOURNMENT: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to adjourn. The meeting adjourned at 4:19 p.m.



Lambert Boissiere, Secretary/Treasurer
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