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LCTCS FACILITIES CORPORATION

**LCTCS Facilities Corporation
Board Meeting
Thursday, January 30, 2020 4:00 p.m.
1-877-810-9415; Access Code: 6499147#**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, January 30, 2020, commencing at 4:00 p.m. Directors of the Corporation joined the meeting: Chairman Stephen Smith, Director Lambert Boissiere, and Director Billy Montgomery. Together, they represented a quorum of the Board. Other attendees included: Joe Marin, Brian Budd, Gretchen Lindquist, Michele Nardini, and Sara Kleinpeter.

I. Welcome and Approval of November 21, 2019 Minutes

Chairman Smith welcomed the group and called the meeting to order at 4:03 p.m.

On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve the minutes of November 21, 2019, as presented. The motion carried.

II. Board Review and Approval of ACT 391 Nunez Community College Campus Wide Improvements, Chalmette

Brian Budd, CSRS Program Manager, reviewed the following reimbursement requests by Nunez Community College (NCC) and recommends approval. NCC followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. Landscaping Enhancements and Irrigation Installations
VENDOR: Rotolo Consultants Incorporated
COSTS: \$49,075.00
2. Purchase and Installation of security cameras and necessary fibers for campus wide upgrade
VENDOR: Benecom Technologies
COSTS: \$40,698.00
3. Welding Booth Electrical Hookups in Building B
VENDOR: Melerine's Electrical
COSTS: \$23,848.00

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4. Electrical upgrades in the Fine Arts Center Kitchen and the Kane Center Kitchen
VENDOR: Melerine's Electrical
COSTS: \$13,972.09

5. Installation of Hot Water Heater in Fine Arts Center
VENDOR: Dauterive Plumbing
COSTS: \$18,832.00

6. Installation of two (2) utility enclosures at AST Building and Kane Center
VENDOR: Pellitteri Bayou Homes
COSTS: \$4,950.00

7. Installation of gas lines/pipes in Building B Welding Shop
VENDOR: Bernhard MCC
COSTS: \$28,922.00

8. Installation of various gas lines in Building B Welding Shop
VENDOR: Industrial Welding Supply
COSTS: \$17,209.39

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the Requests for Reimbursements for the ACT 391 Nunez Community College Campus Wide Improvements in the amount of \$197,506.48. In addition, the project contingency after this reduction will be \$607,332.12. The motion carried.

III. Board Review and Approval of ACT 360 Nunez Community College Student Testing and Career Counseling Center. Design Services Contract Award

Joe Marin, LCTCS CFO, informed that Board that on January 21, 2020, the Nunez Community College Advisory Committee met to evaluate responses to the Request for Qualifications for the referenced project. Advisory Committee members present were Anthony Brown, LCTCS Representative; Chris Herring, Board of Regents Representative; Bobby Boudreaux, FP&C Representative; and Dr. Tina Tinney, Nunez Representative.

The committee reviewed and evaluated the twenty-one (21) responses received. The Committee awarded the highest average score to Holly & Smith Architects. APAC.

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On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the award of Design Services Contract for the ACT 360 Nunez Community College, Student Testing and Career Counseling Center to Holly & Smith Architects, APAC (New Orleans, LA). The motion carried.

- IV. Board Review and Approval of ACT 360 Bossier Parish Community College Campus, STEM Building. Bossier Request for Reimbursements

Mr. Budd noted that the development team reviewed the following reimbursement requests by Bossier Parish Community College and recommends approval. BPCC followed State and Facilities Corporation guidelines. using Louisiana State Contract and competitive bidding.

1. Electric Towable Boomlift
VENDOR: H&E Equipment Services, Inc.
COSTS: \$34,900.00

2. Electric Articulating Boomlift
VENDOR: H&E Equipment Services, Inc.
COSTS: \$24,990.00

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the Request for Reimbursements for the ACT 360 Bossier Parish Community College, STEM Building in the amount of \$59,890.00. In addition, the project contingency after this reduction will be \$1,078.64. The motion carried.

- V. Board Review of UPC Phase 4 Fee Amendment and Review and Ratification of CSRS Amendment #5 for Act 360

Mr. Marin, LCTCS CFO, recalled to the Board that last year, the Facilities Corporation (FC) approved the Act 360 Phase IV bond sale and bonds that were sold in December of 2019. The projects included in the Phase IV bond are listed below. These new projects and some on-going Act 360 projects require additional administrative and program management services.

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ACT 360 PHASE IV PROJECTS	LOCATION	TOTAL PROJECT	BOND PROCEEDS	PRIVATE MATCH
DELGADO CITY PARK (previously BLAIR CAMPUS)	New Orleans	\$8,181,818	\$7,200,000	\$981,818
FLETCHER TECHNICAL COMMUNITY COLLEGE	Schriever	\$5,113,636	\$4,500,000	\$613,636
NUNEZ COMMUNITY COLLEGE	Chalmette	\$7,363,636	\$6,480,000	\$883,636
TOTAL PHASE IV		\$20,659,090	\$18,180,000	\$2,479,090

Administrative Services – United Professional Corporation (UPC)

The existing administrative services agreement (Amendment #1) with UPC was approved by the FC Board on December 19, 2017. Under the existing terms of Amendment #1, a monthly Phase IV fee of \$6,817.50 will be included in the UPC invoice for 36 months. This fee is calculated based on the fee structure contained in the approved UPC Contract Amendment #1 and has been reviewed by LCTCS staff.

Program Management Services – CSRS

The proposed CSRS management services contract Amendment #5 reflects the additional management services needed for the Phase IV projects and increased services for on-going projects.

Amendment #5 includes the monthly Phase IV fee determined by the total project value of the Phase IV projects. Amendment #5 also addresses the management services for HB105 Funds for the Louisiana Delta Community College, Ruston Project (Phase III) and HB105 Funds and Reserve Funds for the Fletcher Technical Community College. New Workforce Training Center (Phase IV). These additional project funds will increase the project budgets and these increases were not included in the original management services contract with CSRS.

In keeping with this, the LCTCS FC Board Chair and LCTCS have negotiated the attached amendment with CSRS. Today we request FC Board ratify and authorize the Chair to execute Amendment #5.

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On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to ratify and authorize the Chair to execute contract Amendment #5 for CSRS. The motion carried.

Mr. Budd announced that the bid for the Delgado Community College West Bank campus came in at \$9.8 million. They are moving forward to execute the contract.

Gretchen Lindquist will send Joe Marin and Brian Budd the information regarding the match dollars.

VI. Adjourn

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to adjourn. The meeting adjourned at 4:17 p.m.

Lambert Boissiere, Secretary/Treasurer
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